

برنامج  
الأغذية  
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Programme  
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World  
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Mundial  
de Alimentos

**Third Regular Session of the  
Executive Board  
Rome, 20 - 23 October 1997**

## INFORMATION FOR PARTICIPANTS



Distribution: GENERAL  
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## THIRD REGULAR SESSION OF THE EXECUTIVE BOARD

### Venue

The Third Regular Session of the Executive Board will take place from 20 to 23 October 1997 and will be held at WFP Headquarters, Via Cristoforo Colombo 426, Rome.

### Registration and building passes

Delegates should register before the commencement of the meeting at the registration desk in the Boerma Lounge located on the ground floor.

All delegates who have registered will be issued building passes, which should be worn at all times. Permanent Representatives and other accredited members of the Permanent Representations who already possess such building passes should, nevertheless, register to ensure that their participation be appropriately reflected in the list of participants.

This document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies

### Documents distribution

1. Documents may be requested at the documents distribution desk, on the first floor, adjacent to the entrance to the Executive Board Room or from a messenger in the meeting room. Each delegation has a pigeonhole assigned where documents issued during the session will be placed.
2. Delegates requiring information not included in this paper should address questions to the staff at the documents distribution desk.

### Lounge and cloakroom

3. The delegates' lounge and bar are located opposite the Executive Board Room, on the first floor of the building. The bar will be open from 9.00 hours until the adjournment of the meeting.
4. The cloakroom is located directly opposite the documents distribution desk.
5. There are a cafeteria and a bar on the ground floor of the WFP Headquarters building. The bar will be open from 07.30 to 16.45 hours. The cafeteria is open from 12.00 to 14.30 hours.

### Car parking facilities

6. One parking space will be available at WFP Headquarters during the session for each member delegation to the Executive Board. Parking permits will be provided to entitled delegations by mail in advance of the meeting. Permits should be displayed on the windscreens of cars using the reserved spaces.

### Banking and Post Office facilities

7. A branch of the Banca Commerciale Italiana, the post office and a newsstand are located at the south corridor of the building. Services are available as per the following schedule:

Bank	08.40 - 13.45 and 14.45 - 16.00 hours
Post Office	08.25 - 13.50 hours
Newsstand	07.30 - 17.00 hours

### Travel facilities

8. A travel office (CARLSON WAGONLIT) is located on the ground floor in Room 035 and is open from 9.00 to 17.00 hours.

### Telephones

9. Telephones, from which local and international calls may be made using cash, are located in the lounge on the first floor. Public telephones that require coins or telephone cards are located at the south entrance to the building on the ground floor.

