



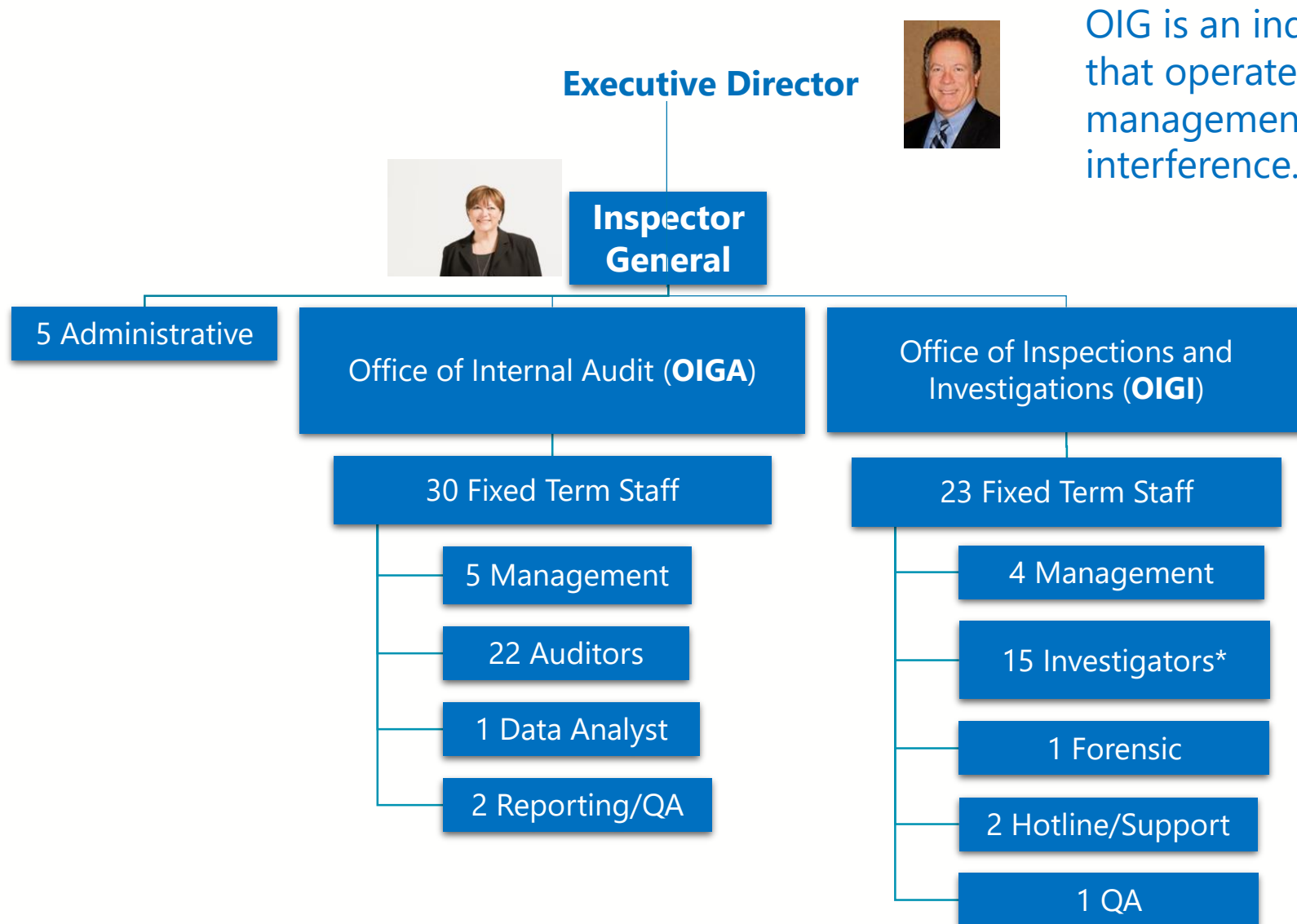
World Food
Programme

Independent Oversight The Office of the Inspector General

SAVING
LIVES
CHANGING
LIVES

Kiko Harvey, Inspector General

Office of the Inspector General



OIG is an independent function that operates free of management influence or interference.

* Note that OIGI also engages short term contractors to augment the investigation staff based on case volume.

Office of the Inspector General

Our Charter describes our function and responsibilities.

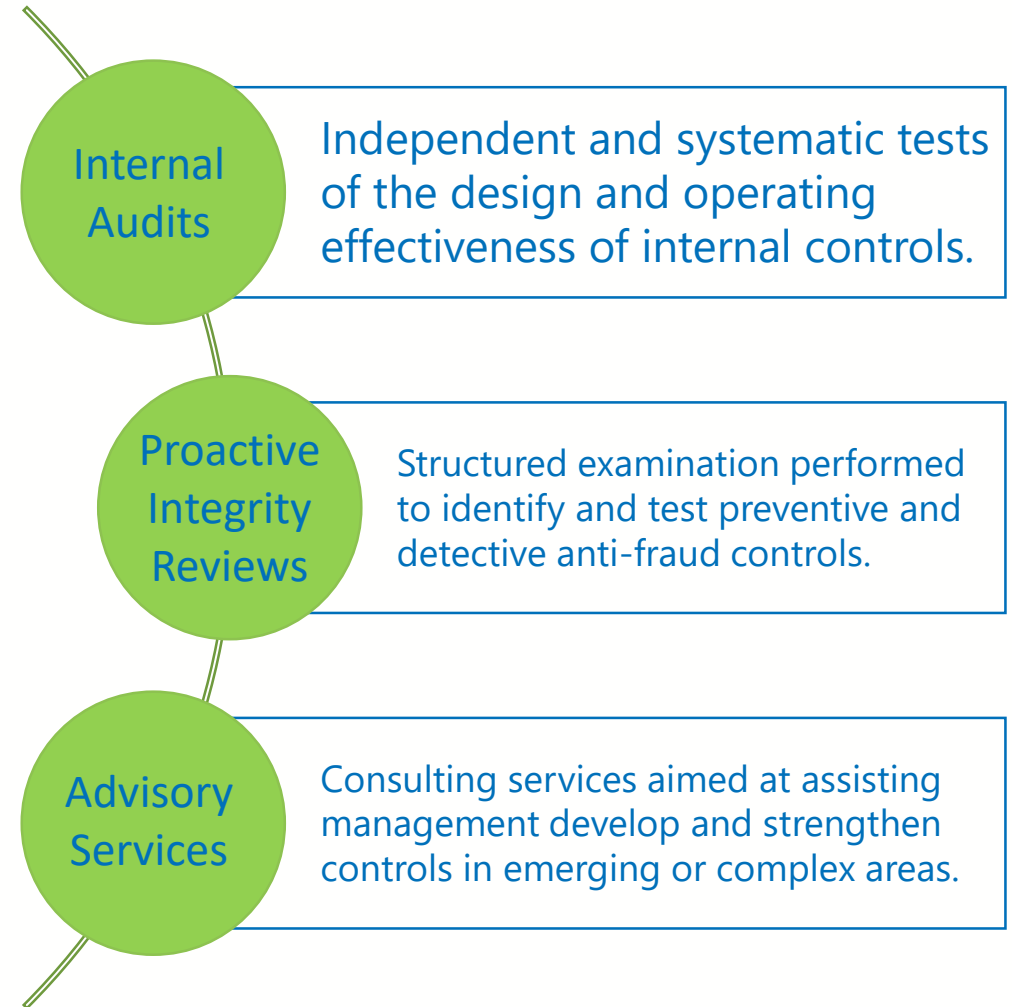
- Describes the mission, responsibilities, reporting structure, authority, independence and objectivity of the division.
- OIG's mission is to provide assurance to the ED and WFP stakeholders on the efficiency and effectiveness of WFP's governance, risk management and control processes through the performance of internal audits.
- OIG also conducts objective and independent investigations to support WFP in addressing unethical behaviour and fraud, abusive conduct, sexual exploitation and abuse, and other forms of misconduct.
- The Charter provides full, free and unrestricted access to any and all WFP records, physical properties and personnel and access to vendors, cooperating partners and other third parties in a contractual agreement.

Internal Audit Services and Products

OIGA conducts internal audits and other assurance reviews using a risk-based approach.

Services provided by OIGA include:

- **Internal Audits:** Publicly reported, systematic evaluations of the operating effectiveness of governance, risk management and internal controls.
- **Proactive Integrity Reviews (PIRs):** Formal evaluations of anti-fraud controls based on fraud risk-assessments. Matters identified for follow-up resulting from a PIR are referred to the Hotline for possible investigation. PIRs are available to member states, but are not publicly reported.
- **Advisory Services:** Consulting activities aimed to improve the management of risks, add value, and strengthen WFP's operations. These reports are issued to management and are not distributed or publicly reported.



Inspections and Investigations Services and Products

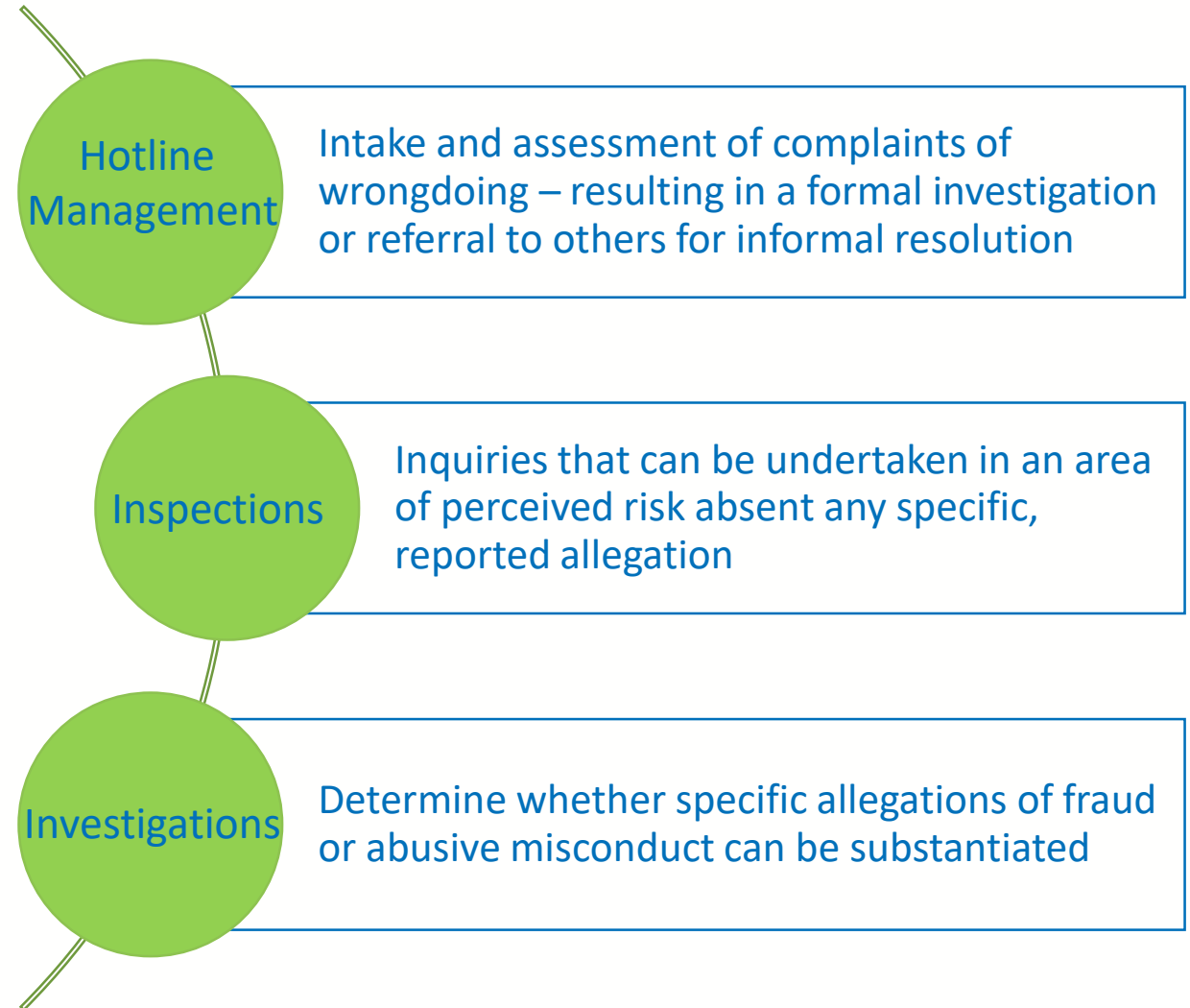
OIGI manages the WFP Hotline and conducts administrative investigations into allegations of misconduct, including alleged fraud and corruption against WFP and its programmes

Investigations are also performed on reported violations of Staff Rules and Regulations, policies, procedures, and other administrative matters

Scope of Investigations cover:

- **Internal investigations:** All types of staff misconduct
- **External investigations:** Wrongdoing by vendors, cooperating partners and contractors

OIGI also performs inspections as another means of proactive investigation when fraud or misconduct is likely to be present. Inspections are pre-assessments to investigations and any fraud or misconduct found are referred to the Hotline for possible investigation



OIG Hotline

EthicsPoint (Navex) hosts and manages our platform. Our Hotline provides anonymous reporting of fraud and misconduct on a 24/7 basis in English, French, Arabic, Spanish and Portuguese:



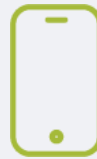
Live Operators most users can reach the in-house operators, free of charge, from almost any location.



Voice Message users can talk with EthicsPoint Operators, or leave a voice message detailing their concerns.



Online Reporting using a customized web portal. The portal is secure, multilingual and compatible with most devices and browsers.



Mobile App users can respond to feedback and report hotline matters anywhere, and at anytime, from their smartphone. (Not yet available)



Call Routing option lets callers select their preferred language upfront and listen to pre-recorded content in their chosen language.



Email Reporting for situations where technology limitations or network connectivity demand greater flexibility.

Accessing Oversight Reports

	Public Website	EB Restricted Portal	Request through Note Verbale	Internal to WFP Not Available
Office of Inspector General	OIG Annual Report	OIG Quarterly Reports EB Consultations		
Office of Internal Audit	Internal Audit Reports	Annual Assurance Plan	Proactive Integrity Reviews	Management Advisory Reports Management Information Notes
Office of Inspections And Investigations			Inspection Reports Fraud Investigations (Substantiated)	Misconduct and SEA Investigations Management Memos
UN Secretary General	Sexual Exploitation and Abuse (SEA) Reporting			

How to Request Reports by Note Verbale

OIGA and OIGI

Proactive Integrity Reviews (PIRs), Fraud Investigations and Inspections

EB Secretary announces list of completed reports to the EB Bureau after notification from OIGA and OIGI that reports are available to request

Member States

Prepare Note Verbale to request reports

Send request listing report title and number to the Inspector General (wfp.inspectorgeneral@wfp.org) with copy to the DED (amir.abdulla@wfp.org) and Executive Director edcorrespondence@wfp.org

IG

Reviews request

Determines if report can be issued as is, issued redacted, or must be withheld due to confidentiality or security concerns (rare)

Office of the IG

Responds to Request

Sends report to member state (as is or redacted) or notifies member state of the reasons the report is being withheld. OIG notifies the Regional Director, Country Director, DED and ED that the report has been issued (or withheld)

The Note Verbale

All members may request copies of PIRs, Fraud Investigations Reports, and Inspection Reports through Note Verbale. The following is an example of this request:

NOTE VERBALE

The Permanent Mission of (Country) to the Rome-based Food and Agriculture Agencies of the United Nations presents its compliments to the World Food Programme (WFP) and would like to inform that, in accordance with the Anti-Fraud and Anti-Corruption Policy approved by the Board at its Annual Session of 2015 and with the updated Policy for Disclosure of Oversight Reports approved by the Executive Board at its Annual Session of 2017, the Government of (Country) requests the disclosure of the following report:

- ***Provide Name(s) of Report(s) requested*** (For example: *Proactive Integrity Review of Cash-Based Transfers Fraud Scheme and Gap Analysis (PIR/02/20)*)

The Permanent Mission of (Country) to the Rome-based Food and Agriculture Agencies of the United Nations avails itself of this opportunity to renew to the World Food Programme the assurances of its highest consideration.

Helpful References

How to obtain an audit report online: <https://www.wfp.org/audit-inspection-reports>

How to make a Hotline Report online: <http://www.wfphotline.ethicspoint.com>

How to make a Hotline Report by email: hotline@wfp.org

Contacting the Office of Inspector General: wfp.inspectorgeneral@wfp.org

Contacting the Inspector General (secure email): patriciakiko.harvey@wfp.org

How to Request Investigation or Inspection Reports: wfp.inspectorgeneral@wfp.org