

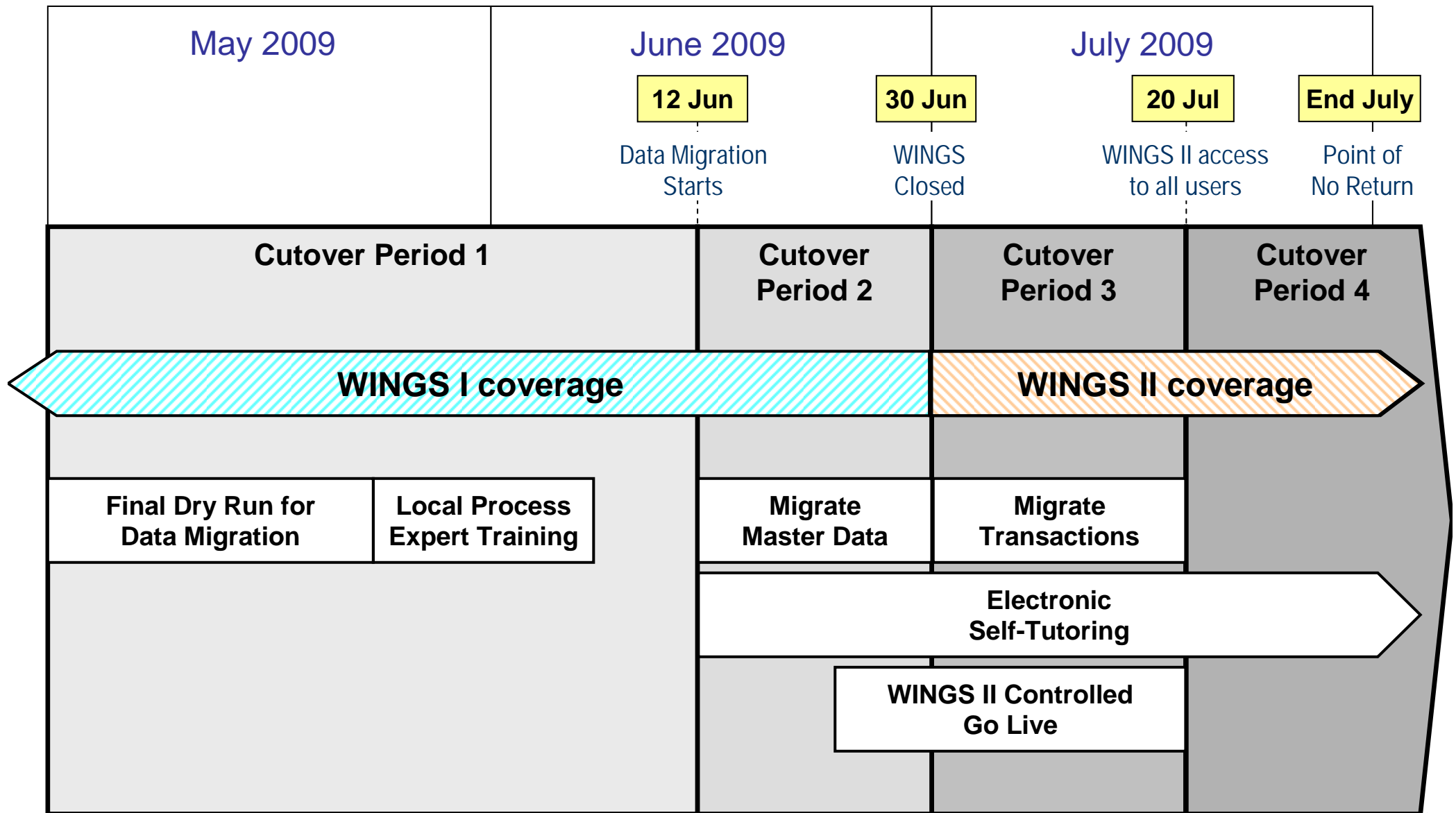


# WINGS II

## Executive Board Briefing

Rome, 10th June 2009

# Cutover Periods – May to July 2009



## Cutover Period 1 (1<sup>st</sup> May to 12<sup>th</sup> June)

- Final dry run of data migration
- Two weeks of classroom training for 250 Local Process Experts in Rome (first-level support team)
- Final checkpoint meeting before commencing final data migration and cutover (12<sup>th</sup> June)

## Cutover Period 2 (13<sup>th</sup> – 30<sup>th</sup> June)

- Migration of master data from WINGS to WINGS II (e.g. Suppliers, Projects, etc.)
- End users start electronic self-tutoring through the e-Guide
- WINGS II opened to a limited number of users (controlled go live)
- Worldwide physical stock inventory count completed

## Cutover Period 3 (1<sup>st</sup> to 19<sup>th</sup> July)

- WINGS is closed to end users
- Essential transactions will be recorded manually on standard forms
- Migration of all transactional data from WINGS to WINGS II (e.g. Project Budgets, Purchase Requisitions, Purchase Orders, etc.)
- July payroll run in both WINGS and WINGS II (as a contingency)
- Checkpoint meeting to confirm readiness to open WINGS II to all users (19<sup>th</sup> July)

## Cutover Period 4 (20<sup>th</sup> July to end July)

- WINGS II is opened to all users
- Transactions captured on forms are recorded into WINGS II
- Final checkpoint meeting to confirm that WINGS II is performing as expected (point of no return)

## Questions ?