

Annual session of the WFP Executive Board
18–22 June 2018
Supplementary information for participants – Revision 1

In addition to the Information for Participants and the Provisional Timetable, both of which are available on the Executive Board Document Website (<https://executiveboard.wfp.org/meetings-documents>), the Board Secretariat is pleased to share the supplementary information below. Concept notes and invitations for the side-events are available under the “Supplementary information” tab at the following link of the Executive Board website: <https://executiveboard.wfp.org/meeting/492>.

Schedule of events taking place on the margins of the Board formal meetings

MONDAY, 18 JUNE	TIME	VENUE
Ribbon-cutting ceremony for the Republic of South Africa-sponsored photographic exhibition on Nelson Mandela’s Centenary "Be the Legacy"	9:30–9:45	Seed to Feed Area
Side event co-sponsored by Italy, Panama and Spain: Handover ceremony of the Chair of the Group of Friends of the United Nations Humanitarian Response Depot and 18 th anniversary celebration, with participation of Ghana, Malaysia and the United Arab Emirates	13:15–13:45	Peace Garden

TUESDAY, 19 JUNE	TIME	VENUE
Sweden-sponsored side event on the Humanitarian-Development-Peace Nexus: The Triple Nexus and the Role of WFP Preventing Need, Alleviating Need, Ending Need	8:30–9:45	Aula I
Switzerland-sponsored side event in collaboration with WFP’s Policy and Programme Division: Reaching the Furthest Behind – WFP’s Integrated Approach to Protection	13:15–14:45	Auditorium
Regional Bureau for West Africa – Consultation with Permanent Representatives from the Region	13:15–14:45	Aula I
Regional Bureau for Latin America and the Caribbean – Consultation with Permanent Representatives from the Region	13:15–14:45	6R00
Regional Bureau for the Middle East, North Africa, Eastern Europe and Central Asia – Consultation with Permanent Representatives from the Region	13:15–14:45	Rooftop Meeting Room

WEDNESDAY, 20 JUNE	TIME	VENUE
Regional Bureau for Southern Africa – Consultation with Permanent Representatives from the Region	8:30-9:45	6R00



WFP-sponsored side event on Localizing the 2030 Agenda: High-level dialogue on National Zero Hunger Strategic Reviews with Lead Convenors from Afghanistan, Guatemala and Senegal	13:15-14:45	Auditorium
THURSDAY, 21 JUNE	TIME	VENUE
WFP Alumni Network-sponsored side event on the launch of the book "Innovations at WFP"	8:30–9:45	Aula I
WFP-sponsored side event on Saving our Future: A Call to Action to Reverse the Unforgiving Consequences of Malnutrition in the Democratic Republic of the Congo	13:15–14:45	Aula I
Regional Bureau for East and Central Africa – Consultation with Permanent Representatives from the Region	13:15–14:45	Forum A

Exhibitions

The following exhibitions will take place throughout the Board session:


- A photo exhibition sponsored by the Republic of South Africa on the centenary of the birth of Nelson Mandela "Be the Legacy" will be on display in the Seed to Feed Area of the Lobby;
- A WFP Aviation-sponsored interactive exhibition on the United Nations Humanitarian Air Service (UNHAS): "UNHAS: Connecting Lives" will be set up in the Red Tower exhibition area; and
- A WFP UNHRD Network-sponsored exhibition with interactive activities showcasing the work of the UNHRD Network will be arranged in the Peace Garden exhibition area.




E-nameplates system

The e-nameplates system has been implemented as of 1 September 2017, thanks to the support of the Government of Italy towards the Landmark HQ renovation project. The below “Steps for Delegates” is an easy guide on how to use the new e-system. This system allows for a delegate to book in advance when she or he wishes to speak by pressing the respective microphone button; the light turns green and delegates are automatically inserted into the list of speakers, visible to the President and the Secretary. *(Note: for Board sessions, the Board Secretariat will prepare the room setup; steps 1 to 3 outlined below will have been taken care of.)*


Steps for Delegates



1) Swipe card on Microphone, bottom right corner, for 2-3 Seconds; a light will flash and the card name will appear on the screen




2) Swipe card on Nameplate, where indicated for 2-3 seconds; a light will flash and the card name will appear on the screen



3) Place card in card-holder

To ask for the floor:

- Press the microphone button, the light turns **Green**, you are on the list of speakers
- When you are given the floor the microphone will switch on automatically, with a **red** light as usual
- Please switch off microphone when finished as normal procedure by pressing the microphone button again



The e-system also has a new timer system. The photographs below show how the timer will look once the microphone has been opened. For the delegate who takes the floor, there is a circle at the top right of the screen with the pre-allotted time. When there is **one-minute remaining**, it will turn **red** and both the microphone and the button **will flash red**. Once the allotted time runs out, the microphone will automatically switch off. The automatic switch off was requested by the Bureau at its 12 July 2017 meeting.



The video microphone system, which was first piloted in January 2017, thanks again to the support of the Government of Italy towards the Landmark HQ renovation project, has a touch screen that allows a delegate to select language and volume, view speakers and speak comfortably from the seat without shifting position due to the wide-range microphone. The photograph below highlights features including a clock in the upper right corner to help keep track of the time:

