



World Food Programme
Programme Alimentaire Mondial
Programa Mundial de Alimentos
برنامج الأغذية العالمي

Executive Board
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Agenda item 1

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Adoption of the agenda

For approval

Executive Board documents are available on WFP's website (<https://executiveboard.wfp.org>).

Annotated provisional agenda

1. *Adoption of the agenda*

Pursuant to Rule III of the rules of procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the provisional agenda of the 2020 annual session. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

3. *Opening remarks by the Executive Director*

Under this item, the Executive Director will make an oral presentation to the Board on current and future strategic issues facing WFP. This will be followed by remarks from special and high-level guests and an interactive question and answer virtual segment.

4. *Annual reports*

a) Annual performance report for 2019

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its consideration and approval** an annual report and other reports as directed by the Board." Governance recommendation (h), approved by the Board at its third regular session in 2000 (decision 2000/EB.3/1 – Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed based on the Biennial Management Plan previously approved."

The annual performance report for 2019 aims to present a relevant and evidence-based analysis of WFP's performance, reflecting the commitments made for the year as defined in the strategic and management plans.

b) Annual report of the Ethics Office for 2019

The annual report of the Ethics Office will be presented to the Board **for its consideration**. The report will cover the work of the Ethics Office in each area of its mandate for the period from 1 January to 31 December 2019 and will provide information about its activities.

- c) Annual report of the Office of the Ombudsman and Mediation Services for 2019 and management note

The annual report of the Office of the Ombudsman and Mediation Services will be presented to the Board **for its consideration**. The report will cover the work of the Office of the Ombudsman and Mediation Services in each area of its mandate for the period from 1 January to 31 December 2019 and will provide information about its activities.

5. **Policy issues**

- a) Mid-term review of the WFP Strategic Plan (2017–2021)

At its 2016 second regular session, the Board approved the WFP Strategic Plan for the period 2017–2021. This mid-term review will report progress on the Strategic Objectives and draw attention to changes since 2016 that need to be taken into account in the next Strategic Plan. This item is presented to the Board **for consideration**.

- b) Update on WFP's role in the collective humanitarian response

This document provides an overview of WFP's role in the collective humanitarian response during the last year, flags trends and challenges affecting WFP's response and highlights implications for WFP. This item is presented to the Board **for consideration**.

- c) Update on WFP's response to HIV and AIDS*

The document gives a progress report on the implementation of WFP's HIV and AIDS policy (WFP/EB.2/2010/4-A) in the context of continued scaling-up of treatment with anti-retroviral drugs. It also describes recent successes in integrating food and nutrition into Global Fund proposals related to HIV and tuberculosis. This item is presented to the Board **for information**.

- d) Update on WFP's implementation of United Nations General Assembly resolution 72/279 (repositioning the United Nations development system)*

Board members will receive an update from the WFP Secretariat on the implementation of United Nations General Assembly resolution 72/279, on repositioning the United Nations development system to deliver on the 2030 Agenda. This item is presented to the Board **for information**.

- e) Oral update on the implications for WFP of the guidance on the United Nations sustainable development cooperation frameworks and common country analyses*

The Secretariat will provide an update on the guidance and on its implications on WFP's work and on the elaboration of the United Nations sustainable development cooperation frameworks. The item will be presented to the Board **for information**.

6. **Resource, financial and budgetary matters**

- a) Audited annual accounts, 2019

The audited annual accounts present a full set of financial statements and notes for 2019. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Board of the management controls on which the Secretariat has relied for the preparation of the annual financial statements. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

*To be discussed at the session.

b) Replenishment of the Special Account for Wellness Programmes

The Secretariat will present a request for the allocation of funds from the Programme Support and Administrative Equalization Account to the Special Account for Wellness Programmes to allow the continued implementation of the programmes that address the health and safety risks facing WFP employees and their families. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

c) Annual report of the Audit Committee

At its first regular session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report will cover the activities of the Audit Committee from 1 April 2019 to 31 March 2020. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

d) Annual report of the Inspector General and note by the Executive Director

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities.

This report covering 2019 provides the oversight perspective regarding WFP's governance, risk management and control and provides overviews of the activities of the Office of the Inspector General, the Office of Internal Audit and the Office of Inspections and Investigations. The report is submitted together with a note by the Executive Director. The two items are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

e) Management review of significant risk and control issues, 2019

The Secretariat will provide further description and analysis of the eight significant risk and control matters which have been highlighted in the 2019 Executive Director's Statement on Internal Control available in the Audited Annual Accounts, 2019, and which have been prioritized for attention in 2020. The analysis will draw on the review of feedback provided by global management in the 2019 Executive Director Assurance Exercise and references evidence from internal oversight bodies. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Report of the External Auditor on the real estate portfolio and WFP management response to the External Auditor's recommendations

This report presents the results of an external audit on the real estate portfolio. The primary aim of the audit was to determine whether: i) the inventory of real estate used by WFP is accurate and sufficiently detailed; ii) WFP's real estate strategy in terms of occupancy and space management is suited to its interests; iii) the day-to-day and financial management of premises is as cost effective as possible; iv) the headquarters extension project will meet the needs of WFP, the timings are on track and it complies with the applicable standards; v) WFP has taken all necessary measures to effectively contribute to the United Nations system target of 50 percent of premises to be shared

by 2021. The Secretariat's response to the report's recommendations is also presented. Both documents are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Report of the External Auditor on air transport services and WFP management response to the External Auditor's recommendations

This report presents the results of an external audit on air transport services. The primary aim of the audit was to: i) check whether WFP aviation activities comply with the rules governing air transport activities, air operator selection, staff training and legal liability; ii) analyse the decision making process with regard to the planning, scheduling and implementation of an air operation to ensure its control, suitability and effectiveness; iii) assess whether WFP's air operations are organized efficiently in terms of logistics and the environment; iv) review WFP's communications with Member States to ensure that the air services provided and the business model chosen for those services are consistent with the recommendations of the Executive Board. The Secretariat's response to the report's recommendations is also presented. Both documents are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report on the implementation of the External Auditor's recommendations

This report summarizes actions taken by the Secretariat to implement the External Auditor's recommendations. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Report on the utilization of WFP's advance financing mechanisms (1 January–31 December 2019)

The report covers use of the Immediate Response Account and the Working Capital Financing Facility from 1 January to 31 December 2019.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

j) Report of the Executive Director on contributions, reductions and waivers of costs under General Rule XIII.4 (f) in 2019

In accordance with General Rule XIII.4 (f), this report is submitted to the Executive Board **for information** and provides a summary of contributions that do not achieve full cost recovery received from governments of developing countries, countries with economies in transition and other non-traditional donors (General Rule XIII.4 (c)); contributions with reductions or waivers of indirect support costs (ISC) and, where applicable, direct support costs of an activity or activities (General Rule XIII.4 (d)) and; contributions from governments of developing countries and countries with economies in transition with a reduced indirect support cost rate as set by the Board (General Rule XIII.4 (e)).

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

k) Utilization of the Programme Support and Administrative Equalization Account reserve

In the context of worsened situations in ongoing emergencies and the COVID-19 pandemic, the Secretariat will present a request to transfer USD 30 million from the Programme Support and Administrative Equalization Account to the Immediate Response Account. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

7. Evaluation reports

a) Annual evaluation report for 2019 and management response

The annual evaluation report provides an overview of centralized and decentralized evaluations completed, conducted and planned. It examines the performance of the WFP evaluation function and highlights areas for attention in coming years. This item is presented to the Board **for consideration**.

b) Summary report on the evaluation of WFP's Gender Policy (2015–2020) and management response

In line with the agreement that WFP policies be evaluated between four and six years following approval, this evaluation will assess the quality of the Gender policy (2015–2020), its implementation arrangements and results. This item is presented to the Board **for consideration**.

c) Summary report on the strategic evaluation of funding WFP's work (2014–2019) and management response

This evaluation will examine WFP's ability to secure predictable and adequate resources, the use of trust funds, pooled funds and joint fundraising approaches, and partnerships with governments and the private sector. This item is presented to the Board **for consideration**.

d) Synthesis of evidence and lessons from WFP's policy evaluations (2011–2019) and management response

This synthesis will analyse findings and recommendations from WFP policy evaluations conducted since 2011 to inform policy development and implementation. This item is presented to the Board **for consideration**.

e) Implementation status of evaluation recommendations

This document presents the annual status report on the implementation of the evaluation recommendations presented to the Board. It describes the actions taken by headquarters divisions, regional bureaux and country offices to implement evaluation recommendations. This item is presented to the Board **for consideration**.

8. Operational matters

a) Country strategic plans

The Board will have before it, **for approval**, the following country strategic plan:

i) Ethiopia (2020–2025)

- b) Crisis response revisions of country strategic plans and corresponding budget increases approved by the Executive Director or by the Executive Director and the Director-General of FAO, following comments by Member States*

The Board will have before it, **for information**, the following crisis response revisions of country strategic plans and corresponding budget increases submitted to the Board for comments:

- i) Democratic Republic of the Congo

9. **Organizational and procedural matters**

- a) Biennial programme of work of the Executive Board (2020–2021)

Further to a request by the Board at its third regular session in 2004, an updated version of the biennial programme of work (2020–2021) is presented **for information**.

10. **Administrative and managerial matters**

- a) Appointment of one member to the Audit Committee

The first term of one member of the Audit Committee will come to an end on 29 July 2020. The Board will appoint one new member on the basis of the recommendations by the selection panel. This item is presented to the Board **for approval**.

- b) Reports by the Joint Inspection Unit relevant to the work of WFP

The Board, by its decision 2002/EB.2/17, recommended that the document on Joint Inspection Unit reports of relevance to the work of WFP submitted annually by the Secretariat to the Board should comprise the following items:

- i) WFP comments on the Joint Inspection Unit reports relevant to the work of WFP received between the submission of the last Board document and 1 October 2019;
 ii) a list of Joint Inspection Unit reports issued since the last reporting period; and
 iii) the status of WFP's implementation of previously approved or accepted recommendations.

In accordance with the practice of the Boards of other funds and programmes, the Secretariat presents to the Board each year at its first regular session a summary report containing the items listed above **for its consideration**.

- c) Address by staff representative bodies to the Board

As per procedure established in 2012, staff representative bodies will present their address to the Board on questions of interest to the organization and its staff.

- d) Report on global losses for the period 1 January–31 December 2019

The Executive Director will submit to the Board, **for information**, a report on food losses incurred prior to and after delivery in recipient countries.

At its 2000 annual session the Board “encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence”. The report describes the measures taken by WFP to keep pre- and post-delivery losses to a minimum between 1 January and 31 December 2019. It makes specific mention of the largest losses, both in terms of absolute and proportional net cost.

e) Update on food procurement

At the Board's 2006 first regular session Board members asked WFP to report more regularly on food procurement activities as a follow-up to the policy outlined in the document entitled "Food Procurement in Developing Countries" (WFP/EB.1/2006/5-C). This report, presented **for information**, provides: i) statistics on food procurement; ii) an update on food procurement capacity; and iii) an analysis of the interplay between local, regional and international procurement. In accordance with General Rule XII.4, the report will also cover the use of unrestricted cash resources to purchase commodities in developing countries.

f) Statistical report on international professional staff and higher categories at 31 December 2019

The Board will have before it, **for information**, a report outlining WFP staffing as at 31 December 2019. It provides the number of international professional and higher category staff holding indefinite, continuing or fixed term (one year or more) appointments and junior professional officers and United Nations volunteers participating in WFP activities. The report also provides statistics on the geographical distribution of WFP international professional and higher category staff.

g) Security report*

At its 2007 second regular session, the Board requested that the WFP security report be shared with Board members. This document presents an analysis of significant security incidents involving WFP staff, assets and partners in 2019 along with statistical data on geographical distribution and types of security incidents. This item is presented to the Board **for information**.

11. Summary of the work of the 2020 first regular session of the Executive Board

In accordance with the Board's decision at its 1996 second regular session on its methods of work, the summary of work of the 2020 first regular session is submitted **for approval**.

12. Other business

a) Comprehensive action plan for the implementation of the recommendations of the joint Board/management working group on harassment, sexual harassment, abuse of power and discrimination

At the request of the Board at its 2020 first regular session, the Secretariat will present a fully developed comprehensive action plan for the implementation of the recommendations of the joint Board/management working group on harassment, sexual harassment, abuse of power and discrimination, as well as an update on the progress made on its implementation. This item is presented to the Board **for consideration**.

b) Oral report on the joint meeting of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP*

An oral report on the joint meeting of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP will be provided to the Board **for information**.

c) Oral update on United Nations Humanitarian Air Service*

At the request of the Bureau, an oral update on the operations and activities of the United Nations Humanitarian Air Service will be presented to the Board **for information**.

d) Oral update on preparations for the 2021 United Nations Summit on Food Systems*

At the request of the Bureau, the Secretariat will provide a regular brief update on the work undertaken by the Rome-based agencies in preparation for the 2021 United Nations Summit on Food Systems. This item will be presented to the Board **for information**.

e) Oral update on WFP's response to COVID-19*

At the request of the Bureau, the Secretariat will provide an oral update on how WFP is responding to the COVID-19 pandemic and its challenges at country, regional and United Nations level. This item will be presented to the Board **for information**. This item will be time-tabled back-to-back with items 5 d) and 5 e) in light of the impact of COVID-19 on United Nations reform efforts.

f) Proposed reorganization of WFP's senior leadership structure

The Executive Director will present to the Board a proposed reorganization of WFP's senior leadership structure, with a view to consolidate the human resources and workplace culture areas of work. This item will be presented to the Board **for approval**.

13. *Verification of adopted decisions and recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.