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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 28–30 May 2003

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA

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1. ***Adoption of the Agenda.*** Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session of 2003. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.
2. ***Appointment of the Rapporteur.*** Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a rapporteur from among the representatives.
3. ***Current and Future Strategic Issues.*** Under this item, the Executive Director will provide, **for the Board's consideration**, an oral presentation of strategic issues facing the Programme.
4. ***Annual Report of the Executive Director: 2002.*** In accordance with WFP General Rule VII.2, the Executive Director will submit to the Board, **for approval**, the Annual Report for 2002.

The Annual Report of the Executive Director for 2002 is structured around the common format for Annual Reports of Funds and Programmes, in accordance with General Assembly resolution 48/142. In line with General Assembly resolution 53/192, issues arising from implementation of the Secretary-General's Reform Programme, the Triennial Policy Review and follow-up to international conferences have been incorporated.

The document will also detail progress made in the implementation of results-based management (RBM).

5. ***Policy Issues***

Food Aid and Livelihoods in Emergencies: Strategies for WFP

Emergencies disrupt the normal means people use to access food, threatening both lives and livelihoods. This paper, **for the Board's approval**, looks at the role food aid plays in saving lives and livelihoods and the programming challenges faced by WFP in preserving livelihoods in emergency situations. Crisis-affected people will often go to great lengths to protect their livelihoods, compromising their health and nutritional status, engaging in risky behaviour or taking on prohibitive debt. Helping people to maintain their assets despite an emergency accelerates their recovery and builds resilience against future crises. The paper proposes strategies that would permit WFP to further its efforts to preserve and restore livelihoods as part of its emergency response.

6. ***Resource, Financial and Budgetary Matters***

a) Issues on Financial Policies

At its First Regular Session of 2003, the Executive Board considered and endorsed the document "Programme of Work and Annotated Outline for the 2003 Review of Resource and Long-Term Financing Policies" (WFP/EB.1/2003/5-A/1), which provided a conceptual framework and defined the scope of the issues to be covered in the review.

The Board will therefore have before it, **for consideration**, a document outlining the progress on the review and indicating how these policies will be reviewed in future.



The Board will also have before it the comments and recommendations of the ACABQ and the FAO Finance Committee.

b) Comprehensive financial report

The Board will have before it **for consideration** a document which presents related financial issues in a comprehensive report. The document contains follow-up information in response to the decisions of the Board taken at the October 2002 session, information reported in accordance with the General Rules and a summary of the interim financial results for the 2002–2003 biennium (first year). The document addresses the following subjects:

- Interim Financial Report for 2002;
- Cash and Investment Management;
- Final Outcome on the Balances of Closed Projects;
- Report on the Utilization of Funds for Reprogramming;
- Report on the Utilization of Resources and Waivers;
- Procedures for the Capital Investment Fund; and
- Procedures for the PSA Equalization Account.

Pursuant to General Regulation XIV.4, the Executive Director has forwarded the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

c) Amendments to WFP Financial Regulations

Pursuant to General Regulation XIV, the Board will have before it, **for approval**, proposed amendments to the Financial Regulations. These are required in line with the decisions of the Board on Governance concerning the Strategic Plan and Management Plan.

Pursuant to General Regulation XIV.4, the Executive Director has forwarded the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

7. *Evaluation Reports*

a) Office of Evaluation WorkPlan: 2003–2004*

The Board will have before it, **for information**, the 2003–2004 Evaluation Work Plan of the Office of Evaluation, OEDE. The plan includes the visible part of OEDE's activities—evaluation reports for submission to the Board—and internally oriented actions. The evaluation plan is a dynamic tool balanced between project, programme and thematic evaluations; it includes evaluations of WFP's humanitarian activities and mandatory evaluations of country programmes. In certain cases, reviews rather than evaluations will be undertaken. The work plan is subject to amendments as new needs arise.

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.



b) Information Note on results-based management*

This Note, submitted **for information**, provides an update on progress made in implementing results-based management (RBM) in WFP, and outlines additional actions to be taken over the coming months. The Board is requested to note the action taken so far by management and the additional steps proposed in implementing a corporate-wide RBM system.

8. *Administrative and Managerial Matters*

a) Report on Post-Delivery Losses

The Executive Director will submit to the Board, **for consideration**, a report on losses of commodities incurred after delivery in recipient countries.

This report, required annually, is in line with the request made by the 12th session of the Sub-Committee on Projects (SCP) in 1994, which “stressed the need for more informative reporting on losses sustained after delivery to recipient countries”.

The Annual Session of the Executive Board for 2000 “encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence”. As a direct follow-up to the Board's recommendation, the Report on Post-Delivery Losses outlines the measures that the Secretariat put in place.

b) WFP policy on staff recruitment and geographical representation of Member States

The Board will have before it, **for consideration**, the formulas used by WFP in preparing its reports on determining geographical representation. WFP has always prepared its reports on the basis of an informal WFP formula combined with a slightly modified FAO formula, both of which are explained in the document.

c) Composition of WFP international professional staff and higher categories*

The Board will have before it, **for information**, a list of international professional staff and higher-level staff with contracts of one year or longer employed by WFP as at 31 December 2002. This includes WFP international professional staff, junior professional officers and United Nations volunteers. The report provides:

- highlights of progress achieved on gender and geographical diversity among international staff between 31 December 2001 and 31 December 2002;
- lists of staff working in each Headquarters unit, regional office and country office;
- statistics by nationality, grade and gender; and
- statistics on staff representation by geographical region.

The Board should note that statistics on the other categories of staff employed by WFP as at 31 December 2002—general service staff at Headquarters and locally-recruited staff in field offices—are available in the Annual Report of the Executive Director.



d) Information Note on the implementation of new security management arrangements*

At its Annual Session of 2002, the Executive Board considered the document “Implementation of Funding Arrangements for United Nations Staff Safety and Security” (WFP/EB.A/2002/6-B) and took note of the information it contained, including the Secretariat’s intention to inform the Board periodically of progress. The Biennial Programme of Work for 2003–2004 (WFP/EB.3/2002/11/Rev.1) approved by the Board scheduled the Secretariat’s update on this important topic for its Annual Session each year. This document is submitted **for information**.

9. *Other business.* Representatives and the Executive Director may wish to raise further matters of interest to the Executive Board.

10. *Verification of adopted decisions and recommendations.* The Executive Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

