

برنامج
الأغذية
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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 7–11 June 2010

ADOPTION OF THE AGENDA

Agenda item 1

For approval



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PROVISIONAL ANNOTATED AGENDA



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1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2010. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will provide an oral presentation on strategic issues facing WFP.

4. *Annual Reports*

➤ Annual Performance Report for 2009

General Rule VII.2 states: “Each year the Executive Director shall submit to the Board for its approval an Annual Report and other reports as directed by the Board”. Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1 Follow-up to Executive Board decision 2000/EB.A/6 on Governance), states: “An Annual Performance Report should be developed” based on the Biennial Management Plan previously approved.

The Annual Performance Report for 2009 aims to present a relevant and evidence-based analysis of WFP’s performance, reflecting the commitments made for the year as defined in the Strategic and Management Plans. This report is submitted to the Board **for approval**.

5. *Policy Issues*

a) Policy for Disclosure of Internal Audit Reports to Member States

The policy on disclosure of internal audit reports to Member States aims to promote and enhance the transparency and accountability of WFP’s operations and decision-making processes. It outlines the procedures under which final internal audit reports may be made available to Member States. This paper will be reviewed by the Audit Committee at its next meeting. This paper is submitted to the Board **for information** in June and will be submitted in November for approval following the Audit Committee’s review.

b) WFP Anti-Fraud and Anti-Corruption Policy

This document sets out WFP’s policy and procedures relating to fraud, corruption and/or collusion. The policy presents i) the measures to be taken to prevent any fraudulent, corrupt and/or collusive practices; ii) the roles and responsibilities of WFP staff members and non-staff employees; iii) the training and disclosure programme; iv) the reporting procedures; v) the investigation procedures; and vi) actions following breaches of the fraud and corruption policy. The policies and procedures outlined in the document are based on and reflect the principles set out in various documents,

amongst which the Staff Regulations and Rules, Financial Regulations and Rules, and the Standards of Conduct for the International Civil Service. It also reflects the principles underlying the United Nations Convention against Corruption. This policy is submitted to the Board **for information** in June and will be submitted in November for approval following the Audit Committee's review.

6. *Resource, Financial and Budgetary Matters*

a) Audited Annual Accounts, 2009

The Annual Audited Accounts present a full set of financial statements and notes for 2009. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Board of the management controls on which the Secretariat has relied for the preparation of its annual financial statements. The report is submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) and the Food and Agriculture Organization of the United Nations (FAO) Finance Committee.

b) Final Report of the Evaluation Panel on the Selection and Appointment of the WFP External Auditor for the Term 1 July 2010–30 June 2016

This paper presents to the Board, **for approval**, the recommendation of the Evaluation Panel on appointment of the WFP External Auditor for the term 1 July 2010–30 June 2016 at its 2010 Annual Session.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

c) Appointment of Members to the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This document, submitted **for approval**, puts forward the Executive Director's recommended candidates to fill Audit Committee slots.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

d) Second Update on the WFP Management Plan (2010–2011)

This second update on the Management Plan (2010–2011), which is submitted **for approval**, responds to requests made during the presentation of the first update on the Management Plan; it gives a detailed overview of the increases to the programme of work and highlights areas where cost reductions have been achieved; it outlines the results of the lessons learned exercise on the hedging arrangements entered into by WFP and presents a long-term proposal for funding of unfunded staff liabilities. The update also includes a status update on the programme support and administrative (PSA) equalization account and extra budgetary resources.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

e) Financial Framework Review Options

At the First Regular Session of the Board in 2010, members expressed an interest in addressing other issues related to the financial framework review in parallel to the programme categories. These issues included: i) review of the tonnage-based model; ii) funding of country-specific direct support costs; and iii) review of PSA stability. This document, submitted **for approval**, presents options and recommendations proposed by the Secretariat concerning the above issues.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

f) Proposed Amendments to the Terms of Reference of the WFP Audit Committee

At its First Regular Session in 2009, the Board requested that a review be presented to its Annual Session in June 2010. The terms of reference of the Audit Committee have been reviewed by the Audit Committee and are submitted to the Board **for information**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

g) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report, which is submitted for consideration, covers the activities of the Audit Committee from 1 April 2009 through 31 March 2010. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review. This report is submitted to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

h) Progress Report on the Implementation of the External Auditor Recommendations

The Report on the Implementation of the Recommendations of the External Auditor is presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

i) Report of the Inspector General

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities **for consideration** and forwarding to the United Nations Office of Internal Oversight Services (OIOS), as established by Board decision 1996/EB.3/3.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

j) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (g))

In accordance with General Rules XII.4 and XIII.4 (g), this document is submitted to the Board **for information**. It contains information on the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

k) Investigation on WFP Operations in Somalia

In early March 2010, WFP was made aware of a report of the Monitoring Group on Somalia pursuant to Security Council resolution 1853 (2008), which contained a number of important allegations and findings concerning WFP's operations in Somalia. WFP immediately called its membership to discuss the way forward. Bureau meetings were then held to propose specific recommendations for action. On 25 March 2010, the document "Conclusions of the Bureau meetings concerning Somalia held on 12 and 17 March 2010" was sent to Board members to approve the three recommendations it contained through a vote by correspondence. The three recommendations were approved on 31 March 2010. The paper approved by the Board is submitted **for information**. The advice requested by the Board from the WFP External Auditor, including a suggested approach to the terms of reference for a more detailed review of WFP operations in Somalia, is also submitted to the Board **for information**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and FAO Finance Committee.

7. *Evaluation Reports*

The evaluation documents submitted under this item are presented to the Board **for consideration**. The Board is requested to take note of the reports and of the accompanying matrix summarizing the action taken so far by management in implementing the recommendations.

a) Annual Evaluation Report 2009 and Management Response

The Annual Evaluation Report provides a synthesis of findings from evaluations completed in 2009. It provides insights into corporate or systemic issues, and helps understand WFP in a more holistic way. It also presents accounts for the work performed by the Office of Evaluation and actions taken to strengthen evaluation at WFP. Further to the adoption of the evaluation policy by the Board at its Second Regular Session in 2008, this fifth annual evaluation report is submitted for consideration.

b) Summary Evaluation Report Country Programme Egypt 104500 (2007–2011) and Management Response

The country programme aims at strengthening government capacity to reduce poverty, food insecurity and malnutrition in Egypt. This is to be achieved through WFP support to the reform of existing food-based safety net programmes in order to increase their efficiency and effectiveness. The CP concentrates on providing two kinds of support: i) technical assistance to strengthen institutional capacity; and ii) small-scale

demonstrations of best-practice models in food-for-education and food-for-assets activities. Areas of focus include pro-poor resource allocation and improved management practices. Institutional strengthening and knowledge transfer support a smooth phasing out of WFP food-based activities by the end of the CP in 2011. This evaluation reviews the relevance, effectiveness and efficiency of the CP.

c) Summary Evaluation Report Country Programme Ghana 104180 (2006–2010) and Management Response

The goal of this CP is to support the Government in its assistance to hungry poor households to meet their education, health and nutrition needs on a sustainable basis. The evaluation takes stock of achievements to date and gives guidance on adjustments to improve performance for the remainder of the programme and to inform future interventions in Ghana.

d) Summary Evaluation Report of the Impact of Evaluation of WFP School Feeding Programmes in Kenya (1999–2008) and Management Response

This is the first impact evaluation conducted by the Office of Evaluation. It focuses on school feeding in Kenya, the second largest such programme of WFP and one that has been implemented over a very long period. The evaluation uses a mixed method approach, including primary data collection through surveys and participatory methods. It reports on outcomes and impacts and explains factors that have enabled or hindered impact. It recommends ways for increasing impact in the future.

e) Summary Evaluation Report Timor-Leste PRRO 103881 and Management Response

The evaluation of Timor-Leste PRRO 103881 was added to the Office of Evaluation's regular programme of work. Undertaking an evaluation of this operation was considered extremely useful given the context of operating in a fast-changing and young country. This evaluation was requested by the country office to take stock of achievements thus far and guide future interventions in Timor-Leste.

f) Implementation Status of Evaluation Recommendations

In the WFP evaluation policy approved by the Board at its Second Regular Session in 2008, the Secretariat made a commitment to inform the Board about how it intends to foster learning as part of the evaluation process by "preparing management responses to evaluation recommendations, implementing follow-up actions and reporting on them". This is the first such report to the Board. It provides information about the extent to which the recommendations arising from evaluation reports prepared in 2008 and 2009 have been implemented by Headquarters divisions, in regional bureaux and country offices. This document is submitted to the Board **for information**.

Operational Matters

8. *Draft Country Programmes*

In October 2002, the Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), in which draft country programmes would be reviewed by the Board at its Annual Session. Country programmes would then be posted on the WFP website and approved at the Second Regular Session on a no-objection basis; they would be discussed only if at least five Board members requested so in writing (WFP/EB.2/2003/INF/6). The following draft country programme is therefore submitted to the Board **for consideration**:

- Burundi 200119 (2011–2014)



9. *Projects for Executive Board Approval*

a) Development Projects

The Board will have before it, **for approval**, the following development projects exceeding the Executive Director's delegated authority:

- Armenia 200128
- Benin 200045
- Tajikistan 200120

b) Budget Increases to Development Activities

The Board will have before it, **for approval**, the following budget increases to development activities exceeding the Executive Director's delegated authority:

- Central African Republic 103610
- Sierra Leone 105840

c) Protracted Relief and Recovery Operations

The Board will have before it, **for approval**, the following PRROs exceeding the Executive Director's delegated authority:

- Democratic People's Republic of Korea 200114
- Sierra Leone 200062

10. *Budget Increases to PRROs Approved by Correspondence*

The Board will have before it, **for information**, the following PRRO budget increase approved by correspondence by the Executive Board between its First Regular Session in 2010 and its Annual Session in 2010:

- Niger 106110

11. *Reports of the Executive Director on Operational Matters*

Programme Category Review

The Programme Category Review paper, presented **for consideration** by the Executive Board, will review the regulations, rules and policies that guide WFP's use of programme categories, and outline enhancements discussed in the context of the Financial Framework Review.

a) Budget Increases to Development Activities Approved by the Executive Director (1 July–31 December 2009)

The Executive Board will have before it, **for information**, a document summarizing budget increases to development activities approved by the Executive Director within her delegated authority.

b) Protracted Relief and Recovery Operations Approved by the Executive Director (1 July–31 December 2009)

The Executive Board will have before it, **for information**, a summary of the following PRROs approved by the Executive Director within her delegated authority:

- Djibouti 105441
- Namibia 200061

- Rwanda 200030
- United Republic of Tanzania 200029
- c) Budget Increases to PRROs Approved by the Executive Director (1 July–31 December 2009)

The Executive Board will have before it, **for information**, a document summarizing budget increases to PRROs approved by the Executive Director within her delegated authority.

- d) Report on the Use of the Immediate Response Account (1 January–31 December 2009)

The Executive Board will have before it, **for information**, a report on the use of the Immediate Response Account during the period 1 January–31 December 2009.

12. *Organizational and Procedural Matters*

- Biennial Programme of Work of the Executive Board (2010–2011)

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work for 2010–2011 is presented **for information**.

13. *Administrative and Managerial Matters*

- a) Report on Post-Delivery Losses for the Period 1 January–31 December 2009

The Executive Director will submit to the Board, **for consideration**, a report on commodity losses incurred after delivery in recipient countries.

The report on post-delivery losses concerns country-specific and commodity-specific issues and describes the measures taken by WFP to keep post-delivery commodity losses to a minimum. The reporting period covered is the calendar year 1 January to 31 December 2009. The report lists commodity losses by reason, commodity and country and by those losses equal to or greater than 2 percent of the total net cost. The largest losses, both in terms of absolute and proportional net cost, insurance and freight value, receive specific mention in this report; as do significant but proportionately small losses in countries where large programmes are being implemented.

- b) Review of the Management and Administration in the WFP: Report by the Joint Inspection Unit and Management Response

This “Review of Management and Administration in the World Food Programme” is part of a series of reviews of participating organizations undertaken by the Joint Inspection Unit (JIU) in recent years. The objective is to identify areas for improvement focusing on governance, executive management, administration, strategic planning, budgeting, human resources management and oversight, among others. The Inspectors made 12 recommendations; 9 are directed to the Executive Director while 3 are addressed to the Board. A response by WFP management to the recommendations contained in the JIU report will also be submitted to the Board **for information**.

- c) Update on WFP Food Procurement

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to “Food Procurement in Developing Countries” (WFP/EB.1/2006/5-C). This report, presented

for information, provides statistics and trends in food procurement, a short presentation of the market environment, an update on food procurement capacity and highlights on food procurement.

d) Statistical Report on WFP International Professional Staff and Higher Categories

The Board will have before it, **for information**, a document reflecting WFP staffing as at 31 December 2009. It provides the number of international professional staff and higher categories holding indefinite, continuing or fixed-term (one year or more) appointments at Headquarters and in country offices as at 31 December 2009. Junior professional officers and United Nations volunteers participating in WFP activities as at 31 December 2009 are also included. The report also provides statistics on the geographical distribution of WFP international professional staff and higher categories.

e) Information Note on Funding of Security Management Arrangements

At its Annual Session in 2005, the Board considered the document “Information Paper on the Implementation of New Security Management Arrangements” (WFP/EB.A/2005/12-D) and took note of the information it contained, including the Secretariat’s intention to inform the Board periodically of progress and any significant changes in WFP’s share of costs or in the cost-sharing mechanism. This document is submitted **for information**.

f) WFP Security Report

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This document, which is submitted **for information**, presents an analysis of significant security incidents involving WFP staff, assets and partners in 2009 as well as statistical data on geographical distribution and types of security incidents.

14. *Summary of the Work of the First Regular Session of the Executive Board, 2010*

In accordance with the Board’s decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2010 is submitted **for approval**.

15. *Other Business*

a) Report on the Field Visit to Kenya of the WFP Executive Board

A report on the field visit of the WFP Executive Board to Kenya, which took place from 28 February to 6 March 2010, is presented to the Board **for information**.

b) Report on the Joint Field Visit to Rwanda of the Executive Boards of UNDP/UNFPA, UNICEF and WFP

A report of the joint field visit of the Executive Boards of UNDP/UNFPA, UNICEF and WFP to Rwanda is submitted to the Board **for information**.

16. *Verification of Adopted Decisions and Recommendations*

➤ Decisions and Recommendations of the Annual Session of the Executive Board, 2010

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.