

برنامج
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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
First Regular Session**

Rome, 20 - 22 January 1999

Executive Board Bureau

| | |
|-----------------|---|
| President: | Ms. Laurie Tracy (United States of America) |
| Vice-President: | H.E. Mohammad Saeed Nouri-Naeeni (Islamic Republic of Iran) |
| Member: | Mr. Kiala Kia Mateva (Angola) |
| Member: | Ms. Mitzi Gurgel Valente da Costa (Brazil) |
| Member: | Mr. Lubomir Micek (Slovakia) |
| Rapporteur: | Mr. Adnan Bashir Khan (Pakistan) |

DECISIONS AND RECOMMENDATIONS OF THE FIRST REGULAR SESSION OF THE EXECUTIVE BOARD, 1999



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DECISIONS AND RECOMMENDATIONS

Adoption of the Agenda

The Executive Board adopted the agenda as proposed (Annex I).

20 January 1999

Election of the Bureau of the Executive Board and appointment of the Rapporteur

In accordance with the rules of procedure and methods of work adopted by the Board in 1996, the Executive Board elected Ms. Laurie Tracy (United States of America, List D) as President for a one-year term.

The Board elected Ambassador Mohammad Saeed Nouri-Naeni (Islamic Republic of Iran, List B) as Vice-President. The representatives of Angola, Mr. Kiala Kia Mateva (List A); Brazil, Ms. Mitzi Gurgel Valente da Costa (List C); and the Slovak Republic, Mr. Lubomir Micek (List E) were elected members of the Bureau, as representatives of the other three WFP electoral lists.

In keeping with the established methods of work, the Board appointed Mr. Adnan Bashir Khan (Pakistan) Rapporteur of the First Regular Session of 1999.

20 January 1999

The decisions and recommendations in the current report will be implemented by the Secretariat in the light of the Board's deliberations, the main points of which will be reflected in the Summary of the Work of the Session.

POLICY ISSUES

1999/EB.1/1 Partnership with NGOs

The Board welcomed the document (WFP/EB.1/99/3-A), and, more importantly, the collaboration that it described between WFP and both national and international NGOs. In endorsing the approaches outlined in the document, the Board emphasized the need for transparency and selectivity in choosing NGO partners, setting appropriate requirements for capacity and accountability, and for WFP to maintain close contact with

governments in selecting NGO partners in development to ensure a



complementarity of efforts. The Board endorsed the proposal for WFP to find ways and means to have a closer involvement with NGOs in developing countries and countries in transition. It looked forward to further follow-up in line with the outcome of the consultations on Food Aid and Development.

20 January 1999

1999/EB.1/2 Organizational change at WFP—A Status Report

The Board took note of and welcomed the document Organizational Change at WFP—A Status Report (WFP/EB.1/99/3-B), and acknowledged with satisfaction WFP's progress in implementing the Executive Director's Organizational Change Initiative launched in 1997. It looked forward to further reports, a continued exchange of information and dialogue on this important initiative.

20 January 1999

FINANCIAL AND BUDGETARY MATTERS

1999/EB.1/3 Report of the Formal Working Group on the Review of WFP's Resource and Long-term Financing policies

The Board adopted the Report of the Formal Working Group on the Review of WFP's Resource and Long-term Financing policies (WFP/EB.1/99/4-A) and approved the recommendations contained therein.

20 January 1999

1999/EB.1/4 Direct Support Cost Advance Facility

The Board approved recommendations a), b) and c) in paragraph 17 of the document Direct Support Cost Advance Facility (WFP/EB.1/99/4-B), and recommendation d) in the wording suggested by the ACABQ in its comments (WFP/EB.1/99/4-B/1, paragraph 7), as follows:

- a) Approve the use of the General Fund to advance direct support costs (DSC), as the need arises, up to the limit established by the Board, and that such use be referred to as the "guarantee mechanism";
- b) Approve that the guarantee mechanism be used to enable the Executive Director to ensure continued financing of DSC pending the confirmation of contributions;
- c) Set the maximum level of the guarantee mechanism and the amount of the provision to cover unfunded DSC advanced under the guarantee mechanism during the biennial budgetary process; and
- d) Unless otherwise decided, upon recommendation of the Executive Director, the Board agrees to review biennially the level and operation of the guarantee mechanism in all its aspects.



20 January 1999

1999/EB.1/5 Proposed revisions of WFP's General Regulations, General Rules and Financial Regulations

The Board approved the revisions of Article XIII.2 of the General Regulations, General Rule XIII.4 and Financial Regulations 1.1 and 4.5, as recommended in document WFP/EB.1/99/4-C/1 and further amended in document WFP/EB.1/99/4-C/1/Add.1.

The Board noted that the revised Regulations and Rules would take effect from 1 January 2000, subject to the revision of Article XIII.2 of the General Regulations being approved by the United Nations General Assembly and the FAO Conference, on the advice of the ECOSOC and the FAO Council, at their forthcoming Sessions in 1999.

20 January 1999

OPERATIONAL MATTERS

1999/EB.1/6 Country Strategy Outline—Lesotho

The Board reviewed the Country Strategy Outline for Lesotho (WFP/EB.1/99/5) and endorsed the strategy contained therein. It authorized the Secretariat to proceed with the formulation of a Country Programme.

21 January 1999

1999/EB.1/7 Country Programme—Burkina Faso (2000-2004)

The Board approved the Country Programme for Burkina Faso, 2000–2004 (WFP/EB.1/99/6/1).

21 January 1999

1999/EB.1/8 Country Programme—Madagascar (1999-2003)

The Board approved the Country Programme for Madagascar, 1999–2003 (WFP/EB.1/99/6/2).

21 January 1999

1999/EB.1/9 Protracted relief and recovery operation for Executive Board approval—Great Lakes region 6077.00

The Board approved protracted relief and recovery operation (PRRO) Great



Lakes region 6077.00—Food aid for relief and recovery in the Great Lakes region (WFP/EB.1/99/7-A/1).

21 January 1999

1999/EB.1/10 Protracted relief and recovery operation for Executive Board approval—Iraq 6085.00

The Board approved PRRO Iraq 6085.00— Assistance to malnourished children and their families, patients in hospitals and residents in social institutions (WFP/EB.1/99/7-A/2).

21 January 1999

1999/EB.1/11 Protracted relief and recovery operation for Executive Board approval—Somalia 6073.00

The Board approved PRRO Somalia 6073.00— Food aid for relief and recovery in Somalia (WFP/EB.1/99/7-A/3), and requested that the Secretariat submit to it a yearly progress report.

21 January 1999

1999/EB.1/12 Protracted relief and recovery operation for Executive Board approval—Central America region 6089.00

The Board approved PRRO Central America region 6089.00—Assistance for reconstruction and rehabilitation to families in Central America affected by Hurricane Mitch (WFP/EB.1/99/7-A/4/Rev.1).

21 January 1999

1999/EB.1/13 Budget increase to a protracted relief and recovery operation—Sierra Leone 5802.00

The Board approved the proposed budget increase to Sierra Leone 5802.00— Targeted food assistance and support to resettlement of internally displaced persons in Sierra Leone and of returning Sierra Leonean refugees (WFP/EB.1/99/7-B/Rev.1).

21 January 1999

1999/EB.1/14 Progress reports on approved projects

The Board took note of progress reports on the following development projects:



- Colombia 2740.01—Support to socio-economic activities and environmental protection in indigenous communities
- Gambia 2729.02—Community-based rural development

22 January 1999

ORGANIZATIONAL AND PROCEDURAL MATTERS

1999/EB.1/15 Rules of Procedure of the Executive Board of the World Food Programme

The Board considered the Draft Rules of Procedure submitted by the Working Group on the Rules of Procedure (WFP/EB.1/99/9 and Add.1). In accordance with Article VI, paragraph 4, of the General Regulations of WFP, the Board adopted its Rules of Procedure as contained in Annex II to the present document.

22 January 1999

SUMMARIES OF THE WORK OF THE EXECUTIVE BOARD

1999/EB.1/16 Summary of the work of the Third Regular Session of 1998 of the Executive Board

The Board endorsed the Summary of its Third Regular Session of 1998, as orally amended. The final version of that document will be contained in WFP/EB.3/98/14.

22 January 1999

OTHER BUSINESS

1999/EB.1/17 Follow-up to ECOSOC and General Assembly resolutions

In accordance with guidance received from ECOSOC and the United Nations General Assembly (WFP/EB.1/99/INF/6), the Executive Board decided:

- a) to include lessons learned and priority issues in the Annual Report of the Executive Director;
- b) to attach to the Annual Report of the Executive Director addenda on some of the main issues such as United Nations reform, implementation of the Triennial Policy Review, follow-up to Conferences; and
- c) recognizing that WFP has limited capacity to ensure follow-up to all Conferences and Summits, to follow up and report on the implementation of Plans of Action adopted at the following Conferences or Summits:
 - World Food Summit;



- Fourth World Conference on Women;
- World Conference on Education for All;
- World Summit for Social Development;

and to ensure that all its actions are consistent with the Plans of Action of other relevant Summits and Conferences.

In accordance with ECOSOC and General Assembly resolutions on gender issues, the Board noted that:

- a) the Secretariat would provide regular updates on the goal of 50/50 recruitment by the year 2000; and
- b) the Secretariat would review the mainstreaming of gender issues within its budget, in consultation with the other Funds and Programmes.

22 January 1999

1999/EB.1/18 Strengthening the governance of WFP

The Board was apprised of the draft terms of reference of the consultancy for the strengthening of the governance of WFP. It decided to constitute a working group comprised of one representative of each electoral list to manage this consultancy, which would complete its work in the course of 1999. The Working Group on the Strengthening of the Governance of WFP would keep the Board informed of the progress made. The Board requested the Secretariat to circulate to the members an information note and draft terms of reference of the consultancy, to be approved by the Bureau after due consultation with the members through their electoral lists.

22 January 1999

1999/EB.1/19 Report of the Working Group on the Distribution of Seats

The Chairperson of the Working Group on the Distribution of Seats informed the Board that some progress had been achieved in the discussions, but that the negotiations were still under way in both Rome and New York.

22 January 1999



ANNEX I**AGENDA**

1. *Adoption of the Agenda*
2. *Election of officers of the Executive Board and appointment of the Rapporteur*
3. *Policy issues*
 - a) Partnership with NGOs
 - b) Preliminary report on the implementation of organizational change in WFP
4. *Financial and budgetary matters*
 - a) Review of WFP's Resource and Long-term Financing policies
 - b) Options for a Direct Support Cost Pre-funding Facility
 - c) Proposed revisions of WFP's General Regulations, General Rules and Financial Regulations

Operational matters

5. *Country Strategy Outlines*
 - Lesotho
6. *Country Programmes*
 - Burkina Faso
 - Madagascar
7. *Projects for Executive Board approval*
 - a) Protracted relief and recovery operations
 - Great Lakes region 6077.00
 - Somalia 6073.00
 - Iraq 6085.00
 - Central America region 6089.00
 - b) Budget increases to protracted relief and recovery operations
 - Sierra Leone 5802.00
8. *Reports of the Executive Director on operational matters*

Progress reports on approved projects

 - Colombia 2740.01—Support to socio-economic activities and environmental protection in indigenous communities
 - Gambia 2729.02—Community-based rural development
9. *Organizational and procedural matters*

Rules of Procedure of the Executive Board
10. *Summary of the work of the Third Regular Session of 1998 of the Executive Board*
11. *Other business*
12. *Verification of the adopted decisions and recommendations*



ANNEX II

RULES OF PROCEDURE OF THE EXECUTIVE BOARD OF THE WORLD FOOD PROGRAMME

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| Rule I | Sessions of the Board |
| Rule II | Representation |
| Rule III | Agenda |
| Rule IV | Election of the Bureau |
| Rule V | Functions of the Bureau |
| Rule VI | Powers of the President |
| Rule VII | Executive Director |
| Rule VIII | Meetings of the Board |
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| Rule X | Conduct of business |
| Rule XI | Financial questions |
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| Rule XIV | Languages |
| Rule XV | Participation of observers |
| Rule XVI | Suspension of Rules |
| Rule XVII | Amendment of Rules |



RULE I: SESSIONS OF THE BOARD

Annual session

1. The Executive Board shall hold its annual session at such time and for such duration as it may determine.

Regular sessions

2. The Executive Board shall, between the annual sessions, hold such regular sessions at such times and for such duration as it considers necessary.

Special sessions

3. The Board may hold special sessions, in exceptional circumstances:
 - a) at the written request of at least one third of the members of the Board; or
 - b) on the call of the Secretary-General of the United Nations and the Director-General of the Food and Agriculture Organization of the United Nations (FAO), with the concurrence of one third of the members of the Board; or
 - c) on the call of the Executive Director.

Location

4. Sessions of the Board shall be held at the Headquarters of WFP, unless the Board determines otherwise.

Notification of sessions

5. The Executive Director shall notify the members of the Board and observers of the date and place of each session, at least six weeks before the opening of the session.

RULE II: REPRESENTATION

1. Each member of the Board shall communicate to the Executive Director the name of its representative and, where possible, that of any alternates or advisers, before the beginning of a session.
2. Each member may appoint such alternates and advisers as may be required. When acting in the place of a representative, an alternate or adviser shall have the same rights as a representative.

RULE III: AGENDA

Provisional agenda

1. The Board shall, as far as possible, plan its work on an annual basis.
2. The Executive Director shall prepare a provisional agenda, taking into account the annual plan of work. The provisional agenda shall include all items as are required by these Rules of Procedure or as are proposed by:
 - a) the Board at a previous session;
 - b) any member of the Board;
 - c) the Executive Director;
 - d) the United Nations Economic and Social Council;



- e) the FAO Council.
- 3. The provisional agenda shall normally be circulated to all members of the Board at least six weeks in advance of the session.
- 4. The first item of the provisional agenda shall be the adoption of the agenda.
- 5. During a session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by the deletion, addition or modification of any item.

Documentation

- 6. The Executive Director shall submit documentation relating to items on the provisional agenda, in the languages of the Board in accordance with Rule XIV, to the members of the Board, the United Nations and FAO, normally four weeks before the beginning of a session, and to observers participating in its sessions upon request. The documentation shall clearly present the issues proposed for decision by the Board.

RULE IV: ELECTION OF THE BUREAU

- 1. The Board shall, at its first session of each year, elect from among the representatives of its members a President, a Vice-President and three other members of the Bureau (collectively designated as the Bureau), who shall hold office until their successors are elected.
- 2. Each member of the Bureau shall be chosen from one of the lists of States as defined in Appendix A to the General Regulations of WFP. In the election of the President, the Vice-President and the other members of the Bureau, consideration shall be given to the equitable geographical rotation of their offices among the lists of States.
- 3. The President of the Board shall not, except in exceptional cases as decided by the Board, be eligible for re-election. The Vice-President and the other members of the Bureau shall be eligible for re-election.
- 4. If the President, the Vice-President or any other member of the Bureau, during the course of the calendar year in which he or she is elected, is unable to carry out his or her functions, or ceases to be a representative of a member of the Board, he or she shall cease to hold office. In such case, the Board may elect a new President or other member of the Board for the unexpired term.
- 5. If the Board is not in session at such time as the President ceases to hold office, his or her functions shall devolve upon the Vice-President.

RULE V: FUNCTIONS OF THE BUREAU

The primary functions of the Bureau shall be to facilitate the effective and efficient functioning of the Board and, in particular:

- a) the strategic planning of the work of the Board;
- b) the preparation and organization of Board meetings; and
- c) the promotion of dialogue.



RULE VI: POWERS OF THE PRESIDENT

1. The President, or in the President's absence the Vice-President, shall preside at the session, and exercise such functions as are attributed to the President by these Rules of Procedure. In the exercise of his or her functions, the President remains under the authority of the Board.
2. The President shall declare the opening and closing of each meeting of the session. The President shall present the issues for decision by the Board, direct the discussions at meetings, and at such meetings ensure observance of these Rules, accord the right to speak, call any speaker to order, put questions, sum up the discussions and announce decisions. The President shall rule on points of order and, subject to these Rules, shall have complete control over the proceedings at any meeting. The President may, in the course of the discussions of an item, propose to the Board the limitation of the time to be allowed to speakers, the number of times each representative may speak on any question, the closure of the list of speakers, the suspension or adjournment of the meeting, or the adjournment or closure of the debate on the item under discussion.
3. The President shall not vote.
4. The Vice-President, acting as President, shall have all the powers and be subject to the same restrictions as the President.

RULE VII: EXECUTIVE DIRECTOR

1. The Executive Director, or his or her representative, shall participate in all meetings and deliberations of the Board, without the right to vote.
2. The Executive Director shall be responsible for providing the necessary services to the Board and for all arrangements required for its meetings.

RULE VIII: MEETINGS OF THE BOARD

1. Meetings of the Board shall be held in public, unless otherwise decided by the Board.
2. The Executive Director shall, subject to any decision of the Board, make arrangements for the admission of the public and of representatives of the press and other information agencies.

RULE IX: DECISION-MAKING

Quorum

1. Representatives of a majority of the members of the Board shall constitute a quorum.

Decisions by consensus

2. In the Board every effort shall be made to arrive at its decisions by consensus of the members. If the President determines that every effort to achieve a consensus on any matter has been exhausted, that matter may be put to a vote by the President acting on his or her own initiative or at the request of a member.

Voting rights

3. Each member of the Board shall have one vote.



Majority required

4. Decisions of the Board, with the exception of decisions on matters set out in paragraph 5 of this Rule, shall be taken by a majority of the members present and voting.
5. Decisions to amend the adopted agenda of a session of the Board (Rule III.4), to suspend these Rules of Procedure (Rule XVI) or to amend these Rules of Procedure (Rule XVII) shall be taken by a two-thirds majority of the members present and voting.
6. For the purpose of these rules, the phrase “members present and voting” means members casting an affirmative or negative vote and shall not include abstentions or defective ballots.
7. If a vote is equally divided on a matter other than an election, a second vote shall be taken. If the vote is again equally divided, the proposal or motion shall be regarded as rejected.

Voting by correspondence

8. Whenever the Executive Director, after consultation with the President, considers that a decision on a particular question should not be postponed until the next session of the Board but does not warrant the calling of an additional session, he or she shall transmit to each member by any rapid means of communication a motion embodying the proposed decision with a request for a vote. Votes shall be cast during such period as the request may prescribe. At the expiration of the established period or any extended period that may be prescribed, the Executive Director shall record the results and notify all members of the Board. If the votes cast do not include those of a majority of the members, the vote shall be considered as without effect.

Method of voting

9. Except as provided in paragraphs 8, 10 and 12 of this Rule, the vote shall normally be by show of hands, except that a representative may request a roll-call, which shall then be taken in the English alphabetical order of the names of the members, beginning with the member whose name is drawn by lot by the President. The name of each member shall be called in all roll-calls, and its representative shall reply “yes”, “no” or “abstention”.
10. When the Board votes by electronic means, a vote without recording names shall replace a vote by show of hands and a nominal vote shall replace a roll-call. A representative may request a nominal vote. In the case of a nominal vote, the procedure of calling out the names of the members shall not be applicable unless the Board otherwise decides. The vote of each member participating in a nominal vote shall be inserted in the record.

Elections

11. For the purpose of these Rules, the term “election” means a selection or appointment of one or more individuals or States.
12. Elections shall be decided by secret ballot, except that in the case of an election in which there are not more candidates than vacancies, the President may submit to the Board that the election be decided by consensus.
13. In any election for one elective place, if no candidate on the first ballot obtains the required majority, successive ballots shall be taken at such time or times as the Board shall decide until a candidate obtains such a majority.
14. In any election to fill simultaneously more than one elective place the following shall apply:



- a) Each member, unless it wholly abstains, shall cast one vote for each elective place to be filled. Each vote shall be cast for a different candidate. Any ballot paper which is not in conformity with these requirements shall be considered defective.
- b) The candidates who receive the largest number of votes shall be declared elected in a number equal to the number of elective places to be filled, provided that they have received the required majority.
- c) If only some of the elective places have been filled after the first ballot, a second ballot shall be held to fill the remaining elective places, under the same conditions as the first ballot. This procedure shall be continued until all elective places have been filled.
- d) If, at any stage during the election, one or more of the vacant elective places cannot be filled because of an equal number of votes having been obtained by two or more candidates, a separate ballot shall be held among such candidates to determine which of them will be elected, in accordance with the provisions of paragraph (b) above. Such procedure shall be repeated as necessary.
- e)
 - i) Any ballot paper carrying votes for more candidates than there are vacancies to be filled, or carrying a vote for an individual or nation not validly nominated, shall be considered defective.
 - ii) In the case of an election to fill simultaneously more than one elective place any ballot paper carrying votes for fewer candidates than there are vacancies to be filled shall also be considered defective.
 - iii) The ballot paper shall carry no other notation or mark than those required for the purpose of indicating the vote.
 - iv) Subject to i), ii) and iii) above, a ballot paper shall be considered valid when there is no doubt as to the intention of the elector.

Explanation of vote

15. Representatives may make brief statements consisting solely of explanations of their votes, before the voting has commenced or after the voting has been completed. The representative of a member sponsoring a proposal or motion shall not speak in explanation of vote thereon, except if it has been amended.

Conduct during voting

16. After the President has announced the commencement of voting, no representative may interrupt the voting except on a point of order in connection with the actual process of voting.

Division of proposals and amendments

17. Parts of a proposal or an amendment shall be voted on separately if a representative requests that the proposal be divided. Those parts of the proposal or the amendment which have been approved shall then be put to the vote as a whole. If all the operative parts of a proposal or an amendment have been rejected, the proposal or amendment shall be considered to have been rejected as a whole.

Amendments

18. A proposal is considered an amendment to another proposal if it adds to, deletes from, or revises part of that proposal. Unless specified otherwise, the word "proposal" in these



Rules shall be considered as including amendments.

Order of voting on amendments

19. When an amendment to a proposal is moved, the amendment shall be voted on first. When two or more amendments to a proposal are moved, the amendment furthest removed in substance from the original proposal shall be voted on first and then the amendment next furthest removed therefrom, and so on until all the amendments have been put to the vote. Where, however, the adoption of an amendment necessarily implies the rejection of another amendment, the latter shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted upon.

Order of voting on proposals

20. If two or more proposals, other than amendments, relate to the same question, they shall, unless the Board decides otherwise, be voted on in the order in which they were submitted. The Board may, after each vote on a proposal, decide whether to vote on the next proposal.
21. Revised proposals shall be voted on in the order in which the original proposals were submitted, unless the revision substantially departs from the original proposal. In that case the original proposal shall be considered as withdrawn and the revised proposal shall be treated as a new proposal.
22. A motion requiring that no decision be taken on a proposal shall be put to the vote before a vote is taken on the proposal in question.

RULE X: CONDUCT OF BUSINESS

Interventions

1. No one may address the Board without having obtained the permission of the President. Subject to paragraphs 5, 6 and 9 of this Rule, the President shall call upon speakers in the order in which they signify their desire to speak.
2. Debate shall be confined to the question before the Board and the President may call a speaker to order if his or her remarks are not relevant to the subject under discussion.
3. The Board may limit the time allowed to speakers and the number of times the representative of each member may speak on any question. Permission to speak on a motion to set such time limits shall be accorded only to two representatives favouring and to two opposing such limits, after which the motion shall be put to the vote immediately. Interventions on procedural questions shall not exceed five minutes, unless the Board decides otherwise. When debate is limited and a speaker exceeds the allotted time, the President shall call him or her to order without delay.

Closing of list of speakers

4. During the course of a debate, the President may announce the list of speakers and, with the consent of the Board, declare the list closed. When there are no more speakers on the list, the President shall, with the consent of the Board, declare the debate closed.

Points of order

5. During the discussions of any matter, a representative may, at any time, raise a point of order, which shall be immediately decided by the President in accordance with these rules. A representative may appeal against the ruling of the President. The appeal shall be immediately put to the vote, and the ruling of the President shall stand, unless overruled by



a majority of votes cast. In raising a point of order, a representative may not speak on the substance of the matter under discussion.

Right of reply

6. The right of reply shall be accorded by the President to any member who requests it. In exercising this right, representatives should attempt to be as brief as possible, and, preferably, to deliver their statements at the end of the meeting at which this right of reply is requested.

Suspension or adjournment of the meeting

7. During the discussion of any matter, a representative may at any time move the suspension or the adjournment of the meeting. No discussion on such motions shall be permitted, and they shall be put to vote immediately.

Adjournment of debate

8. A representative may at any time move the adjournment of the debate on the item under discussion. Permission to speak on the motion shall be accorded only to two representatives favouring and two opposing the adjournment, after which the motion shall be put to the vote immediately.

Closure of debate

9. A representative may, at any time, move the closure of the debate on the item under discussion, whether or not any other representative has signified his or her desire to speak. Permission to speak on the motion shall be accorded only to two representatives opposing the closure, after which the motion shall be put to the vote immediately.

Order of motions

10. The motions indicated below shall have precedence in the following order over all proposals or other motions before the meeting:
 - a) To suspend the meeting;
 - b) To adjourn the meeting;
 - c) To adjourn the debate on the item under discussion;
 - d) To close the debate on the item under discussion.

Submission of proposals and substantive amendments

11. Proposals and substantive amendments shall, where possible, be submitted in writing to the Executive Director, who shall circulate copies to the members of the Board.
12. Unless the Board decides otherwise, proposals and substantive amendments shall be discussed and decided upon no earlier than twenty-four hours after copies have been circulated to all members.
13. Subject to paragraphs 11 and 12 of the present Rule, when the Board is in session, proposals and substantive amendments shall be formally introduced by the sponsoring member or members of the Board. The President of the Board may announce deadlines for the submission of proposals and substantive amendments to ensure sufficient time for circulation and for consideration by members of the Board.



Withdrawal of proposals and motions

14. A proposal or a motion may be withdrawn by its sponsor at any time before voting on it has commenced, provided that it has not been amended. A proposal or motion thus withdrawn may be reintroduced by any representative.

Decisions on competence

15. A motion calling for a decision on the competence of the Board to adopt a proposal submitted to it shall be put to the vote before a vote is taken on the proposal in question.

Reconsideration of proposals

16. When a proposal has been adopted or rejected, it may not be reconsidered at the same session unless the Board so decides. Permission to speak on a motion to reconsider a proposal shall be accorded only to two representatives opposing the motion, after which it shall be put to the vote immediately.

RULE XI: FINANCIAL QUESTIONS

Financial implications

1. No proposal involving expenditure shall be approved by the Board until it has considered an estimate of such expenditure prepared by the Executive Director.

Expenses

2. Expenses incurred by representatives, alternates, advisers and observers when attending sessions of the Board shall be borne by their respective governments or organizations unless the Board decides otherwise. The expenses of experts invited by the Executive Director in their individual capacity to attend sessions or meetings of the Board shall be borne by WFP.

RULE XII: REPORTS

1. The Board may appoint a Rapporteur from among the representatives.
2. At each session the Board shall approve a report specifying its decisions and recommendations.
3. As soon as possible after the end of the session copies of the report shall be transmitted by the Executive Director to all members of the Board, observers, the Secretary-General of the United Nations and the Director-General of FAO.

RULE XIII: WORKING GROUPS AND SUBSIDIARY BODIES

1. The Board may establish working groups or other subsidiary bodies as and when it deems necessary for the accomplishment of its functions. The Board shall define their membership and mandate and shall refer to them any questions for study and report.
2. The activities of such working groups or other subsidiary bodies shall be governed, *mutatis mutandis*, by the present Rules of Procedure.

RULE XIV: LANGUAGES

1. The languages of the Board shall be Arabic, English, French and Spanish.
2. Special arrangements may be made in respect of other official languages of the United Nations or FAO for particular sessions of the Board, taking into account the membership



of the Board.

RULE XV: PARTICIPATION OF OBSERVERS

1. Any Member of the United Nations or any Member or Associate Member of FAO, or of any other Specialized Agency or the International Atomic Energy Agency (IAEA), that is not a member of the Board, may participate, on request, in the deliberations of the Board, without the right to vote.
2. Any Member of the United Nations or any Member or Associate Member of FAO, or of any other Specialized Agency or the International Atomic Energy Agency (IAEA), that is not a member of the Board, whose programme, project or other activity is under review, or who has a particular interest in a programme, project or other activity, shall have the right to participate, without the right to vote, in the relevant deliberations of the Board.
3. The United Nations and FAO shall be invited to participate in the deliberations of the Board, without the right to vote.
4. The Specialized Agencies of the United Nations and the International Atomic Energy Agency and other international organizations and non-governmental organizations (NGOs) interested and cooperating with the Programme may be invited by the Executive Director, subject to the direction of the Board as appropriate, to attend sessions of the Board, without the right to vote.

RULE XVI: SUSPENSION OF RULES

Any of the foregoing Rules may be suspended by a two-thirds majority of the members present and voting at any meeting of the Board, provided that notice of the intention to propose the suspension has been communicated to the representatives not less than 24 hours before the meeting at which the proposal is to be considered.

RULE XVII: AMENDMENT OF RULES

Amendments of, or additions to, these Rules may be adopted by a two-thirds majority of the members present and voting at any meeting of the Board, provided that the intention to propose the amendment or addition has been communicated to the representatives not less than 24 hours before the meeting at which the proposal is to be considered.



ANNEX III

LIST OF DOCUMENTS

| Provisional agenda item | Title of agenda item and document | Document symbol |
|--|---|--|
| Adoption of the agenda | | |
| 1 | Annotated provisional agenda | WFP/EB.1/99/1 |
| Policy issues | | |
| 3 a) | Partnership with NGOs | WFP/EB.1/99/3-A |
| 3 b) | Organizational change at WFP—A status report | WFP/EB.1/99/3-B |
| Financial and budgetary matters | | |
| 4 a) | Report of the Formal Working Group on the Review of WFP's Resource and Long-term Financing policies | WFP/EB.1/99/4-A |
| 4 b) | Direct support cost advance facility | WFP/EB.1/99/4-B |
| 4 c) | Proposed revisions of WFP's General Regulations, General Rules and Financial Regulations | WFP/EB.1/99/4-C/1*+Add.1 |
| | Comments of ACABQ | WFP/EB.1/99/4-B/1 WFP/EB.1/99/4-C/1/1 |
| | Comments of FAO Finance Committee | WFP/EB.1/99/4-B/2 WFP/EB.1/99/4-C/1/2 |
| Country Strategy Outlines | | |
| 5 | Lesotho | WFP/EB.1/99/5 |
| Country Programmes | | |
| 6 | Burkina Faso (2000–2004) Madagascar (1999–2003) | WFP/EB.1/99/6/1 WFP/EB.1/99/6/2 |
| Projects for Executive Board approval | | |
| 7 a) | Protracted relief and recovery operations | |
| | - Great Lakes region 6077.00 | WFP/EB.1/99/7-A/1 |
| | - Iraq 6085.00 | WFP/EB.1/99/7-A/2 |
| | - Somalia 6073.00 | WFP/EB.1/99/7-A/3 |
| | - Central America region 6089.00 | WFP/EB.1/99/7-A/4/Rev.1 |



| Provisional agenda item | Title of agenda item and document | Document symbol |
|---|--|--------------------------------------|
| 7 b) | Budget increase to protracted relief operation - Sierra Leone 5802.00 | WFP/EB.1/99/7-B/Rev.1 |
| Reports of the Executive Director on operational matters | | |
| 8 | Progress reports on development projects - Colombia 2740.01 - Gambia 2729.02 | WFP/EB.1/99/8/1 WFP/EB.1/99/8/2 |
| Organizational and procedural matters | | |
| 9 | Draft Rules of Procedure of the Executive Board of the World Food Programme Addendum | WFP/EB.1/99/9 WFP/EB.1/99/9/Add.1 |
| Summary of the work of the Third Regular Session of 1998 | | |
| 10 | Draft Summary of the work of the Third Regular Session of the Executive Board, 1998 | WFP/EB.3/98/14 |
| Verification of adopted Decisions and Recommendations | | |
| 12 | Decisions and Recommendations of the First Regular Session of the Executive Board, 1999 | WFP/EB.1/99/12 |
| Information notes | | |
| | Information for participants | WFP/EB.1/99/INF/1 |
| | Provisional timetable | WFP/EB.1/99/INF/2* |
| | Provisional list of documents | WFP/EB.1/99/INF/3 |
| | Offices and telephone numbers | WFP/EB.1/99/INF/4 |
| | Provisional list of participants | WFP/EB.1/99/INF/5 |
| | Follow-up to ECOSOC and General Assembly Resolutions | WFP/EB.1/99/INF/6 |
| | Report by the Human Resources Division on recruitment in the professional grades | WFP/EB.1/99/INF/7 |
| | United Nations development assistance framework documents (UNDAF)—Malawi | WFP/EB.1/99/INF/8 |
| | Report of the Executive Board members' visit to Guatemala and Nicaragua | WFP/EB.1/99/INF/9 |
| | List of planned and prepared Country Strategy Outlines and Country Programmes | WFP/EB.1/99/INF/10 |

Explanatory note

The following conventions have been used in the preparation of this list:

- (A) Arabic
- (E) English
- (F) French
- (S) Spanish

* Re-issued for technical reasons



ANNEX IV

LIST OF PARTICIPANTS
Members of the Executive Board

| | |
|----------------------------|---|
| Angola: | H.E. A. Abreu; Mr. K.K. Mateva; Mr. C. Amaral |
| Australia: | Ms. C. Walker |
| Bangladesh: | Mr. M. Mejbahuddin |
| Belgium: | H.E. J. De Montjoye; Mr. C. Panneels; Ms. J. Gentile |
| Brazil: | Ms. M. Gurgel Valente Da Costa |
| Burundi: | Mr. G. Kabura |
| Canada: | Mr. M.G. Pilote; Mr. R. Rose; Mr. J. Devlin |
| China: | H.E. L. Qu; Mr. Q. Sixi; Mr. Z. Zhongjun; Mr. X. Fangjun |
| Congo, Republic of the | Mr. G. Guito |
| Cuba: | H.E. J. Nuiry Sánchez; Ms. A.M. Navarro Arrúe; Mr. J. Saavedra |
| Denmark: | H.E. H. Rée Iversen; Ms. L. Ravn |
| El Salvador: | Ms. M.E. Jiménez |
| Ethiopia: | Mr. G. Redai |
| Finland: | Ms. A. Huhtamäki; Ms. U-M. Finskas; Ms. S. Toro |
| Germany: | Mr. K.G. Dilg; Mr. H. Mueller; Mr. R.M. Mohs; Mr. P. Sauer; Mr. W. Monigatti |
| Haiti: | Ms. S. Percy |
| Indonesia: | H.E. S. Rachmad; Mr. I. N. Ardha |
| Iran, Islamic Republic of: | H.E. M.S. Nouri-Naeeni; Mr. M. Ebrahimi |
| Japan: | Mr. H. Yamada |
| Jordan: | H.E. S. Masarweh; Mr. S.A. Al-Arabiat |
| Lesotho: | Mr. M. Tieiso Khalema; Ms. I.M. Ranooe |
| Mexico: | Ms. M.A. Arriola Aguirre |
| Morocco: | H.E. A. Afailal; Mr. F. Eddine Essaaidi |



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|---------------------------|--|
| Netherlands: | Mr. E.J.N. Brouwers |
| Pakistan: | Mr. A. Bashir Khan |
| Russian Federation: | H.E. I.V. Shapovalov; Mr. I. Sinelnikov |
| Saudi Arabia: | Mr. B. Al-Shalhoob |
| Senegal: | H.E. M. Balla Sy; Mr. A. Diouf |
| Sierra Leone: | H.E. U.B. Wurie; Mr. A. Sheriff |
| Slovakia: | Mr. L. Micek |
| Spain: | Mr. I. Trueba Jainaga; Mr. J. Piernavieja Niembro |
| Sudan: | Mr. M.S. M. Ali Harbi |
| Sweden: | Ms. D. Alopaeus-Stahl |
| United Kingdom: | Mr. A. Beattie; Mr. T. Kelly |
| United States of America: | Mr. D. Sheldon; Mr. N. Hastings; Mr. T. Lavelle; Mr. J. Allen; Ms. C. Strossman; Ms. L. Tracy |

Observer States

| | |
|---|--|
| Argentina: | Mr. A. Fernandez |
| Austria: | Mr. E. Zimmerl |
| Bulgaria: | Mr. K. Kostov |
| Burkina Faso: | H.E. B. Damiba; Mr. N. Kombasre; Mr. J.C. Somda; Mr.A.A. Yameogo |
| Cameroon: | Mr. T. Ndivé Mokake |
| Chile: | H.E. V.M. Rebolledo González; Mr. H. Molina Reyes |
| Colombia: | Mr. B. Gutierrez Zuluaga Botero |
| Costa Rica: | H.E. V. Guardia de Hernandez; Mr. S. Monge; Ms. M. Suñol |
| Côte d'Ivoire: | H.E. M.S. Bi Sei |
| Cyprus: | Mr. A. Roushias |
| Democratic People's Republic of Korea: | H.E. H.R. Kim; Mr. H.T. Song |
| Ecuador: | Mr. C. Larrea Dávila |
| Eritrea: | Mr. Y. Tensue |



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|-------------------------|--|
| France: | H.E. L. Dominici; Mr. P. Pruvot; Mr. J.-L. Rysto |
| Guatemala: | Ms. R. Claverie de Sciolli |
| Holy See: | H.E. Mons. A. Wagner; Mr. V. Buonomo; Mr. G. Tedesco |
| Honduras: | Mr. M.H. Reyes Pineda |
| Hungary: | Ms. M. Kovács |
| India: | Ms. N. Gangadharan |
| Iraq: | H.E. B.J. Allawi |
| Italy: | H.E. L. Fontana-Giusti; Mr. D. Sorrenti; Mr. M. Pedalino |
| Kenya: | Mr. J.K. Boinnet |
| Libyan Arab Jamahiriya: | Mr. M. M. Seghayer |
| Madagascar: | H.E. G. Ruphin; Ms. M. Ratsivalaka; Mr. Monja |
| Mauritania: | Mr. O.S.A. Houssein |
| Mauritius: | Mr. D. Cangy |
| Mozambique: | Mr. A.B. Sigaúque |
| Nigeria: | Mr. O.E. Onwukeme |
| Norway: | Mr. D. Briseid; Mr. T. Grongstad |
| Panama: | H.E. I. Bernal Maure |
| Peru: | H.E. A.M. Deústua; Mr. E. Gaviria |
| Poland: | Mr. M. Grela |
| Republic of Korea: | Mr. K.S. Rho; Mr. J. Kwon |
| Romania: | Mr. I. Pavel |
| South Africa: | Mr. E.X. Makaya |
| Sri Lanka: | H.E. U. Pethiyagoda; Mr. D. Kulatilleke |
| Switzerland: | Mr. T. Erni; Mr. R. Gerber |
| Thailand: | Mr. C. Tiantong; Mr. K. Prasutsangchan |
| Tunisia: | Mr. M. Lamti; Mr. N. Bouali |
| Turkey: | Mr. O. Gücük |
| Uganda: | Mr. M. Kasirye |



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| Uruguay: | Ms. L. Galarza |
| Venezuela: | H.E. J.R. Alegrett; Ms. M. Campos Alfonzo |
| Zimbabwe: | Mr. B. Mugobogobo |

Other organizations

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| Commission of the European Communities: | H.E. V. Du Marteau; Mr. C. Houtman; Mr. J.C. Esmieu; Mr. R. Hands; Mr. F. Biscontin; Mr. R. De Greef |
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United Nations, specialized agencies and its organizations

| | |
|-------------|---|
| UN: | Mr. S. De Mistura; Ms. K. Miranda-Saleme |
| FAO: | Mr. M.M. Bamba; Ms. R. Bedouin; Mr. M. Smart; Mr. W. Supple; Mr. M. Fitzpatrick; Mr. A. Tavares; Mr. R. De Lapuerta Montoya; Mr. L.J. Thomas; Mr. M.B. Gavela |
| ILO: | Mr. W. Schiefelbusch |
| UNESCO: | Ms. U. Meir |
| WHO: | Ms. M. Mokbel Genequand |
| World Bank: | Dr. M. McLachlan |
| UNDP: | Mr. E. Bonev |
| UNHCR: | Mr. J. Upadhyay |

NGOs

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|---|-----------------|
| Caritas Internationalis: | Mr. E. Hartmans |
| International Federation of Red Cross and Red Crescent Societies: | Mr. S. Missiri |

