

برنامج  
الأغذية  
العالمي



Programme  
Alimentaire  
Mondial

World  
Food  
Programme

Programa  
Mundial  
de Alimentos

**Executive Board  
Third Regular Session**

**Rome, 21–25 October 2002**

## **ORGANIZATIONAL AND PROCEDURAL MATTERS**

### **Agenda item 11**

***For approval***

**E**

Distribution: GENERAL

**WFP/EB.3/2002/11/Rev.1**

14 October 2002

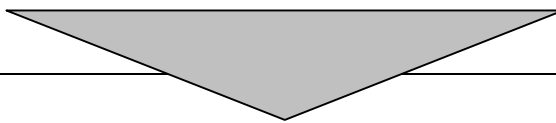
ORIGINAL: ENGLISH

## **PROVISIONAL BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2003–2004)**

**Note by the Bureau and the Secretariat**

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# Note to the Executive Board



**This document is submitted for approval by the Executive Board.**

The Secretariat invites members of the Board who may have questions of a technical nature with regard to this document to contact the WFP staff focal points indicated below, preferably well in advance of the Board's meeting.

Secretary to the Executive Board:                      Mr T. Yanga                      tel.: 066513-2603

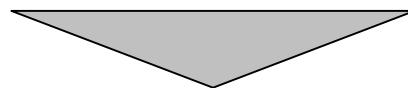
Assistant Secretary to the Executive Board:      Mr O. Bula Escobar      tel.: 066513-2326

Should you have any questions regarding matters of dispatch of documentation for the Executive Board, please contact the Supervisor, Meeting Servicing and Distribution Unit (tel.: 066513-2328).



1. At its Annual and Third Regular sessions of 2000, the Executive Board approved several recommendations for strengthening the governance of the World Food Programme. Among others, the Board made the decision that "strategic planning of the Board business should be undertaken by the Board itself. Each October the Board should review its programme of work for the forthcoming biennium and look back on its operations over the previous 12 months."<sup>1</sup>
2. In accordance with the decisions on governance, the Board may also wish to:
  - a) consider the case for an occasional symposium;<sup>2</sup>
  - b) identify subjects that would benefit from being handled through an informal consultation before they were brought to the Board for decision;<sup>3</sup> and
  - c) consider whether pre-session briefings should be arranged for the year 2003, and if so, on what subject(s).<sup>4</sup>
3. The Board may also wish to discuss the purpose of documents required.
4. The programme of work (see attachment) was prepared by the Secretariat under the guidance of the Bureau. It presents to the Board, **for its review and approval**, a proposed calendar of sessions for the years 2003 and 2004, and an outline of each session's provisional agenda.
5. Also attached is the draft FAO/IFAD/WFP Calendar of Governing and Other Bodies, 2003-2004, prepared by the three organizations in an effort to harmonize their calendars of meetings. The dates of meetings of each organization are subject to the approval of those organizations' respective governing bodies.

## Draft Decision



The Board approves the provisional biennial programme of work of the Executive Board for 2003-2004 as proposed by the Bureau and the Secretariat and amended by the Board during its discussions.

The Board considers the case for a symposium and decides that:

- one such symposium should be held on [subject] by [date]; or
- such a symposium should not be held in 2003; and
- an informal consultation on [subject] should be held by [date]; or
- an informal consultation need not be held in the coming year.

The Board further decides that the Bureau, in consultation with the membership, should determine whether pre-session briefings were necessary, and, if so, on what subject(s).

<sup>1</sup> Executive Board decision 2000/EB.3/1, sub-paragraph (q), of 26 October 2000 (WFP/EB.3/2000/13).

<sup>2</sup> Ibid., sub-paragraph (c).

<sup>3</sup> Ibid., sub-paragraph (j).

<sup>4</sup> Ibid., sub-paragraph (s).



## PROVISIONAL FAO/IFAD/WFP CALENDAR OF GOVERNING BODIES AND OTHER MAIN SESSIONS 2003–2004

	2003		2004	
<b>JANUARY</b>				
<b>FEBRUARY</b>	WFP IFAD/GC 25 COFI	10 – 14 17 – 21 24 – 28	23 ARC <b>WFP</b> <b>IFAD/GC</b>	9 – 13 <b>16 – 20</b> <b>23 – 27</b>
<b>MARCH</b>	16 COFO 64 CCP 17 COAG	10 – 14 18 – 21 31/3 – 4/4	27 NERC 77 CCLM	15 – 19 30 – 31
<b>APRIL</b>	75 CCLM IFAD/EB	8 – 9 14 – 17	<b>IFAD/EB</b> 28 LARC	<b>19 – 23</b> 26 – 30
<b>MAY</b>	89 PC 102 FC 29 CFS WFP	5 – 9 5 – 9 12 – 16 26/5 – 6/6	91 PC 104 FC 27 APRC <b>WFP</b>	10 – 14 10 – 14 17 – 21 <b>24 – 28</b>
<b>JUNE</b>	124 CL	23 – 28	<b>WFP</b>	<b>1 – 5</b>
<b>JULY</b>			24 ERC	5 – 9
<b>AUGUST</b>				
<b>SEPTEMBER</b>	IFAD/EB 90 PC 103 FC 12 WFC 76 CCLM	8 – 12 15 – 19 15 – 19 21 – 28 30/09 – 1/10	<b>IFAD/EB</b> 92 PC 105 FC 30 CFS	<b>6 – 10</b> 13 – 17 13 – 17 20 – 24
<b>OCTOBER</b>	WFD WFP	16 20 – 24	78 CCLM WFD <b>WFP</b>	5 – 6 15 (Fri) <b>18 – 22</b>
<b>NOVEMBER</b>	125 CL 32 C	26 – 28 29/11 – 10/12	127 CL <b>IFAD/EB</b>	22 – 27 <b>29/11 – 3/12</b>
<b>DECEMBER</b>	126 CL IFAD/EB	11 15 – 19		

Eid Al-Adha: 12 Feb 03  
Easter: 20 Apr 03  
Ramadan: 27 Oct – 24 Nov 03  
Eid Al-Fitr: 25 Nov 03

Eid Al-Adha: 1 Feb 04  
Easter: 11 Apr 04  
Ramadan: 16 Oct – 13 Nov 04  
Eid Al-Fitr: 14 Nov 04

APRC Regional Conference for Asia and the Pacific  
ARC Regional Conference for Africa  
C Conference  
CCLM Committee on Constitutional and Legal Matters  
CCP Committee on Commodity Problems  
CFS Committee on World Food Security  
CL Council  
COAG Committee on Agriculture  
COFI Committee on Fisheries  
COFO Committee on Forestry

ERC Regional Conference for Europe  
FC Finance Committee  
IFAD/EB IFAD Executive Board  
IFAD/GC IFAD Governing Council  
LARC Regional Conference for Latin America and the Caribbean  
NERC Regional Conference for the Near East  
PC Programme Committee  
WFC World Forestry Congress  
WFD World Food Day  
WFP World Food Programme Executive Board



## PROVISIONAL BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2003–2004)

EB.1/2003 (10–14 February)	EB.2/2003 (26–30 May)	EB.A/2003 (2–6 June)	EB.3/2003 (20–24 October)
<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>
<i>Election of the Bureau</i>			
<i>Appointment of the Rapporteur</i>	<i>Appointment of the Rapporteur</i>	<i>Appointment of the Rapporteur</i>	<i>Appointment the Rapporteur</i>
<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>
		<i>Annual Report of the Executive Director for 2002 (including progress in implementation of RBM) (A)</i>	
<b>POLICY ISSUES</b> <ul style="list-style-type: none"> <li>➤ A policy for results-oriented monitoring and evaluation in WFP (A)</li> <li>➤ An HIV/AIDS Policy for WFP (A)</li> <li>➤ Sustainability of the School Feeding Programme (C)</li> <li>➤ World Food Programme Engagement in Summits and Inter-Agency Mechanisms (I)</li> </ul>	<b>POLICY ISSUES</b>	<b>POLICY ISSUES</b> <ul style="list-style-type: none"> <li>➤ Guidelines on Urban Programming (I)</li> <li>➤ Review of decentralization (including aspects of cost-efficiency, effect on programming, etc. (C)</li> <li>➤ Preserving livelihoods in emergency situations (A)</li> <li>➤ Local purchases of food: opportunities and constraints (A)</li> <li>➤ Special Operations policy paper (A)</li> </ul>	<b>POLICY ISSUES</b> <ul style="list-style-type: none"> <li>➤ Consolidated Framework of WFP policies (I)</li> <li>➤ Increasing the nutritional impact of WFP's programmes (A)</li> <li>➤ WFP Policy on Staff Recruitment and Geographical Representation of Member States (C)</li> </ul>
<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b> <ul style="list-style-type: none"> <li>➤ Report on Comparative Study with NGOs on Support Costs (C)</li> </ul>	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b>	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b> <ul style="list-style-type: none"> <li>➤ Strategic Plan (2004–2007) (A)</li> <li>➤ Outline of the Review of the R&amp;LTF policies (A)</li> <li>➤ Report of the Executive Director on the utilization of contributions and reductions or waivers of costs (General Rules XII.4 and XIII.4 (g)) (I)</li> <li>➤ Zero-based Budget Strategy (A)</li> <li>➤ Reclassification of PSA to DSC (A)</li> <li>➤ Comprehensive Financial Report (C)</li> </ul>	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b> <ul style="list-style-type: none"> <li>➤ Management Plan (including Budget 2004-2005) (A)</li> <li>➤ Progress report on the implementation of the recommendations in the Audit Report of the External Auditor (2000–2001) (I)</li> <li>➤ Review of the R&amp;LTF Policies (A)</li> </ul>
<b>EVALUATION REPORTS (C)</b> <ul style="list-style-type: none"> <li>➤ Monitoring and Evaluation Implementation Plan and Budgets</li> </ul>	<b>EVALUATION REPORTS (C)</b> <ul style="list-style-type: none"> <li>➤ CP Benin</li> <li>➤ Thematic evaluation: PRROs (including financing aspects)</li> </ul>	<b>EVALUATION REPORTS</b> <ul style="list-style-type: none"> <li>➤ Evaluation and monitoring workplan for 2003–2004 (I)</li> </ul>	<b>EVALUATION REPORTS (C)</b> <ul style="list-style-type: none"> <li>➤ CP Burkina Faso</li> <li>➤ CP Uganda</li> <li>➤ West Africa Regional PRRO</li> <li>➤ Real Time Evaluation of Southern Africa Drought EMOP</li> </ul>
<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i>  <i>Country Programmes (A)</i> <ul style="list-style-type: none"> <li>➤ El Salvador</li> </ul> <i>Projects for Executive Board approval (A)</i> a) Development projects <ul style="list-style-type: none"> <li>➤ Jordan</li> <li>➤ Lesotho</li> </ul> b) Budget increases to development projects c) Protracted relief and recovery operations <ul style="list-style-type: none"> <li>➤ Afghanistan</li> <li>➤ Nepal</li> <li>➤ Tajikistan</li> <li>➤ Uganda</li> </ul> d) Budget increases to PRROs	<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i> <ul style="list-style-type: none"> <li>➤ Benin</li> <li>➤ Colombia</li> <li>➤ Ecuador</li> <li>➤ Peru</li> </ul> <i>Country Programmes (A)</i> <ul style="list-style-type: none"> <li>➤ Niger</li> </ul> <i>Projects for Executive Board approval (A)</i> a) Development projects <ul style="list-style-type: none"> <li>➤ Côte d'Ivoire</li> </ul> b) Budget increases to development projects c) Protracted relief and recovery operations  <i>Reports of the Executive Director on operational matters (1 July–31 December 2002) (I)</i> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director e) Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO		<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i> <ul style="list-style-type: none"> <li>➤ Burkina Faso</li> <li>➤ Uganda</li> </ul> <i>Country Programmes (A)</i> <ul style="list-style-type: none"> <li>➤ Benin</li> <li>➤ Colombia</li> <li>➤ Ecuador</li> <li>➤ Kenya</li> <li>➤ Pakistan</li> <li>➤ Peru</li> </ul> <i>Projects for Executive Board approval (A)</i> a) Development projects  b) Budget increases to development projects c) Protracted relief and recovery operations <ul style="list-style-type: none"> <li>➤ Cambodia</li> <li>➤ Congo, Rep. of</li> <li>➤ Congo, Dem. Rep. of</li> <li>➤ Zambia</li> <li>➤ West Africa Coastal</li> </ul> d) Budget increases to PRROs  <i>Reports of the Executive Director on operational matters (1 January–30 June 2003) (I)</i> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director e) Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO
	<i>Reports of the Joint Inspection Unit (C)</i>		
<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i> <ul style="list-style-type: none"> <li>➤ Biennial programme of work of the Executive Board and identification of issues that will require informal consultation (A)</li> </ul>
<i>Administrative and managerial matters</i>	<i>Administrative and managerial matters</i>	<i>Administrative and managerial matters</i> <ul style="list-style-type: none"> <li>➤ Report on post-delivery losses (C)</li> <li>➤ Composition of WFP international professional staff and higher categories (I)</li> <li>➤ Information paper on the implementation of new security management arrangements (I)</li> </ul>	<i>Administrative and managerial matters</i>
<i>Summary of the work of the Third Regular Session of the Executive Board, 2002</i>	<i>Summary of the work of the First Regular Session of the Executive Board, 2003</i>		<i>Summary of the work of the Second Regular and Annual Sessions of the Executive Board, 2003</i>
<i>Other business</i>	<i>Other business</i>	<i>Other business</i>	<i>Other business</i>

Note: Proposed purpose of item is detailed above, as follows:

- (A) for approval
- (C) for consideration
- (I) for information



### PROVISIONAL BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2003–2004)

EB.1/2004 (16–20 February)	EB.2/2004 (24–28 May)	EB.A/2004 (1–5 June)	EB.3/2004 (18–22 October)
<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>	<i>Adoption of the agenda (A)</i>
<i>Election of the Bureau</i>			
<i>Appointment of the Rapporteur</i>	<i>Appointment of the Rapporteur</i>	<i>Appointment of the Rapporteur</i>	<i>Appointment the Rapporteur</i>
<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>	<i>Current and future strategic issues (C)</i>
		<i>Annual Performance Report for 2003 (A)</i>	
<b>POLICY ISSUES</b> ➤ The role of food aid in supporting training and skills development for women (A)	<b>POLICY ISSUES</b>	<b>POLICY ISSUES</b> ➤ Environmental trends and their implications for WFP's role in natural disasters (I)	<b>POLICY ISSUES</b> ➤ Consolidated Framework of WFP Policies (I)
<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b>	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b>	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b> ➤ WFP pledging target 2005–2006 (A) ➤ Report of the Executive Director on the Utilization of Contributions and the Reductions or Waivers of Costs (General Rules XII.4 and XIII.4(g)) (I)	<b>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</b> ➤ Audited Biennial Accounts 2002–2003 – w/comments of ACABQ and FAO Finance Committee (A) ➤ Report of the Office of the Inspector-General (C)
<b>EVALUATION REPORTS (C)</b> ➤ PRRO Armenia ➤ CP Chad	<b>EVALUATION REPORTS (C)</b> ➤ CP Bangladesh ➤ EMOP Ethiopia	<b>EVALUATION REPORTS</b> ➤ Evaluation and monitoring workplan for 2004–2005 (I)	<b>EVALUATION REPORTS (C)</b> ➤ Colombia PRRO ➤ Sri Lanka PRRO ➤ DR Congo Relief Portfolio ➤ Thematic Evaluation—Targeting efficiency
<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i> ➤ Chad  <i>Country Programmes (A)</i>  <i>Projects for Executive Board approval (A)</i> a) Development projects b) Budget increases to development projects c) Protracted relief and recovery operations ➤ Afghanistan d) Budget increases to PRROs	<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i> ➤ Ghana ➤ Madagascar <i>Country Programmes (A)</i>  <i>Projects for Executive Board approval (A)</i> a) Development projects b) Budget increases to development projects c) Protracted relief and recovery operations ➤ Algeria d) Budget increases to PRROs  <i>Reports of the Executive Director on operational matters (1 July–31 December 2003) (I)</i> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director e) Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO		<b>OPERATIONAL MATTERS</b> <i>Country Strategy Outlines (C)</i> ➤ Egypt ➤ Yemen <i>Country Programmes (A)</i> ➤ Madagascar ➤ Pakistan <i>Projects for Executive Board approval (A)</i> a) Development projects b) Budget increases to development projects c) Protracted relief and recovery operations ➤ Iran d) Budget increases to PRROs  <i>Reports of the Executive Director on operational matters (1 January–30 June 2004) (I)</i> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director e) Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO
	<i>Reports of the Joint Inspection Unit (C)</i>		
<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i> ➤ Biennial programme of work of the Executive Board and identification of issues that will require informal consultation (A)
<i>Administrative and managerial matters</i>	<i>Administrative and managerial matters</i>	<i>Administrative and managerial matters</i> ➤ Report on post-delivery losses (C) ➤ Composition of WFP international professional staff and higher categories (I) ➤ Information paper on the implementation of new security management arrangements (I)	<i>Administrative and managerial matters</i>
<i>Summary of the work of the Third Regular Session of the Executive Board, 2003</i>	<i>Summary of the work of the First Regular Session of the Executive Board, 2004</i>		<i>Summary of the work of the Second Regular and Annual Sessions of the Executive Board, 2004</i>
<i>Other business</i>	<i>Other business</i>	<i>Other business</i>	<i>Other business</i>

Session to be determined: Evaluation of the implementation of the enabling development policy.

Note: Proposed purpose of item is detailed above, as follows:

- (A) for approval  
(C) for consideration  
(I) for information

