

برنامج
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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 20–23 May 2002

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA

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1. **Adoption of the Agenda.** Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session of 2002. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.
2. **Appointment of the Rapporteur.** Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.
3. **Current and Future Strategic Issues.** Under this item, the Executive Director will provide, **for the Board's consideration**, an oral presentation of strategic issues facing the Programme, which will include information on the outcome and follow-up of the Monterrey Conference on Financing for Development.
4. **Annual Report of the Executive Director: 2001.** In accordance with WFP General Rule VII.2, the Executive Director will submit to the Board, **for approval**, the Annual Report for 2001, which has been prepared in consultation with the Secretary-General of the United Nations and the Director-General of the Food and Agriculture Organization of the United Nations (FAO).

The Annual Report of the Executive Director for 2001 is structured around the common format for Annual Reports of Funds and Programmes, in accordance with General Assembly resolution 48/142. In line with General Assembly resolution 53/192, issues arising from implementation of the Secretary-General's Reform Programme, the Triennial Policy Review and follow-up to international conferences have been incorporated.

The document will also detail progress made in the implementation of results-based management (RBM).

5. **Policy Issues**

a) Consolidated Framework of WFP Policies*

The Report of the Working Group on Governance (WFP/EB.A/2000/4-D) made a recommendation, subsequently approved at the Third Regular Session of the Executive Board in October 2000, that existing WFP policy statements be codified and reproduced in a compendium. The result of this recommendation is the Consolidated Framework of WFP Policies, which will be submitted to the Board **for information**. The document covers policy in areas such as mobilization and management of resources, operations, gender, environment and relations with NGOs.

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.



A further paper is submitted **for the Board's consideration** on appropriate means of updating the consolidated framework. In accordance with the Report of the Working Group on Governance, the Board will keep the policy framework under review to validate its continuing relevance and identify the need for new work.

b) Urban Food Insecurity: Strategies for WFP

As urban populations grow, concentrations of poverty, food insecurity and malnutrition are increasing in urban areas. This paper, **for the Board's approval**, explains the nature of urban food insecurity, how it differs from that in rural areas, the lessons learned from both types of WFP operation and how WFP should approach the programming of assistance to urban areas.

c) A Policy for Results-Oriented Monitoring and Evaluation in WFP

At its Third Regular Session of 2001, the Board requested the Secretariat to submit a paper on WFP's corporate policy on monitoring and evaluation. This paper is submitted **for the Board's approval**.

6. *Resource and Financial Matters*

a) Preliminary Review of the Indirect Support Cost (ISC) rates

At its Third Regular Session of 2001, the Board requested that a document containing a preliminary review of the indirect support cost rates be submitted **for consideration**. In the light of information received on receipt of the audited biennial accounts for 2000–2001, a final report on the analysis of ISC rates will be submitted to the Third Regular Session of the Board for 2002 as part of the Audited Biennial Accounts.

Pursuant to General Regulation XIV.4 and Financial Regulation 7.1, the Executive Director has forwarded the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

b) Report on the Final Decision of the General Assembly on Implementation of the Funding Arrangements for United Nations Staff Safety and Security*

At its Third Regular session of 2001, the Board considered the Executive Director's proposal (contained in document WFP/EB.3/2001/INF/19) for the establishment of a funding mechanism for WFP to cover its share of costs under the new arrangement for the United Nations security management system. The Board requested the Secretariat to submit to its Annual Session in 2002 a report on the final decision of the General Assembly and how that decision would be implemented. This document is submitted **for information**.

c) Report of the Executive Director on the Utilization of Contributions and the Reductions or Waivers of Costs (General Rules XII.4 and XIII.4(g))*

In accordance with General Rules XII.4 and XIII.4(g), this document is submitted to the Board **for information**. It contains information on the use of unrestricted cash resources to purchase commodities, contributions of commodities, or services only, from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.



Pursuant to General Regulation XIV.4 and Financial Regulation 7.1, the Executive Director has forwarded the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

d) WFP Pledging Target: 2003–2004

The Board will have before it, **for approval**, a document presenting the Executive Director's proposed pledging target for the biennium 2003–2004, to be presented to the Pledging Conference jointly convened by the Secretary-General of the United Nations and the Director-General of FAO, to be held in the first week of November 2002.

7. ***Evaluation and Monitoring Work Plan for 2002–2003.**** The Board will have before it, **for information**, the 2002–2003 Evaluation and Monitoring Work Plan of the Office of Evaluation. The Plan is a dynamic working tool that is balanced between mandatory evaluations of Country Programmes and evaluations of operations involving relief or recovery components; thematic evaluations will also be undertaken. The Work Plan contains tasks aimed at improving monitoring and evaluation skills and facilitating access to evaluation findings and recommendations. The Work Plan is subject to amendments as new needs arise.

8. ***Administrative and Managerial Matters***

a) Report on Post-Delivery Losses

The Executive Director will submit to the Board, **for consideration**, a report on losses of commodities incurred after delivery in recipient countries.

This report, required annually, is in line with the request made by the 12th session of the Sub-Committee on Projects (SCP) in 1994, which "stressed the need for more informative reporting on losses sustained after delivery to recipient countries".

The Annual Session of the Executive Board for 2000 "encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence". As a direct follow-up to the Board's recommendation, the Report on Post-Delivery Losses outlines the measures that the Secretariat put in place.

b) Composition of WFP International Staff–Personnel Statistics Report*

The Board will have before it, **for information**, a list of International Professional and higher-level staff with contracts of one year or longer employed by WFP as at 31 December 2001. This includes WFP International Professional Staff, Junior Professional Officers and United Nations Volunteers. The report provides:

- highlights of progress achieved on gender and geographical diversity among international staff between 31 December 2000 and 31 December 2001;
- lists of staff working in each Headquarters unit, regional office and country office;
- statistics by nationality, grade and gender; and
- statistics on staff representation by geographical region.

The Board should note that statistics on the other categories of staff employed by WFP as at 31 December 2001—General Service staff at Headquarters and



locally-recruited staff in field offices—are available in the Annual Report of the Executive Director.

9. ***Other business.*** Representatives and the Executive Director may wish to raise further matters of interest to the Executive Board.
10. ***Verification of adopted decisions and recommendations.*** The Executive Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

