

برنامج
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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 6–10 June 2011

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA



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1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2011. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Election for Positions in the Bureau and Appointment of the Rapporteur*

The Board shall elect a Bureau member (List C) and one alternate (List D) as current representatives will become unavailable.

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will provide an oral presentation on strategic issues facing WFP.

4. *Annual Reports*

➤ Annual Performance Report for 2010

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its approval** an Annual Report and other reports as directed by the Board". Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed based on the Biennial Management Plan previously approved".

The Annual Performance Report for 2010 aims to present a relevant and evidence-based analysis of WFP's performance, reflecting the commitments made for the year as defined in the Strategic and Management Plans.

5. *Policy Issues*

a) Update on the Implementation of WFP's Policy on Vouchers and Cash Transfers*

This paper updates the 2008 Vouchers and Cash Transfers Policy, taking into account WFP's experience with implementation of voucher and cash transfer initiatives. It reviews the main features and trends in WFP's cash-based operations since 2008, lays out emerging issues and challenges, and outlines priorities for further mainstreaming of cash transfers and vouchers in WFP's portfolio. It is submitted to the Board **for information**.

b) WFP Policy Formulation

Further to discussions at the Executive Board Bureau in 2009 and 2010 on the subject, the Executive Board requested that a document on the policy development process be submitted to it **for approval**. This paper, submitted for approval, is divided into two parts: the first one provides an overview of how policies are formulated, implemented, evaluated and updated. It will include a flowchart that shows the different steps and influencing factors in the WFP policy-making process, and covers how WFP's policies and programmes reflect broader policy-making within the United

Nations system globally. The second part explains classification of documents for presentation to the Board.

c) Oversight Framework and Reports Disclosure Policy

During the second Regular session of 2010, the Board requested the Secretariat to develop a comprehensive oversight policy including procedures for disclosure of internal reports. The policy will include the principles and attributes for effective oversight, oversight roles and responsibilities, institutional mechanisms, professional standards for internal oversight, oversight reporting mechanisms, and resources required for effective organizational oversight. The document will be presented **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

d) WFP Sustainable Hunger Solutions for Chronically Insecure Populations: Status of Hand-Over Strategy* (withdrawn)

This document, presented **for information**, will identify the longer-term programmes that are part of WFP's portfolio, but do not include a clear hand-over strategy. The paper will outline the steps that are being taken to develop a coherent hand-over strategy for these programmes in partnership with the government and other stakeholders, with the goal to enact long-term solutions or better solutions for chronically insecure populations.

e) Update on WFP's Response to HIV and AIDS*

At its First Regular Session in 2003, the Board asked to be informed annually about the status of WFP HIV and AIDS activities and relations with the Joint United Nations Programme on HIV/AIDS (UNAIDS). The update is submitted to the Board **for information**.

f) Climate Change and Hunger: Towards a WFP Policy on Climate Change*

Following an informal consultation and a seminar with experts in 2009, and in recognition of the links between climate change, hunger and malnutrition, Board members requested the Secretariat to provide further information regarding how WFP contributes to global efforts to address the impact of climate change on hunger and undernutrition. This document, which is submitted **for information**, informs the Board on how WFP can contribute to supporting governments and communities in their efforts to achieve food security in the face of climate change. WFP has important comparative advantages through its experience in food security interventions that can support adaptation and disaster risk reduction.

g) Update on the Implementation of WFP's School Feeding Policy*

The Secretariat will submit to the Board, **for information**, a progress report on the implementation of the school feeding policy, which aims at supporting global and national initiatives to scale-up school feeding programmes and increasing the quality and sustainability by focusing on: implementation support; strategic thought leadership, and global partnership, advocacy and fundraising.

6. *Resource, Financial and Budgetary Matters*

a) Audited Annual Accounts, 2010

The Annual Audited Accounts submitted to the Board, **for approval**, present a full set of financial statements and notes for 2010. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Executive Board of the management controls on which the Secretariat has relied for the preparation of annual financial statements.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

b) Review of the Management Plan Cycle

Further to the approval of the Financial Framework Review, the WFP General and Financial Regulations need to be amended to reflect the new budget period. The amendments are submitted to the Board **for its approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

c) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report, which is submitted **for consideration**, covers the activities of the Audit Committee from 1 April 2010 through 31 March 2011. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

d) Report on the Implementation of the External Auditor Recommendations

The Report on the Implementation of the Recommendations of the External Auditor covers recommendations that were outstanding at the Annual Session of the Board in 2010 and recommendations made since that session in subsequent audit reports. This document is presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

e) Report of the Inspector General

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities **for consideration** and forwarding to the United Nations Office of Internal Oversight Services (OIOS), as established by Board decision 1996/EB.3/3.

This is the tenth report of the Inspector General and covers the period from January to December 2010. In addition to an overview of the oversight office, which includes its strategy, standards, resources, activities, and quality assurance framework, the document illustrates the assurance opinion provided to the Executive Director, and provides a summary of the findings and recommendations made in 2010.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) WINGS II Value Assessment*

The Secretariat will undertake a review of the Programme's investment in the WINGS II corporate system and processes, which have been in operation since July 2009, and report its findings. The review is intended to be led and coordinated by the Programme's Performance and Accountability Management Division. This document is presented **for information**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Fifth Update on the WFP Management Plan (2010–2011)*

The Board will have before it, **for information**, a report on the implementation of the Management Plan.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (g))*

In accordance with General Rules XII.4 and XIII.4(g), this document is submitted to the Board **for information**. It contains information on the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only, from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Update on the Implementation of the External Auditor Recommendations on WFP's Operations in Somalia*

The Board will have before it, **for information**, the status of implementation of the External Auditor recommendations on WFP's operations in Somalia.

7. ***Evaluation Reports***

a) Annual Evaluation Report, 2010 and Management Response

The Annual Evaluation Report summarizes the findings of evaluations completed in the previous year to highlight common areas of strength and identify opportunities for systemic improvements that will help WFP operations to function better. It also provides an account of the initiatives implemented to improve the evaluation function of WFP. The evaluation report and the management response are submitted **for consideration**.

b) Summary Report of the Strategic Evaluation of WFP's Role in Social Protection and Safety Nets and Management Response

This is the first of four strategic evaluations that focus on how WFP exercises choices to adjust to the shift from food aid to food assistance outlined in the WFP Strategic Plan (2008–2013). The evaluation focuses on how WFP's assistance would change if designed specifically to support food-based social safety nets. The evaluation analyses factors that help make WFP's interventions an integral and supportive part of sustainable food-based safety net systems and WFP's role in helping to reinforce a country's own systems. Findings and recommendations are synthesized from a number

of case studies of WFP's current and past experience. The results will help country offices in making programme choices to support national social protection and safety net systems where appropriate. The evaluation report and the management response are submitted **for consideration**.

c) Summary Report of the Impact Evaluation of WFP Support to School Feeding in Côte d'Ivoire and Procedural Note on the Management Response

In Côte d'Ivoire WFP has been supporting the Government's school feeding programme for many years across the country and throughout the conflict using school meals and take-home rations. This is one of a series of impact evaluations of school feeding in five African and Asian countries, conducted by the Office of Evaluation (OE) between 2009 and 2011. The evaluation reports on outcomes and impacts of several school feeding operations since 1999, explains factors that have enabled or hindered impact and recommends ways to increase impact in the future.

The findings and recommendations of the evaluation were discussed during the round table on evaluation on 17 May. Due to the prevailing situation following the outbreak of post-election violence since December 2010, the Secretariat suggests that the discussion on the evaluation be deferred and that the document be considered in conjunction with the new school feeding programme which is expected to be presented at the First Regular Session in 2012. The evaluation report and procedural note are therefore submitted to this session **for information** only.

d) Summary Report of the Impact Evaluation of School Feeding in The Gambia and Management Response

WFP's assistance to The Gambia covers 40 percent of enrolled primary schoolchildren. For the period 2001 to 2010 there were three projects with objectives of increased access to education and human capital development in assisted schools and reduced worm infestation rate in school-age children. This evaluation serves accountability and learning purposes. The evaluation: i) evaluates the outcomes and impact achieved so far in relation to stated educational, gender and nutritional objectives; ii) evaluates outcomes and impact achieved in relation to WFP's new social safety-net policy objectives and assesses the extent to which the programme has met, or has the potential to meet these; and iii) identifies changes needed to enable fulfillment of potential to contribute optimally to the objectives. The evaluation report and the management response are submitted **for consideration**.

e) Summary Evaluation Report Rwanda Country Portfolio and Management Response

The evaluation provides an analysis and assessment of the portfolio from 2006 to 2010 looking at: i) how well WFP is aligned with government policies and partner strategies and whether WFP positioned itself strategically within that context; ii) how WFP made strategic choices in the past; and iii) what the outcomes and impacts were. The evaluation findings and recommendations will inform the country office's choices about strategic planning and implications for programme implementation. The evaluation report and the management response are submitted **for consideration**.

f) Implementation Status of Evaluation Recommendations*

This document, which is submitted **for information**, is the second annual status report to the Board, following WFP/EB.A/2010/7-F, about the implementation of the evaluation recommendations. It provides information about how the actions planned to implement the evaluation recommendations have been implemented by Headquarters divisions, regional bureaux and country offices. This report covers the

recommendations arising from evaluation reports presented to the Board in 2008-2010.

Operational Matters

8. *Draft Country Programmes*

In October 2002, the Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), in which draft country programmes would be reviewed by the Board at its Annual Session. Country programmes would then be posted on the WFP website and approved at the Second Regular Session on a no-objection basis; they would be discussed only if at least five Board members requested so in writing (WFP/EB.2/2003/INF/6). The following draft country programmes are therefore submitted to the Board **for consideration**:

- Bangladesh 200243 (2012–2016)
- Ethiopia 200253 (2012–2015)
- Ghana 200247 (2012–2016)
- Honduras 200240 (2012–2016)
- Indonesia 200245 (2012–2015)
- Lao People's Democratic Republic 200242 (2012–2015)
- Mauritania 200251 (2012–2016)
- Senegal 200249 (2012–2016)

9. *Country Programmes*

The following country programmes were reviewed in a draft form by the Board at its First Regular Session in February 2011. As per the harmonized procedure for CP approval (WFP/EB.3/2002/4-B), the final country programmes have been posted on the WFP website in early May 2011 and submitted to the Board **for approval on a no-objection basis**.

- Cambodia 200202 (2011–2016)
- Timor-Leste 200185 (2011–2013)
- United Republic of Tanzania 200200 (2011–2015)

10. *Projects for Executive Board Approval*

a) Budget increases to development activities

The Board will have before it, **for approval**, the following budget increase to development activities exceeding the Executive Director's delegated authority:

- Mali Country Programme 105830 (2008–2012)

b) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following PRROs exceeding the Executive Director's delegated authority:

- Kenya 200174
- Niger 200051

c) Budget increase to PRRO

The Board will have before it, **for approval**, the following budget increase to a PRRO exceeding the Executive Director's delegated authority.

- Ethiopia 106650

11. *Reports of the Executive Director on Operational Matters*

a) Development Projects Approved by the Executive Director (1 July–31 December 2010) *

The Board will have before it, **for information**, the following development projects approved by the Executive Director within her delegated authority:

- Latin America and the Caribbean Region 200141
- Lao, People's Democratic Republic 200129
- Lesotho 200199

b) Budget Increases to Development Activities Approved by the Executive Director (1 July–31 December 2010) *

The Executive Board will have before it, **for information**, a document summarizing budget increases to development activities approved by the Executive Director within her delegated authority.

c) Protracted Relief and Recovery Operations Approved by the Executive Director (1 July–31 December 2010) *

The Executive Board will have before it, **for information**, a summary of the following PRROs approved by the Executive Director within her delegated authority:

- Bangladesh 200142
- Chad 200059
- Madagascar 200065
- Nepal 200136
- Tajikistan 200122

d) Budget Increases to PRROs Approved by the Executive Director (1 July–31 December 2010) *

The Executive Board will have before it, **for information**, a document summarizing budget increases to PRROs approved by the Executive Director within her delegated authority.

e) Report on the Use of the Immediate Response Account (1 January–31 December 2010)*

The Executive Board will have before it, **for information**, a report on the use of the Immediate Response Account during the period 1 January–31 December 2010.

12. *Organizational and Procedural Matters*

- Biennial Programme of Work of the Executive Board (2011–2012)*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2011–2012) is presented **for information**.

13. *Administrative and Managerial Matters*

a) Report on Post-Delivery Losses for the Period 1 January–31 December 2010*

The Executive Director will submit to the Board, **for information**, a report on food losses incurred after delivery in recipient countries. The report describes the measures taken by WFP to keep post-delivery losses to a minimum between 1 January and 31 December 2010. It makes specific mention of largest losses both in terms of absolute and proportional net cost, insurance and freight value.

b) Update on WFP Food Procurement*

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to “Food Procurement in Developing Countries” (WFP/EB.1/2006/5-C). This report, submitted **for information**, presents: i) statistics on food procurement; ii) food procurement trends; iii) the market environment; iv) the status of procurement capacity, and v) highlights of food procurement.

c) Statistical Report on WFP International Professional Staff and Higher Categories*

The Board will have before it, **for information**, a document portraying WFP staffing as at 31 December 2010. It provides the number of international professional staff and higher categories holding indefinite, continuing or fixed-term (one year or more) appointments, along with junior professional officers and United Nations volunteers participating in WFP activities. The report also provides statistics on the geographical distribution of WFP international professional staff and higher categories.

d) Report on the Use of Consultants in WFP*

The report provides an overview of the use of consultants in WFP as recommended by the Joint Inspection Unit. The report outlines the standards, conditions of service and procedures governing the engagement and management of consultants in the Programme. It further provides statistics and trends on the employment of consultants, as well as related expenditures. The report is submitted to the Board **for information**.

e) WFP Security Report*

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This document, which is submitted **for information**, provides updates on the threats to the security and safety of WFP staff and assets and to the staff of partners and contractors supporting WFP operations, as well as on efforts by WFP field security to address the increasing security challenges that WFP faces in fulfilling its programmes. It contains a detailed analysis of security incidents that in 2010 affected WFP staff or assets, and partners and contractor staff engaged to support WFP operations.

f) Reports by the Joint Inspection Unit Relevant to the Work of WFP—Action Plan*

Further to decision 2011/EB.1/17, the Board is presented with a revised version of the Report by the Joint Inspection Unit Relevant to the Work of WFP. This document is submitted **for information**.

14. *Summary of the Work of the First Regular Session of the Executive Board, 2011*

In accordance with the Board’s decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2011 is submitted **for approval**.

15. *Other Business*

- Report of the Joint Field Visit to the Republic of the Philippines of the Executive Boards of UNDP/UNFPA, UNOPS, UNICEF and WFP*

A report of the joint field visit of the Executive Boards of UNDP/UNFPA, UNICEF, UNOPS, and WFP to the Philippines is submitted to the Board **for information**.

16. *Verification of Adopted Decisions and Recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.