

برنامج  
الأغذية  
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Programme  
Alimentaire  
Mondial

World  
Food  
Programme

Programa  
Mundial  
de Alimentos

**First Regular Session of the  
Executive Board  
Rome, 4 - 6 February 1998**

## **INFORMATION FOR PARTICIPANTS**



Distribution: GENERAL  
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## **FIRST REGULAR SESSION OF THE EXECUTIVE BOARD**

### **Venue**

The First Regular Session of the Executive Board will take place from 5 to 6 February 1998, and will be held at WFP Headquarters, Via Cesare Giulio Viola 68 - Parco dei Medici.

### **Registration and building passes**

Delegates should register at the registration desk in the Entrance Lobby, before the commencement of the session.

Building passes will be issued to all registered delegates; these should be worn at all times. All Permanent Representatives and other accredited members of Permanent Representations should register to ensure that their participation is appropriately reflected in the list of participants.

This document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies

### Documents distribution

1. Documents may be obtained at the documents distribution desk, on the ground floor, adjacent to the entrance to the Executive Board Room, or from a messenger in the meeting room. Each delegation has a pigeonhole assigned to it, where documents issued during the session will be placed.
2. Delegates requiring information not included in this paper should address questions to the staff at the documents distribution desk.

### Lounge, bar and cafeteria

3. The delegates' lounge and bar are located on the ground floor of the building. The bar will be open from 9.00 hours until the adjournment of the meeting.
4. A cafeteria and a bar are also located on the ground floor of the WFP Headquarters building. The bar will be open from 07.30 to 16.45 hours. The cafeteria will be open from 12.00 to 14.30 hours.

### Car parking facilities

5. One parking space for each delegation to the Executive Board will be available at WFP Headquarters during the session for each delegation to the Executive Board. Parking permits for the calendar year will be issued to each delegation member of the Executive Board. Such permits will be dispatched by mail in advance of the First Regular Session for that year. Permits to all other delegations will be issued upon request.

### Other services

Post Office - Ground floor	08.25 - 13.50 hours
Bank (Banca Commerciale Italiana) - First floor	08.40 - 13.45 and 14.45 - 16.00 hours
Newsstand - Ground floor	07.30 - 17.00 hours

### Travel facilities

6. A travel agency (CARLSON WAGONLIT) is located on the first floor; its business hours are from 9.00 to 17.00 hours.

### Telephones

7. Public telephones, from which local and international calls may be made using coins or telephone cards, are located near the entrance lobby on the ground floor. Telephone cards will be on sale at the Post Office and the newsstand.



