

برنامج  
الأغذية  
العالمي



Programme  
Alimentaire  
Mondial

World  
Food  
Programme

Programa  
Mundial  
de Alimentos

**Executive Board  
Annual Session**

**Rome, 6–10 June 2005**

# **ADOPTION OF THE AGENDA**

**Agenda item 1**

*For approval*

# **E**

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## **PROVISIONAL ANNOTATED AGENDA**



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## 1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2005. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

## 2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a rapporteur from among the representatives.

## 3. *Current and future strategic issues*

Under this item, the Executive Director will provide, **for consideration**, an oral presentation on strategic issues facing WFP.

## 4. *Annual reports*

### ➤ Annual Performance Report for 2004

General Rule VII.2 states: “Each year the Executive Director shall submit to the Board **for its approval** an Annual Report and other reports as directed by the Board”. Further, Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: “An Annual Performance Report should be developed” based on the Biennial Management Plan previously approved. An interim Annual Performance Report 2003 (APR) (WFP/EB.A/2004/4-A) was submitted for consideration in 2004 and the Board recognized that it “reflected in its substance the scope and function of the new governance arrangements” (WFP/EB.A/2004/9). It was also noted that the APR, which meets the requirements set out in General Rule VII.2, will replace the Annual Report of the Executive Director, commencing with the APR 2004 (WFP/EB.A/2004/5-F).

The APR 2004 is the major accountability tool for monitoring and reporting on annual performance compared with the plans set forth in the 2004–2007 Strategic and the 2004–2005 Biennial Management Plans. Part I of the APR discusses the context and highlights of WFP performance in 2004 on a global and programme category basis. A brief overview of recent trends and lessons are included in Part I, as requested by the Board (Bureau meeting, December 2004). Part II highlights achievements for the five Strategic Priorities, including outcome-level results, and of the nine Management Priorities. The Annexes present information on topics such as organizational structure and staffing, evaluation findings and lessons learned, corporate data on food aid flows, contributions and donors, food procurement, operational expenditures by region, country and category for 2001–2004.

## 5. *Policy issues*

### a) Strategic Plan (2006–2009)

At its Third Regular Session in 2000 the Executive Board approved the recommendations contained in the Report on the Working Group on Governance (decision 2000/EB.A/6). Governance recommendation (b) establishes that the current Strategic and Financial Plan should be adapted into a Strategic Plan, notably by the incorporation of results-based objectives. The Strategic Plan was first presented at the Third Regular Session of 2003. This document is submitted to the Board **for approval**.

### b) Follow-up report on right to food guidelines\* — **withdrawn**

Following approval of the internationally negotiated Voluntary Guidelines on the Right to Food, in Sept 2004, by the Committee on World Food Security and the FAO Council, and pursuant to discussions held at the Third Regular Session of the Board, in October 2004,



the Board will have before it, **for information**, a note outlining the relevance of these guidelines to the work of WFP.

- c) Information note on the progress of implementation of the WFP Gender Policy (2003–2007)\*

WFP's mission is to provide access to food for hungry people in situations of acute and chronic food insecurity, thus contributing to the Millennium Development Goal of halving the number of hungry people by 2015. In this context, WFP has developed a Gender Policy for 2003–2007, which was approved by the Board in 2002. The mid-term review will report on the status of implementation of the major initiatives that operationalize and mainstream the Gender Policy. These programme support initiatives include baseline surveys, guidelines, training in implementation of the Enhanced Commitments to Women and qualitative field research. The document is presented to the Board **for information**.

- d) Answering the call to action: An update on WFP's response to HIV/AIDS\*

An update on the implementation of the WFP policy on HIV/AIDS will be presented **for information** in response to the Board's decision 2003/EB.1/3 to request a progress report on the implementation of the policy to be submitted to the Board in 2005.

- e) Report on the management of evaluation

The report on the management of evaluation is submitted **for consideration**. It has been prepared by the Secretariat following discussions with the Steering Group on Governance, in line with the decision taken by the Board at EB.3/2003. The paper has been conceived in the context of further strengthening the evaluation function in WFP.

## 6. *Resource, financial and budgetary matters*

- a) Consolidated financial report\*

The Board will have before it, **for information**, a document that presents various financial issues in a comprehensive report. The document will include the financial report for 2004, cash and investment management issues, and a report on the utilization of resources and waivers.

It will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

- b) Report of the External Auditor on the upgrade of the WFP Information Network and Global System

The External Auditor presents **for consideration** a report assessing WFP's preparedness to undertake the upgrade and the methodology to be adopted.

- c) Follow-up on the recommendations of the External Auditor

The follow-up Report on the implementation of the recommendations of the External Auditor is presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

- d) Business process review: progress report on implementation\*

The Board will have before it, **for information**, a progress report of the implementation of the new business model.



e) Update to the WFP Management Plan for 2004–2005\*

The Board will have before it, **for information**, a report on the implementation of the Management Plan for 2004–2005.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Report of the ACABQ on resource, financial and budgetary matters submitted to the First Regular Session of the Executive Board, 2005\*

The report of the ACABQ on resource, financial and budgetary matters, which was presented to the First Regular Session of the Board in 2005, is submitted **for information**.

## 7. *Evaluation reports*

a) Summary report of the evaluation of WFP's development and recovery portfolio in Uganda

OEDE conducted an evaluation of the Development and Recovery Portfolio in Uganda in 2004, including a field mission in September. The evaluation focuses on the efficiency and effectiveness of the activities in the portfolio including the effort to stimulate production through local procurement from small scale farmers. The document is submitted to the Board **for consideration**.

b) Summary report on WFP follow-up to evaluation recommendations\*

The study was undertaken to examine the usefulness of evaluation recommendations for purposes of learning. Its findings and recommendations will be taken into consideration in the further elaboration of practical evaluation guidelines. The paper is submitted **for information**. It may be read in conjunction with the paper "The management of evaluation in WFP", which is being presented to the Board under agenda item 5 e).

## *Operational matters*

### 8. *Draft Country Programmes*

In October 2002, the Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), in which draft country programmes would be reviewed by the Board at its session in June. Country programmes would then be posted on the WFP website and approved at the Second Regular Session on a no-objection basis. They would be discussed only if at least five Board members request it in writing (ref. WFP/EB.2/2003/INF/6). The following draft country programmes are therefore submitted to the Board **for consideration**:

- Uganda 10426.0 (2006–2010)
- Burkina Faso 10399.0 (2006–2010)
- Ghana 10418.0 (2006–2010)

### 9. *Projects for Executive Board approval*

a) Development projects

The Board will have before it, **for approval**, the following development projects exceeding the Executive Director's delegated authority:

- Latin America and Caribbean Region Capacity-Building 10411.0
- Central America Region Capacity- Building 10421.0



b) Budget increases to development projects

The Board will have before it, **for approval**, a budget increase for the following country programme exceeding the Executive Director's delegated authority:

- Tanzania 10065.0

c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Kenya 10258.1
- Eritrea 10192.1
- Occupied Palestinian Territory 10387.0

10. *Reports of the Executive Director on operational matters (1 July – 31 December 2004)\**

a) Development projects approved by the Executive Director

The Executive Board will have before it, **for information**, a summary of the following development projects approved within the delegated authority of the Executive Director:

- South Africa 10394.0

b) Budget increases to development projects approved by the Executive Director

The Executive Board will have before it, **for information**, a document summarizing budget increases to development projects approved by the Executive Director within his delegated authority.

c) Protracted relief and recovery operations approved by the Executive Director

The Executive Board will have before it, **for information**, a summary of the following PRROs approved by the Executive Director within his delegated authority:

- Timor Leste 10388.0

d) Budget increases to PRROs approved by the Executive Director

The Executive Board will have before it, **for information**, a document summarizing budget increases to PRROs approved by the Executive Director within his delegated authority.

e) Use of the Immediate Response Account (1 January – 31 December 2004)

The Executive Board will also have before it a report on the utilization of the Immediate Response Account (1 January–31 December 2004).

11. *Organizational and procedural matters*

a) Biennial programme of work of the Executive Board, 2005–2006\*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2005–2006) is presented **for information**.

b) Mechanism for approval by correspondence of PRROs and PRRO budget revisions

At its Third Regular Session in 2004, the Board agreed that a system of Board approval by correspondence for PRROs and PRRO budget revisions should be re-established for cases of extreme urgency. As a follow-up to the debate that took place during the Board session, the Bureau requested the Secretariat to propose a formal mechanism for approval by correspondence, which is now presented to the Board **for approval**.



## 12. *Administrative and managerial matters*

### a) Report on post-delivery losses for the period (1 January–31 December 2004)

The Executive Director will submit to the Board, **for consideration**, a report on losses of commodities incurred after delivery in recipient countries.

This report, required annually, is in line with the request made by the 12th session of the Sub-Committee on Projects (SCP) in 1994, which “stressed the need for more informative reporting on losses sustained after delivery to recipient countries”. The Annual Session of the Executive Board for 2000 “encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence”. As a direct follow-up to Board’s recommendations, the Report on Post-Delivery Losses outlines the measures that the Secretariat put in place.

### b) Information note on the WFP commodity tracking system\*

As a result of the Board’s request at its last session, an information note on commodity tracking will be presented. The note will highlight progress made in (i) commodity tracking, in particular recording and reporting losses, (ii) how the corporate commodity tracking system is contributing to programme management and (iii) challenges in the area of commodity tracking.

### c) Composition of WFP international professional staff and higher categories\*

The Board will have before it, **for information**, a list of international professional staff and higher-level staff with contracts of one year or longer employed by WFP as at 31 December 2004. This includes WFP international professional staff, junior professional officers, United Nations volunteers and other categories of staff employed by WFP.

### d) Information paper on the implementation of new security management arrangements\*

At its Annual Session of 2004, the Board considered the document “Information Paper on the Implementation of New Security Management Arrangements” (WFP/EB.A/2004/7-C) and took note of the information it contained, including the Secretariat’s intention to inform the Board periodically of progress. The Biennial Programme of Work for 2005–2006 (WFP/EB.1/2005/9) approved by the Board scheduled the Secretariat’s update on this important topic for its Annual Session. In its decision 2005/EB.1/21, the Board also requested the Secretariat to report on the implications of the final decision of the General Assembly (A/RES/59/276/XI) regarding the United Nations Security Management System. This document is submitted **for information**.

## 13. *Summary of the work of the First Regular Session of the Executive Board, 2005*

In accordance with the Board’s decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2005 is submitted for endorsement.

## 14. *Other business*

### a) Report of the joint meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP\*

The report of the joint meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP, which was presented orally at the First Regular Session in 2005, is submitted to the Board **for information**.



b) Report on the Executive Board members' visit to the Occupied Palestinian Territory\*

An oral report on the visit by Board members to the Palestinian Territory in April 2005 in the context of the BPR pilot projects is presented to the Board **for information**.

c) Report of the joint visit of the Executive Boards of UNDP/UNFPA, UNICEF and WFP to Azerbaijan\*

An oral report on the joint visit of the Executive Board members of UNDP/UNFPA, UNICEF and WFP to Azerbaijan in May 2005 is presented to the Board **for information**.

15. *Verification of the adopted decisions and recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

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\* In accordance with the Board's decisions on governance approved at the 2000 Annual and Third Regular Sessions, items for information should not be discussed unless a Board member specifically requests it well in advance of the meeting and the President accepts the request on the grounds that it is a proper use of the Board's time.

