

برنامج  
الأغذية  
العالمي



Programme  
Alimentaire  
Mondial

World  
Food  
Programme

Programa  
Mundial  
de Alimentos

**Executive Board  
Annual Session**

**Rome, 4–8 June 2012**

# **ADOPTION OF THE AGENDA**

**Agenda item 1**

*For approval*

**E**

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## **PROVISIONAL ANNOTATED AGENDA**



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### 1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2012. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

### 2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

### 3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will provide an oral presentation on strategic issues facing WFP.

### 4. *Annual Reports*

#### ➤ Annual Performance Report for 2011

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its approval** an Annual Report and other reports as directed by the Board". Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed based on the Biennial Management Plan previously approved".

The Annual Performance Report for 2011 aims to present a relevant and evidence-based analysis of WFP's performance, reflecting the commitments made for the year as defined in the Strategic and Management Plans.

### 5. *Policy Issues*

#### a) Update of WFP's Safety Nets Policy

This paper will provide an update on the implementation of the 2004 policy paper "WFP and Food-based Safety Nets: Concepts, Experiences and Future Programming Opportunities" taking into account WFP's new Strategic Plan 2008–2013 and the associated expanded toolbox, which project WFP not only as a front-line innovator in the humanitarian domain, but also as a stronger partner for national governments seeking to address underlying drivers of risk and vulnerability. This document is submitted **for consideration**.

#### b) Mid-Term Review of the WFP Strategic Plan (2008–2013)

At its Annual Session in 2009, in compliance with resolution 63/232 of the General Assembly changing the comprehensive policy review of operational activities from a triennial to a quadrennial cycle, the Board agreed to extend the present WFP Strategic Plan by two years, until the end of 2013 and requested the Secretariat to prepare a mid-term review of the Strategic Plan for presentation at its Annual Session in 2012. This mid-term review, which is submitted **for consideration**, will report progress on the strategic objectives, include a risk assessment and draw attention to the changes in the context since 2008 when the Strategic Plan was adopted and the need to take these into account in the next Strategic Plan for the period 2014–2017.

c) Update on WFP's Role in the Humanitarian Assistance System

This document, submitted **for consideration**, will provide an update on WFP's role in the multilateral humanitarian assistance system and the most recent reforms undertaken within the Inter-Agency Standing Committee to strengthen the cluster coordination, leadership, and accountability of humanitarian action in a context of growing and complex challenges and emergencies.

d) Follow-Up to WFP Nutrition Policy\*

In February 2012, the Board reviewed a new nutrition policy (WFP/EB.1/2012/5-A). While the policy was approved, the Executive Board requested clarifications in three areas: a timeline for updating the nutrition policy, an estimate of budget implications and potential resourcing options as well as a timeline to develop a partnership framework that will guide the policy implementation. The document is submitted **for information**.

e) Getting to Zero: WFP's Role as a UNAIDS Cosponsor\*

The annual update on HIV/AIDS will provide a progress report on implementation of WFP's new HIV and AIDS Policy (EB.2/2010) against the backdrop of the continued scale-up of treatment with anti-retroviral drugs. In addition it will summarize recent successes in integrating food and nutrition into HIV and TB Global Fund proposals. This update is submitted to the Board **for information**.

f) Update on the Implementation of the WFP Gender Policy Corporate Action Plan (2010-2011)\*

At the request of the Executive Board, WFP will present, **for information**, an update note on implementation of the WFP Gender Policy Corporate Action Plan 2010–2011. The update note will provide an overview of achievements, opportunities and challenges.

g) WFP and the African Union\*

The document "WFP and the African Union", to be submitted to the Executive Board **for information**, will i) analyse the policy and institutional origins of the African Union (AU), recent developments affecting the organization, and its current priorities; ii) describe WFP's approach to engagement and partnership with the AU in light of its history and current state, the context of trends in food and nutrition security policy in Africa, and WFP's Strategic Plan (2008—2013); and iii) set out priorities for future WFP cooperation with and support to the AU, including investment requirements to address challenges and opportunities.

h) WFP Preparedness and Response Enhancement Programme\*

This document, submitted **for information**, is intended to outline WFP's approach and progress in enhancing the Organization's capacity to prepare for, and respond to, emergencies. WFP's Preparedness and Response Enhancement Programme (PREP) is a three-year, organization-wide programme of activities. It builds on earlier initiatives to directly address the systemic issues that hamper WFP emergency response. Complementing consultations with a number of countries, this information paper highlights some preliminary results since the launching of PREP in June 2011.

## 6. *Resource, Financial and Budgetary Matters*

### a) Audited Annual Accounts, 2011

The Annual Audited Accounts submitted to the Board, **for approval**, present a full set of financial statements and notes for 2011. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Executive Board of the management controls on which the Secretariat has relied for the preparation of annual financial statements.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

### b) Forward Purchase Facility

The Board requested the Secretariat to provide information on the use of the Working Capital Financing Facility annually, and to submit more information on further exploration of the Forward Purchase Facility. This document is submitted **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

### c) Appointment of Members to the Audit Committee

As the terms of three members of the Audit Committee are coming to an end in 2012, a panel has been set up as per the Audit Committee Terms of Reference to select new members or renew the tenure of the outgoing members, and submit its recommendations to the Executive Director and the President of the Board. This document, containing the recommendations, will be submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

### d) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report, which is submitted **for consideration**, covers the activities of the Audit Committee from 1 April 2011 through 31 March 2012. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

### e) Annual Report of the WFP Inspector General and Note by the Executive Director on the Annual Report of the Inspector General

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities.

This report covers the period from January to December 2011; it provides the oversight perspective regarding WFP's governance, risk management and control, and provides overviews of the activities of the Office of the Inspector General, the Office of Internal Audit (OSA) and the Office of Inspection and Investigation (OSI). This document, together with the Note by the Executive Director is submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Report of the External Auditor on Management of Human Resources in WFP and WFP Management Response

This report presents the results of the audit on management of WFP human resources (HR). Challenging working and living conditions in hardship duty stations, uncertainties in funding, a decentralized structure are some of the key drivers to HR planning and implementation in WFP. The main objective of the audit was to assess mainly whether the HR policies are aligned to the WFP's dynamic staffing needs and that they are supported by credible and transparent processes that build trust among the staff. Their audit spanned WFP Headquarters in Rome, seven Country Offices and four Regional Bureaux (RB). The audit presents fifteen recommendations to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Report of the External Auditor on Emergency Preparedness for IT Support in WFP and WFP Management Response

The Fast Information Technology, Telecommunications and Emergency Support Team (FITTEST) was selected for a performance audit since it is a highly visible, operational unit providing ICT emergency solutions that are efficient, effective and transparent. Its overall goal is to provide technical support to operations and safeguard resources by strengthening the computing, telecommunications and electrical power infrastructure. The External Auditor's report describes the audit work, including its methodology and scope, and provides 10 recommendations for improvement in the fields of control environment, control activities, risk management, and information and communication. The document, together with the WFP Management Response, are submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report on the Implementation of the External Auditor Recommendations

The Report on the Implementation of the Recommendations of the External Auditor is presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (h))\*

In accordance with General Rules XII.4 and XIII.4 (h), this document is submitted to the Board **for information**. It contains information on the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only, from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

## 7. *Evaluation Reports*

### a) Annual Evaluation Report, 2011 and WFP Management Response

The Annual Evaluation Report summarizes the findings of evaluations completed in the previous year to highlight common areas of strength and identify opportunities for systemic improvements that will help WFP operations to function better. It also provides an account of the initiatives implemented to improve the evaluation function of WFP. The evaluation report and the management response are submitted **for consideration**.

### b) Summary Evaluation Report Zimbabwe Country Portfolio and WFP Management Response

The evaluation provides an analysis and assessment of the portfolio over the period 2006–2010 looking at i) how well WFP is aligned with government policies and partner strategies and whether the Programme positioned itself strategically within that context; ii) how WFP made strategic choices in the past; and iii) what the outcomes and impacts were. The evaluation findings and recommendations will inform the country office's choices about future strategic directions, strategic planning and implications for programme implementation. The summary evaluation report and the management response are submitted **for consideration**.

### c) Implementation Status of Evaluation Recommendations\*

This document, which is submitted **for information**, is the third annual status report to the Board, following WFP/EB.A/2010/7-F, about the implementation of the evaluation recommendations. It provides information about how the actions planned to implement the evaluation recommendations have been implemented by Headquarters divisions, regional bureaux and country offices. This report covers the recommendations arising from evaluation reports presented to the Board in 2008-2011.

## Operational Matters

### 8. *Draft Country Programmes*

In October 2002, the Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), in which draft country programmes would be reviewed by the Board at its Annual Session. Country programmes would then be posted on the WFP website and approved at the Second Regular Session on a no-objection basis; they would be discussed only if at least five Board members requested so in writing (WFP/EB.2/2003/INF/6). The following draft country programmes are therefore submitted to the Board **for consideration**:

- Bolivia 200381 (2013–2017)
- Cameroon 200330 (2013–2017)
- Guinea 200326 (2013–2017)
- Lesotho 200369 (2013–2017)
- Liberia 200395 (2013–2017)
- Nepal 200319 (2013–2017)
- Sierra Leone 200336 (2013–2014)

## 9. *Projects for Executive Board Approval*

### a) Development projects

The Board will have before it, **for approval**, the following development project exceeding the Executive Director's delegated authority:

- The Gambia 200327

### b) Budget increases to Protracted Relief and Recovery Operations

The Board will have before it, **for approval**, the following PRRO budget increase exceeding the Executive Director's delegated authority:

- Democratic People's Republic of Korea 200114
- Ethiopia 200291

## 10. *Projects Approved by Correspondence*

### Budget increases to PRROs

The Board will have before it, **for information**, the following PRRO budget increase approved by correspondence by the Executive Board since its First Regular Session in February 2012:

- Chad 200289

## 11. *Reports of the Executive Director on Operational Matters*

### ➤ Report on the Use of the Immediate Response Account (1 January–31 December 2011)\*

The Executive Board will have before it, **for information**, a report on the use of the Immediate Response Account during the period 1 January–31 December 2011.

## 12. *Organizational and Procedural Matters*

### ➤ Biennial Programme of Work of the Executive Board (2012–2013)\*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2012–2013) is presented **for information**.

## 13. *Administrative and Managerial Matters*

### a) Report on Post-Delivery Losses for the Period 1 January–31 December 2011\*

The Executive Director submits to the Board, **for information**, a report on food losses incurred after delivery in recipient countries. The report describes the measures taken by WFP to keep post-delivery losses to a minimum between 1 January and 31 December 2011. It makes specific mention of largest losses both in terms of absolute and proportional net cost, insurance and freight value.

### b) Update on WFP Food Procurement\*

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to "Food Procurement in Developing Countries" (WFP/EB.1/2006/5-C). This report, submitted **for information**, presents an overview on food procurement; food procurement trends; market environment; status of procurement capacity, and highlights of food procurement.

c) Statistical Report on WFP International Professional Staff and Higher Categories\*

The Board will have before it, **for information**, a document portraying WFP staffing as at 31 December 2011. It provides the number of international professional staff and higher categories holding indefinite, continuing or fixed-term (one year or more) appointments, along with junior professional officers and United Nations volunteers participating in WFP activities. The report also provides statistics on the geographical distribution of WFP international professional staff and higher categories.

d) WFP Security Report\*

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This report, which is submitted **for information** provides: i) an update on the threats to the security and safety of WFP staff and assets, and of partners and contractors; ii) an account of the work of the Field Security Division (ODF) in addressing the increasing security challenges that WFP faces; and iii) a strategy for a security culture to ensure that WFP managers understand the risk environment and receive support in making decisions about risk management.

The report also contains information formerly provided in the Information Note on Funding of Security Management Arrangements, and includes data about WFP's share of United Nations Department of Safety and Security (UNDSS) field-related costs for 2011–2012 and the Security Emergency Fund. The budgetary information previously provided in the Information Note is now reported in the Management Plan which is submitted at the Second Regular Session of the Board.

e) Address by Staff Representative Bodies to the Board

Staff Representative Bodies will present their first address to the Board on questions of interest to the Organization and its staff.

14. *Summary of the Work of the First Regular Session of the Executive Board, 2012*

In accordance with the Board's decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2012 is submitted **for approval**.

15. *Other Business*

➤ Oral Report of the Joint Field Visit to Djibouti and Ethiopia of the Executive Boards of UNDP/UNFPA, UNICEF, UNOPS, UN-Women, and WFP\*

An oral report of the joint field visit of the Executive Boards of UNDP/UNFPA, UNICEF, UNOPS, UN-Women, and WFP to Djibouti and Ethiopia will be provided to the Board **for information**.

16. *Verification of Adopted Decisions and Recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

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\* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.