

برنامج
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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 3–6 June 2014

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA



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1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2014. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Election for a Vacant Position in the Bureau and Appointment of the Rapporteur*

The Board shall elect a Bureau member alternate (List B) as the current representative has ceased to hold office.

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will provide an oral presentation on strategic issues facing WFP.

4. *Annual Reports*

➤ Annual Performance Report for 2013

General Rule VII.2 states: “Each year the Executive Director shall submit to the Board **for its consideration and approval** an Annual Report and other reports as directed by the Board.” Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1 – Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: “An Annual Performance Report should be developed based on the Biennial Management Plan previously approved.”

The Annual Performance Report for 2013 aims to present a relevant and evidence-based analysis of WFP's performance, reflecting the commitments made for the year as defined in the Strategic and Management Plans.

5. *Policy Issues*

a) Update on WFP's Role in the Humanitarian Assistance System

This document will provide an update on WFP's role in the multilateral humanitarian assistance system and the most recent reforms undertaken within the Inter-Agency Standing Committee to strengthen the cluster coordination, leadership and accountability of humanitarian action in a context of growing and complex challenges and emergencies. This item is presented to the Board **for consideration**.

b) WFP Corporate Partnership Strategy (2014–2017)

Further to the Strategic Evaluation — From Food Aid to Food Assistance: Working in Partnership (EB.1/2012) which recommended that WFP develop a partnership strategy in order to more strategically and systematically manage its partnerships, and in line with WFP's Fit-for-Purpose and 2014–2017 Strategic Plan, the WFP partnership strategy will be shared with the Executive Board.

The partnership strategy will provide guidance for the identification and strengthening of key partnerships to enhance the impact of WFP activities for our beneficiaries in a cost-effective manner. The strategy will present WFP's definition of partnerships and its partnership principles and will contribute to the implementation of the Strategic Plan.

The strategy will provide the rationale for the guidance needed on the appropriate tools, capacities and agreements that will enable WFP staff to engage in sustained and results-oriented partnerships. This item is presented to the Board **for consideration**.

c) WFP People Strategy — **WITHDRAWN**

d) Update on WFP's Response to HIV and AIDS*

The annual update on HIV/AIDS will provide a progress report on the implementation of WFP's new HIV and AIDS Policy (WFP/EB.2/2010) against the backdrop of the continued scale-up of treatment with anti-retroviral drugs. In addition, it will summarize recent successes in integrating food and nutrition into HIV and tuberculosis (TB) Global Fund proposals. This item is presented to the Board **for information**.

e) Update on the Implementation of the WFP Gender Mainstreaming Accountability Framework*

At its Annual Session in 2012, the Board requested the Secretariat to report on the implementation of its Gender Mainstreaming Accountability Framework on an annual basis. WFP's Accountability Framework including minimum standards, is fully aligned with the United Nations system-wide action plan (UNSWAP) and its performance indicators. The annual report will therefore provide information on progress made against the baselines established for both frameworks. This will include an overview on achievements, opportunities and challenges. This item is presented to the Board **for information**.

f) Update on the Implementation of the Protection Policy*

As agreed with the Board at its 2012 First Regular Session when the WFP Humanitarian Protection Policy was approved, the Secretariat will update the Board on the implementation of the protection policy. An implementation plan was presented to the Board at the 2012 Annual Session, which gave an outline of a multi-year action plan to improve protection outcomes and integrate protection concepts into all aspects of WFP's work, focused particularly on: i) training and capacity development; ii) support for operations; and iii) inter-agency and bilateral cooperation. This item is presented to the Board **for information**.

6. ***Resource, Financial and Budgetary Matters***

a) Audited Annual Accounts, 2013

The Audited Annual Accounts present a full set of financial statements and notes for 2013. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Executive Board of the management controls on which the Secretariat has relied for the preparation of annual financial statements. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) and the Food and Agriculture Organization of the United Nations (FAO) Finance Committee

* In accordance with the Board's decisions on governance approved at the Annual Session and Third Regular Session of 2000, items for information should not be discussed unless a Board member specifically requests it well in advance of the meeting and the Chair accepts the request on the grounds that it is a proper use of the Board's time.

b) Appointment of Two Members to the Audit Committee

As the terms of two members of the Audit Committee are coming to an end in 2014, a panel has been set up as per the Audit Committee Terms of Reference to select new members or renew the tenure of the outgoing members, and submit its recommendations to the Executive Director and the President of the Board. This document, containing the recommendations, will be submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

c) Appointment of Two Executive Board Members to the Selection Panel for the Appointment of Three Members of the Audit Committee

The Board will appoint two of its members to sit on the panel that will proceed with the selection of Audit Committee Members, who will be appointed in 2015. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

d) Financial Framework Review

The “Financial Framework Review“ draws upon an external review of WFP’s working capital financing facility and recommends modifications to the current governance structure to realize efficiencies in the management of internal financing. Building upon the assessment presented in “Financial Framework Review: Working Capital Financing” (WFP/EB.1/2014/4-A/1) and an external review by the Boston Consulting Group, the document expands upon these findings and outlines proposed changes for approval. The document further details the approach for continued work to update and improve WFP’s financial architecture to increase the predictability, flexibility and accountability of resources. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

e) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report covers the activities of the Audit Committee from 1 April 2013 through 31 March 2014. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Annual Report of the WFP Inspector General and Note by the Executive Director on the Annual Report of the WFP Inspector General

In accordance with Article VI.2 (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities.

This report covers the period from January to December 2013; it provides the oversight perspective regarding WFP's governance, risk management and control, and provides overviews of the activities of the Office of the Inspector General, the Office of Internal Audit (OSA) and the Office of Inspections and Investigations (OSI). This document, together with the Note by the Executive Director, is submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Report of the External Auditor on Food Procurement in WFP and WFP Management Response

The report presents the results of audit on food procurement in WFP. Each year, WFP purchases huge quantities of food at international/local/regional level with the objective of ensuring availability of appropriate food commodities to beneficiaries in a timely and cost-effective manner. Consistent with this, WFP purchases have to be fair and transparent.

The performance audit broadly seeks an assurance that food procurement fulfils the WFP Procurement Policy objective of cost effective, efficient and timely purchases in a transparent manner. The detailed objectives mainly include assessment of procurement planning, processes, food quality aspects, oversight by Headquarters and regional bureaux. The audit spans WFP Headquarters in Rome, three regional bureaux and six country offices. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report of the External Auditor on United Nations Humanitarian Response Depot and WFP Management Response

The UNHRD network, with its five hubs, plays an important role in emergency preparedness; it supports strategic stockpiling efforts of United Nations, international, governmental and non-governmental organizations and reinforces the capacity of the humanitarian community to respond to emergencies. WFP is the manager and also one of the users of UNHRD.

The performance audit of UNHRD broadly seeks an assurance that the stated objectives of the facility of strengthening the capacity to respond to emergencies is achieved. The detailed objectives mainly include assessment of stock management and warehouse management systems, financing model, procurement processes and oversight mechanisms. The audit covers examination of activities in two of the largest hubs of UNHRD in Dubai and Brindisi. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Report on the Implementation of the External Auditor Recommendations

The Report on the Implementation of the Recommendations of the External Auditor is presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

j) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (h))*

In accordance with General Rules XII.4 and XIII.4(h), this document is submitted to the Board **for information**. It contains information on the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only, from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

k) Report on the Utilization of WFP's Advance Financing Mechanisms (1 January–31 December 2013)*

The Board will have before it, **for information**, a report on the utilization of Advance Financing including the Immediate Response Account and the Working Capital Facility, including the Forward Purchase Facility. This report will describe their usage over the period of 1 January–31 December 2013.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

7. ***Evaluation Reports***

a) Annual Evaluation Report, 2013 and Management Response

The Annual Evaluation Report summarizes the findings of evaluations completed in the previous years to highlight common areas of strength and identify opportunities for systemic improvements that will help WFP operations to function better. It also provides an account of the initiatives implemented to improve the evaluation function of WFP. This item is presented to the Board **for consideration**.

b) Synthesis Report of the Evaluation Series on the Impact of Food for Assets (2002–2011) and Management Response

This report will synthesize the main findings and conclusions from the series of impact evaluations on this subject conducted in 2012 and 2013. This item is presented to the Board **for consideration**.

c) Summary Evaluation Report — Central America Regional Portfolio (2007–2011) and Management Response

The first of its type, the evaluation will provide an analysis and assessment of the strategic positioning and performance of the portfolio of operations in an entire region. This will address an emerging gap in coverage of smaller country portfolios and countries with a limited range of operations. The findings and recommendations will assist the regional bureaux and country offices in defining future strategies and taking appropriate operational decisions. This item is presented to the Board **for consideration**.

d) Summary Report of the Peer Review of the Evaluation Function at the World Food Programme *

Following a United Nations Evaluation Group-Development Assistance Committee (UNEG-DAC) framework agreed for use across the United Nations system, this review will assess the independence, credibility and utility of WFP's evaluation function and progress made since the last peer review in 2007. Its findings will be used to ensure that WFP's evaluation policy and function adapts to remain fit for purpose, and that the Office of Evaluation's evaluation quality and management systems, resourcing and governance conform with evolving international best practice. This item is presented to the Board **for information**.

e) Implementation Status of Evaluation Recommendations*

This document, which is submitted **for information**, presents to the Board the annual status report on the implementation of the evaluation recommendations. It provides information about how the actions planned to implement the evaluation recommendations have been implemented by Headquarters divisions, regional bureaux and country offices. This report covers the recommendations arising from evaluation reports presented to the Board.

Operational Matters

8. *Country Programmes*

The Board will have before it, **for approval**, the following country programme:

- Kenya 200680 (2014–2018)

9. *Projects for Executive Board Approval*

a) Development projects

The Board will have before it, **for approval**, the following development project exceeding the Executive Director's delegated authority:

- Kyrgyz Republic 200662

b) Budget increases to development activities

The Board will have before it, **for approval**, the following budget increase to development project exceeding the Executive Director's delegated authority:

- Bangladesh 200243

c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following PRROs exceeding the Executive Director's delegated authority:

- Burundi 200655
- Mauritania 200640

d) Budget increases to PRROs

The Board will have before it, **for approval**, the following budget increase to PRRO exceeding the Executive Director's delegated authority:

- Kenya (refugees) 200174

10. *Organizational and Procedural Matters*

➤ Biennial Programme of Work of the Executive Board (2014–2015)*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2014–2015) is presented **for information**.

11. *Administrative and Managerial Matters*

a) Address by Staff Representative Bodies to the Board

Staff Representative Bodies will present their address to the Board on questions of interest to the organization and its staff.

b) Report on Post-Delivery Losses for the Period 1 January–31 December 2013*

The Executive Director will submit to the Board, **for information**, a report on food losses incurred after delivery in recipient countries.

The 2000 Annual Session of the Board “encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence.” The report describes the measures taken by WFP to keep post-delivery losses to a minimum between 1 January and 31 December 2013. It makes specific mention of the largest losses, both in terms of absolute and proportional net cost, insurance and freight value.

c) Update on WFP Food Procurement*

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to “Food Procurement in Developing Countries” (WFP/EB.1/2006/5-C). This report, presented **for information**, provides: i) statistics on food procurement; ii) an update on food procurement capacity; and iii) an analysis of the interplay between local, regional and international procurement.

d) Statistical Report on WFP International Professional Staff and Higher Categories*

The Board will have before it, **for information**, a document portraying WFP staffing as at 31 December 2013. It provides the number of international professional staff and higher categories holding indefinite, continuing or fixed-term (one year or more) appointments along with junior professional officers and United Nations volunteers participating in WFP activities. The report also provides statistics on the geographical distribution of WFP international professional staff and higher categories.

e) WFP Security Report*

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This document presents an analysis of significant security incidents involving WFP staff, assets and partners in 2013 as well as statistical data on geographical distribution and types of security incidents. This item is presented to the Board **for information**.

12. *Summary of the Work of the First Regular Session of the Executive Board, 2014*

In accordance with the Board’s decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2014 is submitted **for approval**.

13. *Other Business*

- Report on the Joint Field Visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP to Panama and El Salvador*

A report of the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women, and WFP to Panama and El Salvador is submitted to the Board **for information.**

14. *Verification of Adopted Decisions and Recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.