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**Executive Board
Third Regular Session**

Rome, 11–14 October 2004

OTHER BUSINESS

Agenda item 14

*For information**



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PREPARATION FOR THE JOINT MEETING OF THE EXECUTIVE BOARDS, 2005

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Secretary to the Executive Board: Mr T. Yanga tel.: 066513-2603

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**Joint Meeting of the Executive Boards
of UNDP/UNFPA, UNICEF and WFP (21 and 24 January 2005)**

Preparatory Meeting

22 September 2004

United Nations Secretariat, Conference Room 2, back office

Mr Miguel Barreto, (Peru), President, WFP Executive Board

Mr Lebohang K. Moleko (Lesotho), President, UNICEF Executive Board

Mr Felix Mbayu, Minister Counsellor (Cameroon)

Vice-President, UNDP/UNFPA Executive Board

Mr Thomas Yanga, Secretary, WFP Executive Board

Mr Ndolamb Ngokwey, Secretary, UNICEF Executive Board

Mr Youssouf Oomar, Assistant Secretary, UNICEF Executive Board

Mr Richard Snyder, Chief, Executive Board and External Relations Branch, UNFPA

Ms Ranjana Dikhit, Senior Reports Officer, UNFPA

Mr John P. Apruzzese, Reports Officer, UNDP

Agenda items

1. Field visits

Two countries, Azerbaijan and Yemen – of which one will be selected – were proposed for next year's field visit. It was agreed that:

- (a) The joint field visit for 2005 would take place in Azerbaijan because:
 - of the established principle of geographical rotation;
 - of the existence of operational activities of UNDP, UNFPA, UNICEF and WFP;
 - it is a country in transition, with HIV/AIDS issues; and
 - it has CCA/UNDAF.
- (b) It is WFP's turn to coordinate the preparation of the joint field visit.
- (c) The proposed date is between the last week of March and mid-April 2005.

2. Agenda for joint meeting of the Board in January 2005

It was initially decided at the wrap-up meeting of the Presidents of the three Executive Boards in January 2004 that the proposed item on HIV/AIDS for the joint meeting in 2005 would be AIDS orphans. Subsequently, members from the Boards of WFP and UNDP/UNFPA proposed widening the scope of the discussion to include the woman's face of the epidemic.



The Presidents of the three Boards agreed that the title of the joint meeting segment focusing on HIV/AIDS would be: HIV/AIDS: Orphans and Women.

It was recommended that the panels for each segment should have no more than three speakers, and should preferably have one speaker, to allow maximum time for dialogue and discussion. It was also recommended that all background documentation for the joint meeting should be made available to delegations in early November 2004.

It was agreed that the Presidents of the Executive Boards of the coordinating agencies would chair their respective segments of the joint meeting.

3. Agreed timetable

The Presidents of the three Boards agreed on the following timetable and coordinating responsibility:

Overall Coordination:	UNICEF
Date	Coordinating agency
<u>Friday 21 January</u>	
<i>1. HIV/AIDS: Orphans and Women</i>	UNICEF
<i>2. Gender</i>	UNFPA
<u>Monday 24 January</u>	
<i>1. Transition issues</i>	WFP
<i>2. Simplification and Harmonization</i>	UNDP

