



Executive Board  
Third Regular Session

Rome, 21 - 24 October 1996

## OUTLINE OF THE EXECUTIVE BOARD'S PROGRAMME OF WORK FOR 1997

Agenda item 11

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NOTE BY THE BUREAU AND THE  
SECRETARIAT

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1. Paragraph 26 of United Nations General Assembly resolution 48/162 stipulates that the Executive Boards of the United Nations Funds and Programmes meet in an annual session at such a time as they determine. Paragraph 27 of the same resolution provides that these Boards hold regular sessions between the annual sessions.
2. To enhance transparency in the conduct of business and in the interaction between the Boards and the Funds and Programmes, the resolution also calls for regular briefings and information meetings to be held by the Funds and Programmes for all Member States.
3. In this connection, the Bureau agreed to meetings of Member States in the following fora, expected to enhance efficient and effective governance: a) formal Executive Board sessions, to be kept to a minimum duration and to focus on issues which require decisions and recommendations, and other matters on which the Board has requested WFP to provide documents for its consideration; b) consultations on resources; c) open-ended informal information meetings; and d) working group meetings of the Executive Board. The Board has established an open-ended Working Group for the Revision of the General and Financial Regulations of WFP.
4. The purpose of this document is to present to the Executive Board the sequence of the Board's 1997 formal sessions and pre-session briefings, the dates foreseen for those sessions and their respective provisional agendas. Annex I gives a brief outline of policy documents to be presented at the sessions. Also provided is a tentative calendar of meetings of interest to members and observers, including meetings of the Board's open-ended Working Group on the Revision of WFP's General and Financial Regulations, and pre-session briefings (Annex II).
5. The proposed schedule of sessions and the allocation of agenda items take into account the guidance provided by the Board during its consideration of the 1996 programme of work. The only further modification introduced consists in the shortening of the sessions, i.e., scheduling two days for the First Regular Session, and three days each for the Annual, the Second and the Third Regular Sessions.
6. The attached provisional programme of work for 1997 is submitted to the Executive Board for its approval.



## PROVISIONAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD FOR 1997

First Regular Session (22 - 23 January)	Second Regular Session (24 - 26 March)	Annual Session (27 - 29 May)	Third Regular Session (28 - 30 October)
<p>1) <b>Organizational and procedural matters</b></p> <p>Election of officers of the Executive Board Bureau</p> <p>2) <b>Operational matters</b></p> <p>a) <u>Evaluation and terminal reports</u></p> <p>i) Interim evaluations of development projects</p> <ul style="list-style-type: none"> <li>- India 2303 (Exp.2)</li> <li>- Tunisia 4783</li> </ul> <p>ii) Terminal evaluations</p> <ul style="list-style-type: none"> <li>- Egypt 3214</li> </ul>	<p>1) <b>Operational matters</b></p> <p>a) <u>Evaluation and terminal reports</u></p> <p>i) Interim evaluations of development projects</p> <p>Ethiopia 2488 (Exp.3)</p> <p>ii) Ex-post evaluations</p> <p>Impact and sustainability of selected WFP-assisted projects in China</p> <p>iii) Thematic evaluations</p> <ul style="list-style-type: none"> <li>- Food aid and tribal people: Forestry projects in India</li> <li>- Case study on WFP phasing-out experience: Brazil</li> </ul> <p>b) <u>CSOs</u></p> <ul style="list-style-type: none"> <li>- Angola</li> <li>- El Salvador</li> <li>- Guatemala</li> <li>- Honduras</li> <li>- Nicaragua</li> <li>- Senegal</li> <li>- Zambia</li> </ul>	<p>1) <b>Annual reports</b></p> <ul style="list-style-type: none"> <li>- Annual report of the Executive Director</li> <li>- Report on WFP emergency operations</li> <li>- Annual report of the Executive Board to ECOSOC and the FAO Council</li> </ul> <p>2) <b>Financial and budgetary matters</b></p> <ul style="list-style-type: none"> <li>- Strategic and financial plan</li> <li>- Budgetary performance report</li> <li>- Pledging target</li> </ul> <p>3) <b>Policy issues/Reporting to ECOSOC</b></p> <p>a) Reports on follow-up to the implementation of UNGA resolutions, and/or ECOSOC decisions of the previous year</p> <p>b) Policies on the use of WFP food aid in relief and development activities:</p> <ul style="list-style-type: none"> <li>- Monetization</li> </ul>	<p>1) <b>Organizational and procedural matters</b></p> <ul style="list-style-type: none"> <li>- Programme of work for 1998</li> </ul> <p>2) <b>Financial and budgetary matters</b></p> <ul style="list-style-type: none"> <li>- Biennial budget for 1998-99</li> <li>- Progress report on the implementation of the External Auditor's recommendations, 1992-93 and 1994-95</li> </ul> <p>3) <b>Policy issues</b></p> <ul style="list-style-type: none"> <li>- Measures to enhance WFP's programming in the poorest countries</li> <li>- Targeting beneficiaries at critical times of their lives</li> </ul>



## PROVISIONAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD FOR 1997

First Regular Session (22 - 23 January)	Second Regular Session (24 - 26 March)	Annual Session (27 - 29 May)	Third Regular Session (28 - 30 October)
<p>b) <u>Country Programmes</u></p> <ul style="list-style-type: none"> <li>- India</li> </ul> <p>c) <u>Development projects</u></p> <p>i) Development projects for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Nicaragua 4515 (Exp.1)</li> <li>- Syria 2418 (Exp.4)</li> </ul> <p>ii) Development projects approved by the Executive Director</p> <ul style="list-style-type: none"> <li>- Malawi 5782</li> <li>- Zaire 5732</li> </ul>	<p>c) <u>Development projects</u> (including annual progress report on WFP development portfolio)</p> <p>i) Development projects for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Angola</li> <li>- China 5717</li> <li>- Honduras 5691</li> <li>- Sri Lanka 5708</li> <li>- Sudan 531 (Exp.3)</li> <li>- Zambia</li> </ul> <p>ii) Budget increases for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Ethiopia 4929</li> <li>- Morocco 2288</li> </ul> <p>iii) Development projects approved by the Executive Director</p> <ul style="list-style-type: none"> <li>- Guinea 5664</li> </ul>	<p>c) Report on further reform and revitalization measures</p> <p>4) <b>Operational matters</b></p> <p>a) <u>Evaluation and terminal reports</u></p> <ul style="list-style-type: none"> <li>- Evaluation work plan for 1997-98</li> </ul> <p>b) <u>CSOs</u></p> <ul style="list-style-type: none"> <li>- Armenia</li> <li>- Mali</li> <li>- Niger</li> </ul> <p>c) <u>Report on post-delivery losses (period Oct. 95 - Sept. 96)</u></p>	<p>4) <b>Operational matters</b></p> <p>a) <u>Evaluation and terminal reports</u> (Special focus on post-emergency rehabilitation and development)</p> <p>i) Evaluation of emergency operations</p> <ul style="list-style-type: none"> <li>- Angola 5298 (Exp.2)</li> <li>- Tajikistan 5253 (Exp.1)</li> </ul> <p>ii) Sectoral/Thematic evaluations</p> <ul style="list-style-type: none"> <li>- Watershed management projects in Pakistan: <ul style="list-style-type: none"> <li>Pakistan 2309 (Exp.2)</li> <li>Pakistan 2451 (Exp.1)</li> <li>Pakistan 4003</li> <li>Pakistan 4659</li> </ul> </li> </ul>



## PROVISIONAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD FOR 1997

First Regular Session (22 - 23 January)	Second Regular Session (24 - 26 March)	Annual Session (27 - 29 May)	Third Regular Session (28 - 30 October)
<p>d) <u>Protracted refugee and displaced person projects</u></p> <p>i) Protracted refugee and displaced person projects for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Angola 5602 (Exp.1)</li> <li>- Sierra Leone</li> </ul> <p>ii) Protracted refugee and displaced person projects approved by the Executive Director</p> <ul style="list-style-type: none"> <li>- Djibouti 4960</li> <li>- Zambia 5428</li> </ul> <p>e) <u>Progress reports</u></p> <ul style="list-style-type: none"> <li>- Panama 2796 (Exp.1)</li> </ul>	<p>d) <u>Protracted refugee and displaced person projects for Executive Board approval</u></p> <ul style="list-style-type: none"> <li>- Kenya 496</li> <li>- Mali (Regional)</li> <li>- Uganda 5623</li> </ul> <p>e) <u>Progress reports</u></p> <ul style="list-style-type: none"> <li>- Burkina Faso 3326 (Exp.1)</li> <li>- Ecuador 4463</li> <li>- Nepal 5324 (Exp.1)</li> <li>- Viet Nam 3844 (Exp.1)</li> </ul> <p>2) <b>Policy issues</b></p> <p>a) Support to countries in establishing and managing national food assistance programmes</p> <p>b) Progress report on the implementation of WFP's commitment to women</p> <p>c) Report to ECOSOC on the follow-up to its resolution 1995/56</p>	<p>5) <b>Administrative and managerial matters</b></p> <ul style="list-style-type: none"> <li>- Composition of WFP international staff - personnel statistics report as at 31 December 1996</li> </ul>	<ul style="list-style-type: none"> <li>- Targeting food aid to indigenous populations in Latin America:</li> </ul> <p>Colombia 2740 (Exp.1) Guatemala 2581 (Exp.1) Mexico 3324 (Exp.1)</p> <ul style="list-style-type: none"> <li>- Food aid and micro-basin development in Latin America:</li> </ul> <p>Bolivia 3886 Nicaragua 4571 Peru 5162</p> <p>b) <u>CSOs</u></p> <ul style="list-style-type: none"> <li>- Burkina Faso</li> <li>- Guinea Bissau</li> <li>- Nepal</li> </ul>



**PROVISIONAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD FOR 1997**

<b>First Regular Session (22 - 23 January)</b>	<b>Second Regular Session (24 - 26 March)</b>	<b>Annual Session (27 - 29 May)</b>	<b>Third Regular Session (28 - 30 October)</b>
<p>3) <b>Policy issues</b></p> <p>Implications of the World Food Summit Plan of Action for WFP</p> <p>4) <b>Administrative and managerial matters</b></p>	<p>3) <b>Governance matters</b></p> <p>Revised Financial Regulations and draft revised General Regulations (Report of the Executive Board Working Group)</p>		<p>c) <u>Country Programmes</u></p> <ul style="list-style-type: none"> <li>- Armenia</li> <li>- Malawi</li> <li>- Mauritania</li> <li>- Mozambique</li> <li>- Pakistan</li> <li>- Yemen</li> </ul> <p>d) <u>Development projects</u></p> <p>i) Development projects for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Bhutan 2117 (Exp.3)</li> <li>- Colombia 5738</li> <li>- Ghana</li> <li>- Guinea Bissau</li> <li>- Madagascar 3936 (Exp.1)</li> <li>- Nepal 3718 (Exp.1)</li> <li>- Niger 2072 (Exp.3)</li> <li>- Peru 2341</li> <li>- Senegal 2344 (Exp.4)</li> <li>- Sudan 5745</li> </ul> <p>ii) Development projects approved by the Executive Director</p> <ul style="list-style-type: none"> <li>- Cameroon</li> </ul>



**PROVISIONAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD FOR 1997**

<b>First Regular Session (22 - 23 January)</b>	<b>Second Regular Session (24 - 26 March)</b>	<b>Annual Session (27 - 29 May)</b>	<b>Third Regular Session (28 - 30 October)</b>
			<p>e) <u>Protracted refugee and displaced person projects</u></p> <p>i) Protracted refugee and displaced person projects for Executive Board approval</p> <ul style="list-style-type: none"> <li>- Cambodia 5483 (Exp.4)</li> <li>- Nepal 5324 (Exp.2)</li> </ul> <p>f) <u>Progress reports</u></p> <ul style="list-style-type: none"> <li>- Gaza/West Bank</li> <li>- Cape Verde</li> </ul> <p>5) <b>Administrative and managerial matters</b></p>



**ANNEX I**
**OUTLINE OF POLICY DOCUMENTS TO BE PRESENTED TO THE  
EXECUTIVE BOARD AT ITS MEETINGS IN 1997**
**First Regular Session (22 - 23 January)**
***Implications of the World Food Summit Plan of Action for WFP***

1. A brief paper will identify those aspects of the Plan of Action which have significant implications for WFP. In addition, it will indicate ways in which WFP will collaborate with other parts of the United Nations system on follow-up to the Plan of Action.

**Second Regular Session (25 - 27 March)**
***Support to countries in establishing and managing national food assistance programmes***

2. WFP's Mission Statement indicates that the Programme will provide support to countries in establishing and managing their own food assistance programmes. The paper will present recommendations on how this might be brought about.

**Annual Session (27 - 29 May)**
***Policies on the use of WFP food aid in relief and development activities - Monetization***

3. The paper will review current monetization practices and put forward recommendations concerning the circumstances in which monetization might best be undertaken in future.

***Report on further reform and revitalization measures***

4. This will update the information provided to the Annual Session of the Executive Board in May 1996.

**Third Regular Session (28 - 30 October)**
***Measures to enhance WFP'S programming in the poorest countries***

5. The Mission Statement indicates that by 1997 WFP should provide at least 50 percent of its development assistance to least developed countries. While substantial progress has been made, the target has not yet been achieved. The paper will identify obstacles to increased programme concentration in the poorest countries, and put forward recommendations on how such obstacles may be overcome.

***Targeting beneficiaries at critical times of their lives***

6. According to the Mission Statement, WFP food aid should aim at improving the



nutritional status and quality of life of the most vulnerable people at critical times of their lives. The paper will first argue that adequate nutrition is of particular importance for young children, and for expectant and nursing mothers. It will then put forward recommendations concerning future programming directed to these target groups.



**ANNEX II**

**TENTATIVE SCHEDULE OF MEETINGS OF INTEREST TO THE WORLD FOOD PROGRAMME  
OCTOBER 1996 - DECEMBER 1997**

<b>D A T E</b>	<b>N A M E</b>	<b>V E N U E</b>
<b>1 9 9 6</b>		
<b>17 October (afternoon)</b>	<b>WFP Executive Board: Pre-session briefing</b>	<b>Rome</b>
<b>21-24 October</b>	<b>WFP Executive Board, Third Regular Session<sup>1</sup></b>	<b>Rome</b>
<b>24 October</b>	<b>WFP Resource Consultation Meeting<sup>2</sup></b>	<b>Rome</b>
25-26 October	Administrative Committee on Coordination, Second Regular Session (1996)	New York
28 October	Administrative Committee on Coordination, Organizational Committee	New York
30 October	Department of Humanitarian Affairs, Inter-Agency Standing Committee	New York
31 October-1 November	Joint Consultative Group on Policy, General Meeting	New York
4 November	United Nations Pledging Conference for Development Activities	New York
13-17 November	FAO World Food Summit	Rome
<b>20-22 November</b>	<b>WFP Open-ended Working Group of the Executive Board (General Regulations)</b>	<b>Rome</b>
<b>2-3 December</b>	<b>WFP Open-ended Working Group of the Executive Board (General Regulations)</b>	<b>Rome</b>
4-5 December	IFAD Executive Board, 59th Session	Rome
9-13 December	World Trade Organization, Ministerial Meeting	Singapore
10 December	Department of Humanitarian Affairs, Inter-Agency Standing Committee	Geneva
<b>19 December</b>	<b>WFP Open-ended Working Group of the Executive Board (General Regulations)</b>	<b>Rome</b>



DATE	NAME	VENUE
<b>1997</b>		
13-17 January	United Nations Development Programme/United Nations Population Fund Executive Board, First Regular Session	New York
<b>14 January</b>	<b>WFP Executive Board: Pre-session briefing</b>	<b>Rome</b>
20-24 January	United Nations Children's Fund Executive Board, 1st regular session	New York
<b>22-23 January</b>	<b>WFP Executive Board, First Regular Session<sup>1</sup></b>	<b>Rome</b>
28-29 January	Joint Session FAO Finance Committee, 86th Session and the FAO Programme Committee, 76th Session	Rome
3 February-28 March	Advisory Committee on Administrative and Budgetary Questions	New York
4-7 February	Economic and Social Council, Organizational Session	New York
week of 10-14 February	Administrative Committee on Coordination/Consultative Committee on Administrative Questions (FB)	Vienna
18-21 February	FAO Committee on Commodity Problems, 61st Session	Rome
20-21 February	Department of Humanitarian Affairs, Inter-agency Committee on Sustainable Development	New York
20-21 February	IFAD Governing Council, 20th Session	Rome
27-28 February	Administrative Committee on Coordination/Consultative Committee on Programme and Operational Questions, Working Group on the Resident Coordinator System	New York
3-7 March	Administrative Committee on Coordination/Consultative Committee on Programme and Operational Questions, 10th Session	Geneva
10-14 March	FAO Committee on Forestry, 13th Session	Rome



<b>D A T E</b>	<b>N A M E</b>	<b>V E N U E</b>
10-14 March	United Nations Development Programme/United Nations Population Fund Executive Board, Second Regular Session	New York
<b>11 March</b>	<b>WFP Executive Board: Pre-session briefing</b>	<b>Rome</b>
<b>12 March</b>	<b>WFP Open-ended Working Group of the Executive Board (General Regulations)</b>	<b>Rome</b>
17-21 March	United Nations Children's Fund Executive Board, Second Regular Session	New York
17-21 March	FAO Committee on Fisheries, 22nd Session	Rome
<b>24-26 March</b>	<b>WFP Executive Board, Second Regular Session</b>	<b>Rome</b>
7-11 April	FAO Committee on Agriculture, 14th Session	Rome
10-11 April	Administrative Committee on Coordination, First Regular Session (1997)	Geneva
15-18 April	FAO Committee on World Food Security, 23rd Session	Rome
21-25 April	Joint Session FAO Finance Committee, 87th Session and FAO Programme Committee, 77th Session	Rome
29-30 April	IFAD Executive Board, 60th Session	Rome
1 May-15 July	Advisory Committee on Administrative and Budgetary Questions	New York
1-2 May	Economic and Social Council, resumed organizational session	New York
6-7 May	FAO Committee on Constitutional and Legal Matters, 66th Session	Rome
12-23 May	United Nations Development Programme/United Nations Population Fund Executive Board, Annual Session	New York
<b>13 May</b>	<b>WFP Executive Board: Pre-session briefing</b>	<b>Rome</b>
<b>27-29 May</b>	<b>WFP Executive Board, Annual Session<sup>1</sup></b>	<b>Rome</b>
<b>29 May</b>	<b>WFP Resource Consultation Meeting<sup>2</sup></b>	<b>Rome</b>



<b>D A T E</b>	<b>N A M E</b>	<b>V E N U E</b>
2-6 June	United Nations Children's Fund Executive Board, Annual Session	New York
3-12 June	FAO Council, 112th session	Rome
23 June-25 July	Economic and Social Council, Substantive Session	Geneva
2 September-December	Advisory Committee on Administrative and Budgetary Questions	New York
8-12 September	United Nations Children's Fund Executive Board, Third Regular Session	New York
10-11 September	IFAD Executive Board, 61st Session	Rome
15-19 September	United Nations Development Programme/United Nations Population Fund Executive Board, Third Regular Session	New York
16 September-23 Dec.	United Nations General Assembly, 52nd Session	New York
23 September-2 October	Joint Session FAO Finance Committee, 88th Session and FAO Programme Committee, 78th Session	Rome
7-8 October	FAO Committee on Constitutional and Legal Matters, 67th Session	Rome
<b>14 October</b>	<b>WFP Executive Board: Pre-session briefing</b>	<b>Rome</b>
16 October	FAO World Food Day	Rome
<b>28-30 October</b>	<b>WFP Executive Board, Third Regular Session<sup>1</sup></b>	<b>Rome</b>
<b>30 October</b>	<b>WFP Resource Consultation Meeting<sup>2</sup></b>	<b>Rome</b>
31 October-1 Nov.	Administrative Committee on Coordination, Second Regular Session (1997)	New York
1st week in Nov. (1 day)	United Nations Pledging Conference for Development Activities	New York
4-6 November	FAO Council, 113th Session	Rome
7-18 November	FAO Conference, 29th Session	Rome



DATE	NAME	VENUE
19 November	FAO Council, 114th Session	Rome
3-4 December	IFAD Executive Board, 62nd Session	Rome

<sup>1</sup> The last day of Executive Board Sessions is normally reserved for verification of adopted decisions and recommendations.

<sup>2</sup> Normally scheduled for the morning of the last day of the corresponding Executive Board Session.

To be determined:

- *Administrative Committee on Coordination/Consultative Committee on Administrative Questions (PER) in conjunction with the International Civil Service Commission*
- *Department of Humanitarian Affairs, Inter-Agency Standing Committee meetings*
- *Joint Consultative Group on Policy, High-level and general meetings*
- *Administrative Committee on Coordination Organizational Committee and Administrative Committee on Coordination meetings*
- *United Nations High Commissioner for Refugees Executive Committee (EXCOM) and Standing Committee meetings*

