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Programme
Alimentaire
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World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Third Regular Session**

Rome, 20–24 October 2003

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA

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1. ***Adoption of the Agenda.*** Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Third Regular Session of 2003. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

 2. ***Election for a Vacant Position in the Bureau and Appointment of the Rapporteur.*** Following changes in the membership of the WFP Executive Board Bureau, as a result of one of its members having ceased to hold office, the Board will elect, at its Third Regular Session of 2003 and for the remaining term of office, a new Bureau member from List B for the vacant position, in accordance with Rule IV.4 of the Rules of Procedure.

The member of the Bureau to be elected shall be chosen from the relevant list of Member States, as defined in Appendix A to the General Regulations of WFP.

Pursuant to Rule XII, and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

 3. ***Current and future strategic issues.*** Under this item, the Executive Director will provide, **for the Board's consideration**, an oral presentation of strategic issues facing the Programme.

 4. ***Policy Issues***
 - a) **Strategic Plan (2004–2007)**

At its Third Regular Session in 2000, the Executive Board approved the recommendations contained in the Report on the Working Group on Governance (Decision 2000/EB.A/6). Governance Recommendation (b) establishes that the current Strategic and Financial Plan should be subsumed into a Strategic Plan, notably by incorporation of results-based objectives. This document was originally programmed for the Annual Session of 2003, but its submission to the Board was postponed to the Third Regular Session of 2003 in an effort to ensure broad consensus on the content of the Plan. This document is submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the United Nations Advisory Committee on Administrative and Budgetary Questions (ACABQ) and the FAO Finance Committee.

 - b) **Review of WFP's Decentralization Initiative**

In October 2001, the Executive Board requested a review of decentralization, including matters such as aspects of cost-efficiency and effects on programming. This review looks at WFP's progress towards becoming a decentralized organization and the costs involved. This report and the accompanying recommendations tracking matrix are submitted to the Board **for consideration**.

 - c) **WFP's Evaluation Policy**

This evaluation policy paper responds to the request made during the Executive Board's Annual Session in May 2002 that the document then under consideration, "A Policy for Results-Oriented Monitoring and Evaluation in the World Food Programme", be revised to take into account Board members' comments. Board members also asked for a monitoring and evaluation (M&E) implementation



plan and budget. This evaluation policy paper should be read in conjunction with the Office of Evaluation's biennial workplan and budget for 2004–2005, which are annexed to the Biennial Management Plan. The document is submitted to the Board **for approval**.

- d) Follow-up to ECOSOC/General Assembly Resolutions on Actions to Be Taken by the Executive Boards of the United Nations Funds and Programmes—Issues and Options

Further to decision 2003/EB.1/6, taken by the Board at its First Regular Session of 2003, the Secretariat prepared a document addressing the issue of adequate timing and reporting on WFP's follow-up action to United Nations resolutions. In October 2003, the paper was presented to the Executive Board Bureau, which expressed its endorsement and decided to submit it to the Board **for consideration**.

5. *Resource, financial and budgetary matters*

- a) WFP Biennial Management Plan (2004–2005)—[including Budget 2004–2005 and Evaluation Workplan for 2004–2005]

At its Annual Session in 2000, the Executive Board approved the recommendations contained in the Report on the Working Group on Governance (Decision 2000/EB.A/6). Governance Recommendation (f) established that a Management Plan would be submitted to the Board each financial biennium, commencing at the Board's Third Regular Session in 2003. The **WFP Biennial Management Plan (2004–2005)** is accordingly submitted.

During discussion of the OEDE workplan for 2003–2004 at the Annual Session of 2003, Board members requested that the annual presentation of the OEDE rolling workplan be replaced by a biennial paper, to be presented in conjunction with the biennial Management Plan and budget to the Third Regular Session in October of alternate years before the start of the new biennium. The first new biennial OEDE workplan is submitted as an annex to the Management Plan. The document is submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

- b) Report of the External Auditor on the Review of WFP's Human Resources Strategy

Following presentation of his Programme of Work at the Executive Board's First Regular Session in 2003, the External Auditor is submitting **for the Board's consideration** a report on the review of WFP's human resources strategy.

- c) Second Progress Report on the Implementation of the Recommendations in the Audit Report of the External Auditor (2000–2001)*

The Executive Director will present to the Board, **for information**, responses to recommendations made by the External Auditor in his 2000–2001 audit report and actions taken during the biennium or to be taken in the future.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

- d) Best Practices in Oversight Mechanisms

As requested at its Third Regular Session (Decision 2002/EB.3/10), the Board will have before it, **for consideration**, a paper presenting best oversight practices in the public and private sectors and the United Nations system, and current practices at WFP. The paper focuses on issues of governance in codes of conduct, reporting,



internal oversight committees and risk management, and indicates possible directions for improvement of current WFP practices.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

6. *Evaluation reports*

a) Evaluation Reports

- Mid-Term Evaluation of Country Programme Burkina Faso (2000–2004)
- Real-Time Evaluation of WFP's Response to the Southern Africa Crisis, 2002–2003 (EMOP 10200.0)

These evaluation documents are presented to the Board **for consideration**. The Board is requested to take note of the report and the information note summarizing management action to date in implementing the recommendations.

b) Information Note on the Review of the United Nations Joint Logistics Centre (UNJLC) Operations in Afghanistan*

This paper, submitted **for information**, reports a review carried out in May and June 2003. A review of UNJLC operations in Iraq is planned later in 2003, security conditions permitting. A report on both reviews will be submitted to the Board in the first half of 2004.

Operational matters

7. *Country programmes.* In October 2002, the Executive Board approved the harmonized procedure for approving country programmes, whereby drafts will be reviewed at the Second Regular Session in June. Country programmes will be posted on the WFP website and approved at the Third Regular Session on a no-objection basis. They will be discussed only if five or more Board members request it in writing (WFP/EB.2/2003/INF/6). The following country programmes are to be approved on that basis:

- El Salvador 10226.0 (2003–2007)
- Kenya 10264.0 (2004–2008)
- Pakistan 10269.0 (2004–2008)
- Niger 10285.0 (2004–2007)

8. *Projects for Executive Board approval*

Protracted relief and recovery operations (PRROs)

The Board will have before it, **for approval**, the following PRROs exceeding the Executive Director's delegated authority:

- West Africa Coastal 10064.2 (and addendum)
- Angola 10054.2
- Zambia 10071.1
- Democratic Republic of the Congo 10288.0



9. ***Reports of the Executive Director on operational matters***
(1 January–30 June 2003)

a) Development projects approved by the Executive Director*

The Executive Board will have before it, **for information**, a summary of the following development project approved within the delegated authority of the Executive Director:

- Sierra Leone 10270.0

b) Budget increases to development projects approved by the Executive Director*

The Executive Board will have before it, **for information**, a document summarizing budget increases to development projects approved by the Executive Director within his delegated authority.

c) PRROs approved by the Executive Director*

The Executive Board will have before it, **for information**, a summary of the following PRROs approved by the Executive Director within his delegated authority:

- Yemen 10232.0
- Haiti 10275.0

d) Budget increases to PRROs approved by the Executive Director*

The Executive Board will have before it, **for information**, a document summarizing budget increases to PRROs approved by the Executive Director within his delegated authority.

e) Emergency operations approved by the Executive Director or the Executive Director and the Director-General of FAO*

The Executive Board will have before it, **for information**, a summary of emergency operations approved by the Executive Director or the Executive Director and the Director-General of FAO, under the authority delegated in subparagraph (b) of the Appendix to the General Rules.

10. ***Organizational and procedural matters***

a) Biennial Programme of Work of the Executive Board (2004–2005)

Pursuant to Rule III of the Rules of Procedure, the Board will have before it, **for approval**, its Biennial Programme of Work for 2004–2005.

In addition, the Board will have before it, **for consideration**, a paper entitled "Updating the Consolidated Framework of WFP Policies: Proposed Policy Agenda for 2004–2005" which will briefly explain the rationale for the policy items proposed in the 2004–2005 Biennial Programme of Work.

Board members are reminded that the purpose of each document should be specified—i.e., if it is for information, consideration, endorsement or approval—and that the Board should decide on topics requiring informal consultations prior to reviewing them. The Board is expected to look back at its accomplishments during 2003.



b) Consolidated Framework of WFP Policies*

At its Annual Session in 2000, the Executive Board approved the recommendations in the Report on the Working Group on Governance (Decision 2000/EB.A/6).

Governance Recommendation (d) established that WFP policy statements should be codified in a compendium. The Consolidated Framework of WFP Policies was first submitted to the Board at its Annual Session in 2002. An updated Consolidated Framework is submitted to the Board **for information**.

11. *Summaries of Work of the Annual and Second Regular Sessions of the Executive Board, 2003.* In accordance with the Executive Board's decision at its Second Regular Session in 1996 on its methods of work, the Summaries of the Work of the Annual and Second Regular Sessions of 2003 will be submitted **for endorsement**.

12. *Other business.* The following subjects will be addressed under this item:

- WFP's involvement in the CAP;
- an update on the Business Process Review;
- the report of the joint meetings of the Boards in New York; and
- an update on food losses in Bangladesh.

Representatives and the Executive Director may wish to raise further matters of interest to the Executive Board.

13. *Verification of adopted decisions and recommendations.* The Executive Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.

