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World
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Programme

Programa
Mundial
de Alimentos

**Executive Board
First Regular Session**

Rome, 23–27 February 2004

ORGANIZATIONAL AND PROCEDURAL MATTERS

Agenda item 10

*For information**



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BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2004–2005)

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.

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NOTE TO THE EXECUTIVE BOARD

This document is submitted for information to the Executive Board.

The Secretariat invites members of the Board who may have questions of a technical nature with regard to this document to contact the WFP staff focal points indicated below, preferably well in advance of the Board's meeting.

Secretary to the Executive Board: Mr T. Yanga tel.: 066513-2603

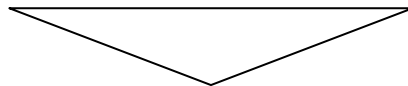
Assistant Secretary to the Executive Board: Mr O. Bula Escobar tel.: 066513-2326

Should you have any questions regarding matters of dispatch of documentation for the Executive Board, please contact the Supervisor, Meeting Servicing and Distribution Unit (tel.: 066513-2328).



1. At its Annual and Third Regular sessions of 2000, the Executive Board approved several recommendations for strengthening the governance of the World Food Programme. Among others, the Board made the decision that “strategic planning of the Board business should be undertaken by the Board itself. Each October the Board should review its programme of work for the forthcoming biennium and look back on its operations over the previous 12 months.”¹
2. The attached Biennial Programme of Work was discussed at EB.3/2003; amendments and comments made during discussions have been reviewed by the Bureau and incorporated in this version of the document.
3. Also attached is the draft FAO/IFAD/WFP Calendar of Governing and Other Bodies, 2004-2005, prepared by the three organizations in an effort to harmonize their calendars of meetings. The dates of meetings of each organization are subject to the approval of those organizations’ respective governing bodies.

DRAFT DECISION*



The Board takes note of the information contained in the document “Biennial Programme of Work of the Executive Board (2004–2005)” (WFP/EB.1/2004/10-A).

¹ Executive Board decision 2000/EB.3/1, sub-paragraph (q), of 26 October 2000 (WFP/EB.3/2000/13).

* This is a draft decision. For the final decision adopted by the Board, please refer to the Decisions and Recommendations document issued at the end of the session.



SUMMARY OF THE BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2004-2005)

EB.1/2004 (23–27 February)	EB.A/2004 (24–28 May)	EB.2/2004 (31 May–4 June)	EB.3/2004 (11–14 October)
<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ <i>Adoption of the agenda</i> (A) ➤ <i>Election of the Bureau</i> ➤ <i>Appointment of the Rapporteur</i> 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ <i>Adoption of the agenda</i> (A) ➤ <i>Appointment of the Rapporteur</i> 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ <i>Adoption of the agenda</i> (A) 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ <i>Adoption of the agenda</i> (A) ➤ <i>Appointment the Rapporteur</i>
<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Emergency Needs Assessments (C) ➤ Update on WFP's response to HIV/AIDS (I) ➤ Follow-up to GA Resolution A/56/201 on TCPR (C) ➤ WFP Policy on staff recruitment and geographical representation (C) ➤ Humanitarian Principles (A) ➤ Information Note on WFP's support for NEPAD (I) 	<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Annual Performance Report for 2003 (A) ➤ Nutrition and Emergencies (C) ➤ Food for Fortification (C) ➤ Food for nutrition (C) ➤ Steering Group on Governance Report on Evaluation Policy (C) ➤ Steering Group on Governance Report on the Creation of an Audit Committee (C) 	<p>POLICY ISSUES</p>	<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Update of Consolidated framework of WFP policies (I) ➤ Follow up to ECOSOC, GA and FAO Resolutions adopted in 2003 (C) ➤ Progress Report on School Feeding Exit Strategies (I) ➤ Food-based Safety Nets (A/C) ➤ Building National and Regional Capacities (A/C)
<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p> <ul style="list-style-type: none"> ➤ Business Process Review: pilot financing paper (A) ➤ Basis for calculation of indirect support costs (ISC) on ocean transport costs (A) 	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p> <ul style="list-style-type: none"> ➤ Comprehensive Financial Report (including Report of the Executive Director on the waivers of costs (General Rules XII.4 and XIII.4)) (C) ➤ Audited biennial accounts 2002–2003 – w/comments of ACABQ and FAO Finance Committee (including Report on the Status of the PSA Equalization Account) (A) ➤ Report of the Inspector-General (C) ➤ WFP pledging target 2005–2006 (A) 	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p>	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p> <ul style="list-style-type: none"> ➤ Follow-up on the Recommendations of the External Auditor (I) ➤ Paper on Private Sector Engagement (I) ➤ Amendments to Financial Regulations (A)
<p>EVALUATION REPORTS</p> <p>Sub-Item A)</p> <ul style="list-style-type: none"> ➤ Summary Report of the Thematic Evaluation on the Protracted Relief and Recovery Operation (PRRO) category (C) <p>Sub-Item B)</p> <ul style="list-style-type: none"> ➤ Information Note on the review of the UNJLC operation in Iraq (I) ➤ Information Note on WFP Assistance to Internally Displaced Persons in the Democratic Republic of the Congo (I) 	<p>EVALUATION REPORTS</p> <ul style="list-style-type: none"> ➤ Review of experience with the real time evaluation approach (C) 	<p>EVALUATION REPORTS</p> <ul style="list-style-type: none"> ➤ Evaluation of the Sahel drought emergency operation (C) 	<p>EVALUATION REPORTS</p> <ul style="list-style-type: none"> ➤ Afghanistan PRRO (C) ➤ Eritrea Relief Operation (C) ➤ West Africa Coastal PRRO (C) ➤ UN inter-agency evaluation of contingency planning for Iraq (C) ➤ Progress Report on Angola PRRO (C)
<p>OPERATIONAL MATTERS</p> <ul style="list-style-type: none"> ➤ Information note on special operations (I) <p><i>Projects for Executive Board approval</i> (A)</p> <p>a) Development projects</p> <ul style="list-style-type: none"> ➤ The Gambia 10311.0 ➤ Benin 10308.0 <p>b) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Nepal 10058.3 ➤ Sudan 10122.1 ➤ Cambodia 10305.0 ➤ Indonesia 10069.1 ➤ Armenia 10053.1 ➤ Republic of Congo 10312.0 	<p>OPERATIONAL MATTERS</p> <ul style="list-style-type: none"> ➤ Transition from Relief to Development (C) 	<p>OPERATIONAL MATTERS</p> <p>Draft Country Programmes (C)</p> <ul style="list-style-type: none"> ➤ Madagascar ➤ Sierra Leone 10333.0 <p><i>Projects for Executive Board approval</i> (A)</p> <p>a) Development projects</p> <p>b) Budget increases to development projects</p> <ul style="list-style-type: none"> ➤ CP Uganda <p>c) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Algeria 10172.0 ➤ Myanmar 10066.1 ➤ Ethiopia 10127.1 ➤ South Africa Regional 10310 ➤ Pakistan <p>d) Budget increases to PRROs</p>	<p>OPERATIONAL MATTERS</p> <p>Country Programmes (A)</p> <ul style="list-style-type: none"> ➤ Madagascar ➤ Sierra Leone <p><i>Projects for Executive Board approval</i> (A)</p> <p>a) Development projects</p> <ul style="list-style-type: none"> ➤ Central African Republic ➤ Guatemala <p>b) Budget increases to development projects</p> <p>c) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Sri Lanka 10067.0 ➤ West Africa Coastal ➤ Ethiopia ➤ Uganda ➤ Regional Côte d'Ivoire ➤ Colombia <p>d) Budget increases to PRROs</p>



EB.1/2004 (23–27 February)	EB.A/2004 (24–28 May)	EB.2/2004 (31 May–4 June)	EB.3/2004 (11–14 October)
<p><i>Reports of the Executive Director on operational matters (1 July–31 December 2003) (I)</i></p> <ul style="list-style-type: none"> ➤ Emergency operations approved by the Executive Director or by the Executive Director and the Director-General of FAO 		<p><i>Reports of the Executive Director on operational matters (1 July–31 December 2003) (I)</i></p> <ul style="list-style-type: none"> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director 	<p><i>Reports of the Executive Director on operational matters (1 January–30 June 2004) (I)</i></p> <ul style="list-style-type: none"> a) Development projects approved by the Executive Director b) Budget increases to development projects approved by the Executive Director c) Protracted relief and recovery operations approved by the Executive Director d) Budget increases to PRROs approved by the Executive Director e) Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO
<p><i>Organizational and procedural matters</i></p> <ul style="list-style-type: none"> ➤ Programming Food Aid in Urban Areas: operational guidance (I) ➤ Operational Guidelines on the Donation of Foods Derived from Modern Biotechnology (I) ➤ Biennial Programme of Work of the Board (I) ➤ Information note on WFP's Security Upgrade Programme (I) 	<p><i>Organizational and procedural matters</i></p>	<p><i>Organizational and procedural matters</i></p>	<p><i>Organizational and procedural matters</i></p> <ul style="list-style-type: none"> ➤ Biennial programme of work 2005-2006 of the Executive Board and identification of issues that will require informal consultation (A)
<p><i>Administrative and managerial matters</i></p>	<p><i>Administrative and managerial matters</i></p> <ul style="list-style-type: none"> ➤ Report on Post-Delivery Losses (C) ➤ Composition of WFP international professional staff and higher categories (I) ➤ Information paper on the implementation of new security management arrangements (I) 	<p><i>Administrative and managerial matters</i></p> <ul style="list-style-type: none"> ➤ Reports of the Joint Inspection Unit (C) 	<p><i>Administrative and managerial matters</i></p>
<p><i>Summary of the work of the Third Regular Session of the Executive Board, 2003</i></p>		<p><i>Summary of the work of the First Regular Session of the Executive Board, 2004</i></p>	<p><i>Summary of the work of the Second Regular and Annual Sessions of the Executive Board, 2004</i></p>
<p><i>Other business</i></p> <ul style="list-style-type: none"> ➤ Report on Joint Boards Meeting 	<p><i>Other business</i></p>	<p><i>Other business</i></p>	<p><i>Other business</i></p> <ul style="list-style-type: none"> ➤ Report on Joint Field Visit (I) ➤ Report of the WFP Field Visit (I)



SUMMARY OF THE BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2004-2005)

EB.1/2005 (31 Jan–4 Feb)	EB.A/2005 (30 May–3 June)	EB.2/2005 (6–10 June)	EB.3/2005 (7–11 Nov)
<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ Adoption of the agenda (A) ➤ Election of the Bureau ➤ Appointment of the Rapporteur 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ Adoption of the agenda (A) ➤ Appointment of the Rapporteur 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ Adoption of the agenda (A) 	<p>INTRODUCTION</p> <ul style="list-style-type: none"> ➤ Adoption of the agenda (A) ➤ Appointment the Rapporteur
<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Definition of Emergencies (A) ➤ Food for training (C) ➤ Exiting Emergencies (C) 	<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Annual Performance Report for 2004 (A) ➤ Strategic Plan (2005-2008) (A) ➤ Progress Report on the implementation of WFP Policy on HIV/AIDS (I) ➤ Food Aid Sources (C) ➤ Local Purchases and Procurement (C) 	<p>POLICY ISSUES</p>	<p>POLICY ISSUES</p> <ul style="list-style-type: none"> ➤ Current and future strategic issues (C) ➤ Update of Consolidated framework of WFP policies (I) ➤ Humanitarian Access (A/C) ➤ Targeting (A/C) ➤ Follow-up report on the decentralization initiative (C) ➤ Status Report on RBM (I) ➤ Follow-up to ECOSOC, GA and FAO Resolutions adopted in 2004 (C)
<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p>	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p> <ul style="list-style-type: none"> ➤ Comprehensive Financial Report (including Statement on Controls) (C) 	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p>	<p>RESOURCE, FINANCIAL AND BUDGETARY MATTERS</p> <ul style="list-style-type: none"> ➤ Management Plan (2006–2007) (A) including Evaluations budget and workplan for 2006–2007 ➤ Risk Management Policy/Strategy (C) ➤ Follow-up on the Recommendations of the External Auditor (I)
<p>EVALUATION REPORTS</p> <ul style="list-style-type: none"> ➤ Thematic Review of Nutrition Interventions (C) ➤ Real time evaluation of a new emergency operation (C) 	<p>EVALUATION REPORTS</p>	<p>EVALUATION REPORTS (C)</p> <ul style="list-style-type: none"> ➤ Bangladesh CP ➤ Chad CP ➤ Uganda CP ➤ Rwanda Portfolio ➤ Thematic evaluation on targeting efficiency ➤ OEDE impact study 	<p>EVALUATION REPORTS (C)</p> <ul style="list-style-type: none"> ➤ Thematic evaluation on Food for Assets ➤ Angola PRRO ➤ Colombia PRRO ➤ PR China phase-out impact evaluation
<p>OPERATIONAL MATTERS</p> <p><i>Projects for Executive Board approval (A)</i></p> <p>a) Development projects</p> <ul style="list-style-type: none"> ➤ Côte d'Ivoire <p>b) Budget increases to development projects</p> <p>c) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Central African Republic ➤ Uganda 10121.1 ➤ Iran 10231 <p>d) Budget increases to PRROs</p>	<p>OPERATIONAL MATTERS</p>	<p>OPERATIONAL MATTERS</p> <p>Draft Country Programmes (C)</p> <ul style="list-style-type: none"> ➤ Bangladesh ➤ Uganda ➤ Burkina Faso ➤ Ghana ➤ Chad ➤ Nicaragua <p><i>Projects for Executive Board approval (A)</i></p> <p>a) Development projects</p> <ul style="list-style-type: none"> ➤ Cape Verde ➤ Laos 10078.0 ➤ Peru (SF/NUTR) <p>b) Budget increases to development projects</p> <ul style="list-style-type: none"> ➤ CP Guinea <p>c) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Great Lakes Regional 10062.2 ➤ Kenya 10258.1 ➤ Tajikistan <p>d) Budget increases to PRROs</p>	<p>OPERATIONAL MATTERS</p> <p>Country Programmes (A)</p> <ul style="list-style-type: none"> ➤ Bangladesh ➤ Uganda ➤ Burkina Faso ➤ Ghana ➤ Chad ➤ Nicaragua <p><i>Projects for Executive Board approval (A)</i></p> <p>a) Development projects</p> <p>b) Budget increases to development projects</p> <p>c) Protracted relief and recovery operations</p> <ul style="list-style-type: none"> ➤ Azerbaijan ➤ Afghanistan 10233 ➤ Liberia ➤ West Africa Coastal <p>d) Budget increases to PRROs</p>

Note: The evaluation of the Governance project will be presented to the Board in 2005, at a session to be determined by the Steering Group on Governance.



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<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<i>Organizational and procedural matters</i>	<p><i>Organizational and procedural matters</i></p> <ul style="list-style-type: none"> ➤ Biennial programme of work 2006-2007 of the Executive Board and identification of issues that will require informal consultation (A)
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<i>Summary of the work of the Third Regular Session of the Executive Board, 2004</i>		<i>Summary of the work of the First Regular Session of the Executive Board, 2005</i>	<i>Summary of the work of the Second Regular and Annual Sessions of the Executive Board, 2005</i>
<i>Other business</i>	<i>Other business</i>	<i>Other business</i>	<i>Other business</i>

Note: In the context of the harmonization of procedures within the United Nations, the Bureau endorsed the measures proposed by the Secretariat on limiting the length of Board documentation, to be implemented in 2004 on an experimental basis; those measures would be reviewed by the Board during the discussion of the biennial Programme of Work at its Third Regular Session in 2004. Waivers to document length may exceptionally be granted by WFP senior staff for specific documents.



ANNOTATED BIENNIAL PROGRAMME OF WORK OF THE EXECUTIVE BOARD (2004–2005)

(classified by subject and session)

POLICY ISSUES

➤ *Current and future strategic issues (C) (common to all sessions)*

Under this item, the Executive Director will provide, **for the Board's consideration**, an oral presentation on strategic issues facing the Programme.

EB.1/2004 (23–27 February)

➤ *Emergency Needs Assessments (C)*

At its Third Regular Session in 2003, the Executive Board discussed the importance of improving emergency needs assessments. This document describes how WFP conducts needs assessments in emergencies, reviews lessons learned and outlines WFP's progress towards improving the quality, utility, transparency and credibility of its emergency needs assessments. The document focuses on efforts to refine methodologies, better integrate Vulnerability Analysis and Mapping data into emergency needs assessments, enhance market analysis capacities, train staff, strengthen partnerships and increase transparency and accountability. This document is submitted to the Board **for consideration**.

➤ *Update on WFP's response to HIV/AIDS (I)*

As announced at the 2003 Third Regular Session, WFP officially became the ninth co-sponsor of the Joint United Nations Programme on HIV/AIDS (UNAIDS) on October 16, 2003. This report, **for information**, will update the Board on WFP's involvement in the United Nations system response to the pandemic.

➤ *Follow-up to GA Resolution A/56/201 on TCPR (C)*

The First Regular Session in 2002 requested the Secretariat to produce an additional and more detailed report on the follow-up action required from the Secretariat and the Board pursuant to General Assembly Resolution, A/RES/56/201: Triennial Policy Review of Operational Activities for development of the UN system. This document is submitted **for consideration**.

➤ *WFP Policy on staff recruitment and geographical representation (C)*

Taking into account the observations and issues raised by members during the discussion of this topic at EB.A/2003, the Executive Director proposed, and the Board accepted, to submit at a future session a new document on the same topic. This document is submitted to the Board **for consideration**.

➤ *Humanitarian Principles (A)*

At the Third Regular Session 2003, the Board asked the Secretariat to clarify the humanitarian principles that guide the Programme in its work. The Executive Director agreed to prepare a Statement of Humanitarian Principles for the Board's review at its First Regular Session in 2004. Drawing on international humanitarian law, relevant United Nations resolutions, international efforts to standardize humanitarian principles and its own policies and experiences, this document proposes a Statement of Principles for the Board's **approval** and for incorporation in the Consolidated Framework of WFP Policies.

➤ *Information Note on WFP's support for NEPAD (I)*

The Executive Board will have before it, **for information**, a note outlining priority areas of possible cooperation identified by NEPAD (New Partnership for Africa's Development) and WFP (the United Nations World Food programme), together with the Memorandum of Understanding established between the two institutions on 19 November 2003.



EB.A/2004 (24–28 May)

➤ *Annual Performance Report for 2003 (A)*

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its consideration and approval** an Annual Report and other reports as directed by the Board". Further, Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed" based on the Biennial Management Plan previously approved.

The Annual Performance Report for 2003 aims at presenting a relevant and credible analysis of WFP's performance vis-à-vis the commitments made for the year as defined in the Strategic and Financial Plan (2002–2005). In addition, it will take the first steps towards analyzing the programming performance over the past year in light of WFP's recently adopted Strategic and Management Priorities for the period 2004–2007. It will present also provisional conclusions about the extent to which WFP has already been addressing these priorities.

➤ *Nutrition Issues (three papers proposed to be discussed together)(C)*

The Secretariat proposes that the Executive Board focus the policy component of this session on nutrition, as this is one of the strategic priorities identified in the Strategic Plan and it has not been the subject of recent policy discussion by the Board. This agenda item would include the following three papers **for consideration**:

1. A paper on **nutrition and emergencies** would seek to identify and document how WFP and its partners are presently addressing nutrition in emergency situations and suggest ways to enhance the nutritional impact of WFP activities.
2. A paper on **food for nutrition** would inform the Board of the Programme's ongoing review of food-assisted mother-and-child nutrition programmes and identify the key principles that underlie the design and implementation of effective nutrition interventions.
3. A paper on **food fortification** would clarify the importance of using food aid to address micronutrient deficiencies, outline WFP's experiences with micronutrient fortification and propose ways to expand micronutrient fortification efforts, including support for national capacities.

➤ *Steering Group on Governance Report on Evaluation Policy (C)*

At its Third Regular Session in 2003, the Board requested the Steering Group on Governance to prepare a paper on the evaluation policy. Specifically, the Steering Group was requested to focus its attention on three main issues i) the location of the office of evaluation, ii) the merits and practicability of establishing a sub-committee of the Board on evaluation and iii) the staffing movement for the Office of Evaluation. The paper, which was scheduled for submission early in 2004, is presented to the Board **for consideration**.

➤ *Steering Group on Governance Report on the Creation of an Audit Committee (C)*

Following discussions on "Best Practices Oversight" paper at EB.3/2003, the Executive Board welcomed the Executive Director's proposal to discuss with the Steering Group on Governance the possibility of creating an External Audit Committee. The SG/G was requested to analyze the subject and prepare a report to be taken into **consideration** by the Board early in 2004.

EB.3/2004 (11–14 October)

➤ *Update of Consolidated Framework of WFP Policies (I)*

At its Annual Session in 2000, the Executive Board approved the recommendations contained in the Report of the Working Group on Governance (decision 2000/EB.A/6). Governance recommendation (d) established that WFP policy statements should be codified in a compendium. The "Consolidated Framework of WFP Policies" was first submitted to the Board at its Annual Session in 2002. A hard copy of the update of the Consolidated Framework is submitted to the Board **for information**. (An electronic update is available at the WFP web site www.wfp.org.)

➤ *Follow up to ECOSOC, GA and FAO Resolutions adopted in 2003 (C)*

The Board will have before it, **for consideration**, a document outlining the relevant sections of ECOSOC, General Assembly and FAO resolutions adopted in 2003 as well as a report on the follow-up action taken or envisaged by the Secretariat.



➤ *Progress Report on School Feeding Exit Strategies (I)*

A "Progress Report on School Feeding Exit Strategies" will be presented to the Board **for information** in response to its decision, at the First Regular Session in 2003 (WFP/EB.1/2003/10), to request a progress report on the implementation of the policy to be submitted to the Third Regular Session in 2004.

➤ *Food-based Safety Nets (A/C)*

This paper would examine the potential role of food aid in the context of social protection and safety nets, including possible policy and programming ramifications for WFP. This paper will be **for approval or consideration**, depending on whether or not the conclusions of the paper would require Executive Board approval of any specific policy changes in the "Consolidated Framework of WFP Policies".

➤ *Building National and Regional Capacities (A/C)*

This paper would engage the Board on possible ways to help ensure that national and regional capacities are established, strengthened and/or supported in the aftermath of an intervention by WFP. This paper will be **for approval or consideration**, depending on whether or not the conclusions of the paper require Executive Board approval of any specific policy changes in the "Consolidated Framework of WFP Policies".

EB.1/2005 (31 Jan–4 February)

➤ *Definition of Emergencies (A)*

This paper **for approval** would review the Programme's existing definition of emergencies in light of the definitions in use by other United Nations agencies and partners and current emergency trends. This paper is prepared in response to the Board's request, in its discussion of the first "Consolidated Framework of WFP Policies" at its 2002 Annual Session, that the Secretariat present proposals for policy topics to be discussed at future sessions, with particular focus on topics related to emergencies.

➤ *Food for training (C)*

This paper, **for consideration**, would examine lessons learned from past experiences, including implementation of the commitment, articulated in the Gender Policy approved by the Board at its Third Regular Session of 2002, to ensure that women and adolescent girls constitute at least 70 percent of the participants in food-assisted training activities.

➤ *Exiting Emergencies (C)*

This paper will review lessons learned from WFP and partner experiences in closing down emergency operations in countries where longer term activities were not deemed necessary. The paper, which would seek to engage the Board on potential policy options and approaches, is prepared in response to the Board's request, in its discussion of the first "Consolidated Framework of WFP Policies" at its 2002 Annual Session, that the Secretariat present proposals for policy topics to be discussed at future sessions with particular focus on topics related to emergencies. This paper will be **for consideration**, depending on whether or not the conclusions of the paper would require Executive Board approval of any specific policy changes in the "Consolidated Framework of WFP Policies".

EB.A/2005 (30 May–3 June)

➤ *Annual Performance Report for 2004 (A)*

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its consideration and approval** an Annual Report and other reports as directed by the Board". Further, Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed" based on the Biennial Management Plan previously approved.

The Annual Performance Report for 2004 aims at presenting a relevant and credible analysis of WFP's performance vis-à-vis the commitments made for the year as defined in the Strategic and Financial Plan (2002–2005). In addition, it will take the first steps towards analyzing the programming performance over the past year in light of WFP's recently adopted Strategic and Management Priorities for the period 2004–2007. It will present also provisional conclusions about the extent to which WFP has already been addressing these priorities.



➤ *Strategic Plan (2005–2008) (A)*

At its Third Regular Session in 2000 the Executive Board approved the recommendations contained in the Report on the Working Group on Governance (decision 2000/EB.A/6). Governance recommendation (b) establishes that the current Strategic and Financial Plan should be adapted into a Strategic Plan, notably by the incorporation of results-based objectives. The Strategic Plan was first presented at the Third Regular Session of 2003. This document is submitted to the Board **for approval**.

➤ *Progress Report on the implementation of WFP Policy on HIV/AIDS (I)*

A “Progress Report on the Implementation of the WFP Policy on HIV/AIDS” will be presented **for information** in response to the decision of the Board at its First Regular Session, 2003 (WFP/EB.1. 2003/10) to request a progress report on the implementation of the policy to be submitted to the Board in 2005.

➤ *Food Aid Sources (C)*

This paper, **for consideration**, would review trends in the availability and sources of food aid, and the implications of those trends for the Programme.

➤ *Local Purchases and Procurement (C)*

This paper, **for consideration**, would clarify WFP’s purchase and procurement of services and commodities and these efforts’ potential for making a positive contribution in developing countries.

EB.3/2005 (7–11 November)

➤ *Update of Consolidated framework of WFP policies (I)*

At its Annual Session in 2000, the Executive Board approved the recommendations contained in the Report of the Working Group on Governance (decision 2000/EB.A/6). Governance Recommendation (d) established that WFP policy statement should be codified in a compendium. The “Consolidated Framework of WFP Policies” was first submitted to the Board at its Annual Session in 2002. A hard copy of the update of the Consolidated Framework is submitted to the Board **for information**. (An electronic update is available on the WFP website www.wfp.org.)

➤ *Humanitarian Access (A/C)*

This paper would inform the Board of processes that clarify the Programme’s approach, in collaboration with its United Nations partners, to securing safe and unhindered access to people affected by emergencies, and seek guidance where needed. The paper is prepared in response to the Board’s request, in its discussion of the first “Consolidated Framework of WFP Policies” at its 2002 Annual Session, that the Secretariat present proposals for policy topics to be discussed at future sessions, with particular focus on topics related to emergencies. This paper will be **for approval or consideration**, depending on whether or not the conclusions of the paper require Executive Board approval of any specific policy changes in the “Consolidated Framework of WFP Policies”.

➤ *Targeting (A/C)*

This paper would review and assess WFP’s targeting policies and practices, update the Board on the latest trends in this area, and identify issues or areas upon which the Board might wish to focus particular attention. This paper would be **for approval or consideration**, depending on whether or not the conclusions of the paper require Executive Board approval of any specific policy changes in the “Consolidated Framework of WFP Policies”.

➤ *Follow-up report on the decentralization initiative (C)*

During discussion of the Review of WFP’s decentralization initiative, at the Third Regular Session of the Executive Board in October 2003, members requested that a follow-up review of decentralization be undertaken during 2005, with a focus on regional knowledge sharing, cost efficiency and the effect of programming on beneficiaries. It should also take into account other organizations’ experience with decentralization. The paper being presented to the Board **for consideration** is the result of that request.

➤ *Status Report on Results-Based Management (I)*

At its Annual Session and Third Regular Session in 2003, the Secretariat presented information notes on the status of RBM implementation in WFP and the next steps anticipated. The Executive Board requested that another status report be provided at some time in the 2004–2005 biennium, and asked the Secretariat to propose the timing for such a report. The Secretariat proposed the Third Regular Session of 2005, so that sufficient time could be given for training, the development of performance information systems, and completion of baseline studies, as well as the



completion of two Annual Performance Reports (for 2003 and 2004) upon which to assess progress. The document is submitted **for information**.

- *Follow-up to ECOSOC, GA and FAO Resolutions adopted in 2004 (C)*

The Board will have before it, **for consideration**, a document outlining the relevant sections of ECOSOC, General Assembly and FAO resolutions adopted in 2004 as well as a report on the follow-up action taken or envisaged by the Secretariat.

RESOURCE, FINANCIAL AND BUDGETARY MATTERS

EB.1/2004 (23–27 February)

- *Business Process Review: pilot financing paper (A)*

The report on BPR presents a proposal **for Board approval** of financing mechanisms for BPR pilot projects and provides a summary update of BPR work to date. BPR, which started in March 2003, addresses the inefficiencies evident in large unspent balances.

The Board will also have before it, **for information**, the comments and recommendations of the United Nations Advisory Committee on Administrative and Budgetary Questions (ACABQ) and the FAO Finance Committee.

- *Basis for calculation of indirect support costs (ISC) on ocean transport costs (A)*

This document describes the legislative requirement of the United States Government contributions to use vessels carrying the United States flag for the shipment of commodities donated by the United States and its practical implication on the cost of ocean transport of United States commodities. The document describes the agreement of the Executive Director with the United States Government for the exclusion of the premium portion of the ocean transport cost in the calculation of ISC and seeks the **Board's approval** for this decision of the Executive Director.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

EB.A/2004 (24–28 May)

- *Comprehensive Financial Report (including Report of the Executive Director on the waivers of costs (General Rules XII.4 and XIII.4)) (C)*

The Board will have before it, **for consideration**, a comprehensive report on various financial issues. The document will include, *inter alia*, a policy paper on the management of local funds (held in custody in decentralized offices) and the Report of the Executive Director on the Waivers of costs.

- *Audited Biennial Accounts 2002–2003, with comments of the ACABQ and FAO Finance Committee (including Report on the Status of the PSA Equalization Account) (A)*

In accordance with General Regulation XIV.6 (b), the Executive Director will submit to the Board, **for approval**, the biennial financial statements of WFP, together with the reports of the External Auditor. The financial statements are submitted under cover of the Executive Director's statement on the biennial accounts.

In addition and as requested by the Board at its Third Regular Session in 2002, a report on the status of the PSA Equalization Account will be submitted together with the Audited Biennial Accounts.

- *Report of the Inspector-General (C)*

In accordance with WFP's General Regulations, Article VI.2 (b) (viii), the Report of the Inspector-General for the period 2002–2003 is hereby submitted to the Executive Board **for consideration**. The Board may wish to provide its comments, which together with the report will be forwarded to the United Nations Office of the Internal Oversight Services, as established by Board decision 1996/EB.3/3.



➤ *WFP pledging target 2005–2006 (A)*

The Board will have before it, **for approval**, a document presenting the Executive Director's proposed pledging target for the biennium 2005–2006, to be presented to the Pledging Conference jointly convened by the Secretary-General of the United Nations and the Director-General of FAO, to be held in the first week of November 2004.

EB.3/2004 (11–14 October)

➤ *Follow-up on the Recommendations of the External Auditor (I)*

- ◇ Final Report on the Implementation of Recommendations in the 2000–2001 Report of the External Auditor
- ◇ Progress Report on the Implementation of Recommendations in the 2002–2003 Report of the External Auditor

➤ *Paper on Private Sector Engagement (I)*

Following discussions at EB.3/2003 on (i) the WFP Strategic Plan 2004–2007 and (ii) the importance of broadening the donor base and engaging the private sector in order to achieve its objectives, the Board decided that a policy paper on private-sector engagement was needed.

Private-sector fundraising is a new area of emphasis in resource mobilization. It is important that WFP recipients and donors understand the objectives of engaging with the private sector and the safeguards established to control that engagement. The paper begins by setting out the opportunities to be converted from private-sector engagement and United Nations activities, and suggests guidelines for private-sector interaction. It then explains the steps that WFP will take to ensure transparency and justice in private-sector business relationships and to protect the integrity of membership governance. If changes are needed in WFP's rules and regulations, they will be set out and analyzed. The paper will compare the established practices of United Nations sister agencies with those adopted, or scheduled for adoption, by WFP management.

This paper is submitted to the Board **for information**.

➤ *Amendments to Financial Regulations (A)*

Pursuant to General Regulation XIV, the Board will have before it, **for approval**, proposed amendments to the Financial Regulations. These are required in line with the decisions of the Board on governance concerning the Strategic Plan and Management Plan.

Pursuant to General Regulation XIV.4, the Executive Director has forwarded the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

EB.A/2005 (30 May–3 June)

➤ *Comprehensive Financial Report (including Statement on controls) (C)*

The Board will have before it, **for consideration**, a document that presents various financial issues in a comprehensive report.

Pursuant to General Regulation XIV.4, the Executive Director will forward the document for review to the ACABQ and the FAO Finance Committee. Their comments and recommendations will be submitted to the Board **for information**.

EB.3/2005 (7–11 November)

➤ *Management Plan (2006–2007) including Evaluation Budget and Workplan for 2006–2007 (A)*

At its Annual Session in 2000, the Executive Board approved the recommendations contained in the Report on the Working Group on Governance (decision 2000/EB.A/6). Governance recommendation (f) established that a Management Plan would be submitted to the Board each financial biennium. The first Management Plan was presented to the Board at the Third Regular Session, 2003 ((Management Plan 2004–2005). The document is submitted to the Board **for approval**.



➤ *Risk Management Policy/Strategy (C)*

The “Best Practices in Oversight Mechanisms” paper (WFP/EB.3/2003/5-D/1) presented to the Board at its Third Regular Session in 2003 identified risk management as an important best practice in governance. The Board looked forward to development of a policy and an associated action plan for its consideration in October 2005 (decision 2003/EB.3/9). The paper, **for consideration** by the Board, focuses on WFP's policy and strategy for implementing corporate risk management.

➤ *Follow-up on the Recommendations of the External Auditor (I)*

Second Progress Report on the Implementation of the Recommendations in the 2002–2003 Report of the External Auditor **is presented to the Board for information.**

EVALUATION REPORTS

EB.1/2004 (23–27 February)

The Evaluation documents submitted under item "A" are presented to the Board **for consideration**. The Board is requested to take note of the report and the associated information note summarizing the action taken so far by management in implementing the recommendations. The UNJLC Iraq Review Information Note and the Information Note on WFP Assistance to Internally Displaced Persons in the Democratic Republic of the Congo are **for information**.

Sub-Item A)

➤ *Thematic Evaluation on the Protracted Relief and Recovery Operation (PRRO) category (C)*

The PRRO category was introduced in 1998, replacing the former more restricting protracted relief operation (PRO) category for refugees and displaced persons. The new category places greater emphasis on rehabilitation and recovery. This thematic evaluation looks at the relevance and efficiency of the PRRO programming category, particularly the added value of transforming former PROs and emergency operations into PRROs.

Sub-Item B)

➤ *Information Note on the review of the UNJLC operation in Iraq (I)*

At the request of the Surface Transport Service (OTL), a review of the Iraq United Nations Joint Logistics Centre was undertaken in September 2003. This review will allow comparisons with the earlier review of the Afghanistan UNJLC and will identify lessons for future UNJLCs. This document is presented **for information**.

➤ *Information Note on WFP assistance to Internally Displaced Persons in the Democratic Republic of the Congo (I)*

The DRC evaluation was undertaken in March-April 2003. It focused on the effectiveness of WFP relief operations for some 1.4 million displaced persons in the country and was based on geographical case studies that sought to capture the different realities in various parts of the country. A consciously participatory approach was adopted. This paper is presented **for information**.

EB.A/2004 (24–28 May)

➤ *Review of experience with the real time evaluation approach (C)*

As mentioned during the discussion, during the Third Regular Session of the Executive Board, in October 2003, of the real time evaluation (RTE) of WFP's response to the crisis in Southern Africa, the Office of Evaluation was to undertake a review of its experience with the first pilot RTE, with a view to improving the methodology and approach. The paper being presented to the Board **for consideration** is the result of that work.



EB.2/2004 (31 May–4 June)

The Evaluation document submitted under this item is presented to the Board **for consideration**. The Board is requested to take note of the report.

- Evaluation of the Sahel drought emergency operation (C)

At the time of writing, the concept paper for this evaluation is being finalized. It is anticipated that the mission will take place in November 2003 and that three out of the five EMOP countries will be visited (Mali, Mauritania and Senegal or Gambia), which together represent over 90 percent of the planned beneficiaries. The evaluation will focus on the outcomes of the two main objectives (nutritional support and asset maintenance) of the planning document.

EB.3/2004 (11–14 October)

The Evaluation documents submitted under this item are presented to the Board **for consideration**. The Board is requested to take note of the reports and the associated information notes summarizing the action taken so far by management in implementing the recommendations.

- Afghanistan PRRO

The Afghanistan PRRO evaluation will take place in early 2004 and will focus on the transition from emergency to recovery activities in the country, and on the role of food aid in the new Afghanistan context. The concept paper is being developed at the time of writing. A preliminary evaluation-planning workshop will take place in Kabul in November 2003.

- Eritrea relief portfolio

The Eritrea relief portfolio evaluation will take place in October/November 2003. It will focus on outcomes of the relief operations and emergency-to-recovery linkages.

- West Africa Coastal PRRO

The West Africa Coastal PRRO is WFP's largest and longest-running relief operation in the West Africa region. It was last evaluated by OEDE in 1996. The concept paper for this new evaluation, which is expected to take place in early 2004, is currently being finalized. The evaluation may focus on IDPs, in view of renewed interest in this group in the region, and on the benefits and constraints of the regional approach.

- United Nations inter-agency evaluation of contingency planning for the Iraq operation

Discussions of this proposed inter-agency evaluation commenced in the summer of 2003, but recent events in Baghdad may lead to a postponement of the mission and, consequently, a postponement of the submission of the evaluation report. OCHA is taking the lead in developing the concept paper and terms of reference for the mission, in which UNHCR, UNICEF and WFP, among others, may participate. The focus of the current draft concept paper is on contingency planning and its impact on the effectiveness of the operations.

- Progress Report on Angola PRRO

EB.1/2005 (31 Jan–4 February)

The Evaluation documents submitted under this item are presented to the Board **for consideration**. The Board is requested to take note of the reports and the associated information note summarizing the action taken so far by management in implementing the recommendations.

- Thematic review on nutrition interventions

The thematic evaluation will review WFP's different approaches in nutrition interventions, based on a number of case studies in different geographical regions. The evaluation will take place in 2004 and is to be conducted in close collaboration with the Nutrition Service (PSPN), with whom the concept paper is currently being developed.



- Real-time evaluation of a new emergency operation²

The emergency operation for this proposed second real-time evaluation has yet to be identified. The current plan is that it should be a single-country quick-onset emergency operation. (WFP's first real-time evaluation was of the six-country regional southern Africa emergency operation and took place during 2002–2003).

EB.2/2005 (6–10 June)

The Evaluation documents submitted under this item are presented to the Board **for consideration**. The Board is requested to take note of the report and the associated information note summarizing the action taken so far by management in implementing the recommendations.

- Bangladesh CP
- Chad CP
- Uganda CP

The above three country programme evaluations will follow individually tailored terms of reference rather than the previous generic terms of reference and will focus on the relevance and outcomes of the CP activities. Chad and Uganda are first-generation CPs; Bangladesh is a second-generation CP.

- Rwanda portfolio

The Rwanda portfolio evaluation will examine WFP's relief operations and development activities in the country, including the linkages between the two.

- Thematic evaluation on targeting efficiency

At the time of writing, the concept paper for this thematic evaluation is being developed. It is anticipated that the evaluation will use earlier OEDE evaluations as resource material and will be based on number of new case studies. A particular focus of the evaluation will be targeting efficiency in relief operations.

- OEDE Impact Study

An OEDE impact study will be presented **for consideration**. This study will examine the impact of OEDE-managed evaluations and recommendations, with a focus on the medium- to long-term follow-up on the most significant recommendations arising from evaluations undertaken in recent years.

EB.3/2005 (7–11 November)

The Evaluation documents submitted under this item are presented to the Board **for consideration**. The Board is requested to take note of the report and the associated information note summarizing the action taken so far by management in implementing the recommendations.

- Thematic evaluation on food for assets

The evaluation should commence in the latter half of 2004 and focus on WFP's experience in creating sustainable assets. The concept paper will be developed in close consultation with the Policy and External Affairs Department (PED).

- Angola PRRO

The Angola PRRO evaluation will be a follow-up to the evaluation undertaken in late 2001 and should yield interesting lessons in view of the political changes that have taken place in the country since then.

- Colombia PRRO

The concept paper for the Colombia PRRO evaluation has yet to be developed. The evaluation should take place in early 2005.

²The real-time evaluation is of a new emergency operation that will start in the year 2004. At the time of writing, the operation has yet to be identified.



- People's Republic of China phase-out impact evaluation

The evaluation should take place in late 2004 or early 2005. Its focus will be the impact of WFP operations over the 20 years of WFP presence in the country, since the early 1980s.

OPERATIONAL MATTERS

EB.1/2004 (23–27 February)

- Information Note on special operations (I)

Following the recommendations contained in the Summary Report of the Thematic Evaluation of Special Operations (WFP/EB.3/2002/6/2) and the management response in the associated Information Note (WFP/EB.3/2002/INF/12), the Board encouraged further action. The purpose of this Information Note is to i) inform Board Members of steps taken so far to follow-up on recommendations of the Evaluation; ii) inform Board Members of the new working definition of Special Operations, which has been expanded to include inter-agency services; and iii) outline the next steps needed in order to streamline further the Special Operations Programme Category. This note is presented **for information**.

Projects for Executive Board approval (A)

- a) Development projects

The Board will have before it, **for approval**, the following development projects exceeding the Executive Director's delegated authority:

- Benin 10308.0
- The Gambia 10311.0

- b) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Armenia 10053.1
- Cambodia 10305.0
- Indonesia 10069.1
- Nepal 10058.3
- Republic of Congo 10312.0
- Sudan 10122.1

Reports of the Executive Director on operational matters (1 July–31 December 2003) (I)

- Emergency operations approved by the Executive Director or by the Executive Director and the Director-General of FAO

The Executive Board will have before it, **for information**, a document summarizing emergency operations approved by the Executive Director, or the Executive Director and the Director General of FAO, under the authority delegated in sub-paragraph (b) of the Appendix to the General Rules.

EB.A/2004 (24–28 May)

- Transition from Relief to Development (C)

The United Nations Development Group (UNDG) and the Executive Committee on Humanitarian Assistance (ECHA) established a joint working group on transition issues to respond to two sets of policy directives contained under ECOSOC resolution E/2002/32 and Action Point 14 in the report of the Secretary-General (A/57/387/2002). The activities of the working group have been a subject of continuing interest to the Joint Executive Boards of the United Nations Funds and Programmes; the WFP Executive Board has requested that it be kept informed of the progress of the working group. This document presented to Board **for consideration** will contain the text of the final report of the joint working group.



EB.2/2004 (31 May–4 June)

Draft Country Programmes (C)

In October 2002, the Executive Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), whereby draft country programmes will be reviewed by the Board at the Second Regular Session in June. The country programme will then be posted on the WFP website and approved at the Third Regular Session on a “no-objection” basis, i.e. it will be discussed if, and only if, five Board members or more request it in writing (ref. WFP/EB.2/2003/INF/6). The following country programmes would be reviewed on that basis:

- Madagascar
- Sierra Leone 10333.0

Projects for Executive Board approval (A)

- a) Development projects
- b) Budget increases to development projects

The Board will have before it, **for approval**, budget increases to the following Country Programmes exceeding the Executive Director's delegated authority.

- Country Programme—Uganda

- c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Algeria 10172.0
- Ethiopia 10127.1
- Myanmar 10066.1
- South Africa Regional 10310
- Pakistan

- d) Budget increases to protracted relief and recovery operations

Reports of the Executive Director on operational matters (1 July–31 December 2003) (I)

The Board may have before it, **for information**, summaries of development projects, PRROs and EMOPs; and summaries of budget increases to development projects and PRROs approved by the Executive Director within his delegated authority. It may also have EMOPs approved by the Executive Director and by the Director-General of FAO under the authority delegated in subparagraph (b) of the Appendix to the General Rules.

EB.3/2004 (11–14 October)

Country Programmes (A)

In October 2002, the Executive Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), whereby draft country programmes will be reviewed by the Board at the Second Regular Session in June. The country programme will then be posted on the WFP website and approved at the Third Regular Session on a “no-objection” basis, i.e. it will be discussed if, and only if, five Board members or more request it in writing (ref. WFP/EB.2/2003/INF/6). The following country programme would be approved on that basis:

- Madagascar
- Sierra Leone

Projects for Executive Board approval (A)

- a) Development projects

The Board will have before it, **for approval**, the following development projects exceeding the Executive Director's delegated authority:

- Central African Republic
- Guatemala



- b) Budget increases to development projects
- c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Ethiopia
- Regional Côte d'Ivoire
- Sri Lanka 10067.0
- Uganda
- West Africa Coastal
- Colombia

- d) Budget increases to protracted relief and recovery operations

Reports of the Executive Director on operational matters (1 January–30 June 2004) (I)

The Board may have before it, **for information**, summaries of development projects, PRROs and EMOPs; and summaries of budget increases to development projects and PRROs approved by the Executive Director within his delegated authority. It may also have EMOPs approved by the Executive Director and by the Director-General of FAO under the authority delegated in subparagraph (b) of the Appendix to the General Rules.

EB.1/2005 (31 Jan–4 February)

Projects for Executive Board approval (A)

- a) Development projects

The Board will have before it, **for approval**, the following development project exceeding the Executive Director's delegated authority:

- Côte d'Ivoire

- b) Budget increases to development projects
- c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Central African Republic
- Uganda 10121.1
- Iran 10231

- d) Budget increases to protracted relief and recovery operations

Reports of the Executive Director on operational matters (1 July–31 December 2004) (I)

- Emergency operations approved by the Executive Director or jointly by the Executive Director and the Director-General of FAO

The Executive Board will have before it, **for information**, a document summarizing emergency operations approved by the Executive Director, or the Executive Director and the Director General of FAO, under the authority delegated in sub-paragraph (b) of the Appendix to the General Rules.



EB.2/2005 (6–10 June)

Draft Country Programmes (C)

In October 2002, the Executive Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), whereby draft country programmes will be reviewed by the Board at the Second Regular Session in June. The country programme will then be posted on the WFP website and approved at the Third Regular Session on a “no-objection” basis, i.e. it will be discussed if, and only if, five Board members or more request it in writing (ref. WFP/EB.2/2003/INF/6). The following country programme would be approved on that basis:

- Bangladesh
- Burkina Faso
- Chad
- Ghana
- Uganda
- Nicaragua

Projects for Executive Board approval (A)

a) Development projects

The Board will have before it, for approval, the following development projects exceeding the Executive Director’s delegated authority:

- Cape Verde
- Laos 10078.0
- Peru (School Feeding/Nutrition)

b) Budget increases to development projects

The Board will have before it, **for approval**, budget increase to the following Country Programme exceeding the Executive Director’s delegated authority.

- Country Programme Guinea

c) Protracted relief and recovery operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director’s delegated authority:

- Great Lakes Regional 10062.2
- Kenya 10258.1
- Tajikistan

d) Budget increases to protracted relief and recovery operations

Reports of the Executive Director on operational matters (1 July–31 December 2004) (I)

The Board may have before it, for information, summaries of development projects, PRROs and EMOPs; and summaries of budget increases to development projects and PRROs approved by the Executive Director within his delegated authority. It may also have EMOPs approved by the Executive Director and by the Director-General of FAO under the authority delegated in subparagraph (b) of the Appendix to the General Rules.

EB.3/2005 (7–11 November)

Country Programmes (A)

In October 2002, the Executive Board approved the harmonized procedure for country programme approval (WFP/EB.3/2002/4-B), whereby draft country programmes will be reviewed by the Board at the Second Regular Session, in June. The country programme will be then posted on the WFP website and approved at the Third Regular Session on a “no-objection” basis, i.e. it will be discussed if, and only if, five Board members or more request it in writing (ref. WFP/EB.2/2003/INF/6). The following country programmes would be approved on that basis:

- Bangladesh



- Burkina Faso
- Chad
- Ghana
- Uganda
- Nicaragua

Projects for Executive Board approval (A)

- a) Development projects
- b) Budget increases to development projects
- c) Protracted Relief and Recovery Operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations exceeding the Executive Director's delegated authority:

- Azerbaijan
- Afghanistan 10233
- Liberia
- West Africa Coastal

- d) Budget increases to protracted relief and recovery operations

Reports of the Executive Director on operational matters (1 January–30 June 2005) (I)

The Board may have before it, **for information**, summaries of development projects, PRROs and EMOPs; and summaries of budget increases to development projects and PRROs approved by the Executive Director within his delegated authority. It may also have EMOPs approved by the Executive Director and by the Director-General of FAO under the authority delegated in subparagraph (b) of the Appendix to the General Rules.

ORGANIZATIONAL AND PROCEDURAL MATTERS

EB.1/2004 (23–27 February)

- *Programming Food Aid in Urban Areas: operational guidance (I)*

During its discussion of the Urban Food Security Policy paper at the 2002 Annual Session, the Board requested that the Secretariat provide at a future session the guidelines for implementing the policy. A paper containing those guidelines will be presented to the Executive Board **for information**.

- *Operational Guidelines on the Donation of Foods Derived from Modern Biotechnology (I)*

At its Annual Session in May 2003, the Board took note of the WFP policy on donations of foods derived from biotechnology as set out in documents WFP/EB.3/2002/4-C and WFP/EB.A/2003/5-B/Rev.1. The Secretariat was requested to submit to the Board, **for information**, the operational guidelines for the implementation of the policy. This document takes into account comments on the draft operational guidelines provided by the Food and Agricultural Organization (FAO), the World Health Organization (WHO) and the World Trade Organization.

- *Biennial Programme of Work of the Board (I)*

Further to decision 2003/EB.3/6 taken by the Board at its Third Regular Session in 2003, a revised Biennial Programme of Work (2004–2005) has been submitted to the Bureau for consideration and is hereby presented to the Board **for information**.

- *Information Note on WFP Security Upgrade Programme (I)*

At its Third Regular Session of 2003, the Executive Board authorized the Executive Director to allot up to US\$20 million from the PSA Equalization Account to cover one time costs for security upgrades in WFP's offices (Decision 2003/EB.3/6-i) and the Secretariat expressed its intent to update the Board on this important topic at its First Regular Session of 2004. This document is submitted **for information**.



EB.3/2004 (11–14 October)

- *Biennial programme of work 2005–2006 of the Executive Board and identification of issues that will require informal consultation (A)*

Pursuant to Rule III of the Rules of Procedure, the Board will have before it, **for approval**, its Provisional Programme of Work for the period 2005–2006. In accordance with its decisions 2000/EB.A/6 and 2000/EB.3/1, during the review of the Provisional Programme of Work, the Board should also:

- advise on the purpose of each document (for approval, for consideration, or for information);
- consider the case for an occasional symposium on food aid;
- identify subjects that would benefit from being handled through an informal consultation before being brought to the Board for decision; and
- look back on its operations over the previous 12 months, and decide if pre-session briefings should be arranged for the following year, and if so, on which subjects.

EB.3/2005 (7–11 November)

Biennial Programme of Work 2006–2007 of the Executive Board and identification of issues that will require informal consultation (A)

Pursuant to Rule III of the Rules of Procedure, the Board will have before it, **for approval**, its Provisional Programme of Work for the period 2006–2007. In accordance with its decisions 2000/EB.A/6 and 2000/EB.3/1, during the review of the Provisional Programme of Work, the Board should also:

- advise on the purpose of each document (for approval, for consideration, or for information);
- consider the case for an occasional symposium on food aid;
- identify subjects that would benefit from being handled through an informal consultation before being brought to the Board for decision; and
- look back on its operations over the previous 12 months, and decide if pre-session briefings should be arranged for the following year, and if so, on which subjects.

ADMINISTRATIVE AND MANAGERIAL MATTERS

EB.A/2004 (24–28 May)

- *Report on Post-Delivery Losses (C)*

The Executive Director will submit to the Board, **for consideration**, a report on losses commodities incurred after delivery in recipient countries.

This report, required annually, is in line with the request made by the 12th session of the Sub-Committee on Projects (SCP) in 1994, which "stressed the need for more informative reporting on losses sustained after delivery to recipient countries". The Annual Session of the Executive Board for 2000 "encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence". As a direct follow-up to the Board's recommendation, the Report on Post-Delivery Losses outlines the measures that the Secretariat put in place.

- *Composition of WFP international professional staff and higher categories (I)*

The Board will have before it, **for information**, a list of international Professional staff and higher-level staff with contracts of one year or longer employed by WFP as at 31 December 2003. This includes WFP international professional staff, junior professional officers and United Nations volunteers as well as other categories of staff employed by the Programme.



➤ *Information paper on the implementation of New Security Management Arrangements (I)*

At its Annual Session of 2002, the Executive Board considered the document "Implementation of Funding Arrangements for United Nations Staff Safety and Security" (WFP/EB.A/2002/6-B) and took note of the information it contained, including the Secretariat's intention to inform the Board periodically of progress. The Biennial Programme of Work for 2003–2004 (WFP/EB.3/2002/11/Rev.1) approved by the Board scheduled the Secretariat's update on this important topic for its Annual Session each year. This document is submitted **for information**.

EB.2/2004 (31 May–4 June)

➤ *Reports of the Joint Inspection Unit for 2003 (C)*

The Executive Board, by its decision 1998/EB.A/7, recommended that the Bureau review future JIU reports and present its observations for the Board's consideration. The Secretariat presented to the Bureau a summary report containing the recommendations of, and follow-up action on, those JIU reports issued in 2003 that are of direct relevance to the work of WFP. The Bureau will present this summary to the Board, **for consideration**.

EB.A/2005 (30 May–3 June)

➤ *Report on Post-Delivery Losses (C)*

The Executive Director will submit to the Board, **for consideration**, a report on losses commodities incurred after delivery in recipient countries.

This report, required annually, is in line with the request made by the 12th session of the Sub-Committee on Projects (SCP) in 1994, which "stressed the need for more informative reporting on losses sustained after delivery to recipient countries". The Annual Session of the Executive Board for 2000 "encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence". As a direct follow-up to the Board's recommendation, the Report on Post-Delivery Losses outlines the measures that the Secretariat put in place.

➤ *Composition of WFP international professional staff and higher categories (I)*

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➤ *Information paper on the implementation of new security management arrangements (I)*

At its Annual Session of 2002, the Executive Board considered the document "Implementation of Funding Arrangements for United Nations Staff Safety and Security" (WFP/EB.A/2002/6-B) and took note of the information it contained, including the Secretariat's intention to inform the Board periodically of progress. The Biennial Programme of Work for 2003–2004 (WFP/EB.3/2002/11/Rev.1) approved by the Board scheduled the Secretariat's update on this important topic for its Annual Session each year. This document is submitted **for information**.

EB.2/2005 (6–10 June)

➤ *Reports of the Joint Inspection Unit (C)*

The Executive Board, by its decision 1998/EB.A/7, recommended that the Bureau review future JIU reports and present its observations for the Board's consideration. The Secretariat presented to the Bureau a summary report containing the recommendations of, and follow-up action on, those JIU reports issued in 2004 that are of direct relevance to the work of WFP. The Bureau will present this summary to the Board, **for consideration**.



OTHER BUSINESS

EB.1/2004 (23–27 February)

- *Report on Joint Boards Meeting*

EB.3/2004 (11–14 October)

- *Report on Joint Field Visit (I)*

A report resuming observations and recommendations by the Board members of UNDP, UNICEF, UNFPA and WFP who have participated to the joint visit in Guatemala in March 2004 will be made available to the Board **for information**.

- *Report of the WFP Field Visit (I)*

A report resuming observations and recommendations by WFP Executive Board members on their trip into WFP operation in Sri Lanka at the end of March 2004 will be made available to the Board **for information**.



PROVISIONAL FAO/IFAD/WFP CALENDAR OF GOVERNING AND OTHER BODIES 2004-2005

	2004		2005	
JANUARY			WFP	31/1-4/2
FEBRUARY	18 COAG IFAD/GC WFP	9-10 16-20 23-27	65 CCP IFAD/GC	8-11 14-18
MARCH	23 ARC 27 NERC 76 CCLM	1-5 13-17 29-30	26 COFI 17 COFO	7-11 14-18
APRIL	IFAD/EB 28 LARC	19-23 26-30	78 CCLM 19 COAG IFAD/EB	4-5 11-15 18-22
MAY	24 ERC 91 PC 106 FC 27 APRC WFP WFP	5-7 10-14 10-14 17-21 24-28 31/5-4/6	108 FC 93 PC 31 CFS WFP	9-13 9-13 23-27 30/5-3/6
JUNE			WFP 128 CL	6-10 20-25
JULY				
AUGUST				
SEPTEMBER	IFAD/EB 92 PC 107 FC 30 CFS	6-10 13-17 13-17 20-24	IFAD/EB 109 FC 94 PC 79 CCLM	12-16 19-23 19-23 28-29
OCTOBER	77 CCLM WFP WFD	5-6 11-14 15 (Fri)	WFD	17 (Mon)
NOVEMBER	127 CL IFAD/EB	22-27 29/11-3/12	WFP 129 CL 33 C 130 CL	7-11 15-17 18-29 30
DECEMBER			IFAD/EB	12-16

Eid Al-Adha: 1 February 2004
 Easter: 11 April 2004
 Ramadan: 16 October-13 November 2004
 Eid Al-Fitr: 14 November 2004

Eid Al-Adha: 21 January 2005
 Easter: 27 March 2005
 Ramadan: 4 October-2 November 2005
 Eid Al-Fitr: 3 November 2005

APRC	Regional Conference for Asia and the Pacific	ERC	Regional Conference for Europe
ARC	Regional Conference for Africa	FC	Finance Committee
C	Conference	IFAD/EB	IFAD Executive Board
CCLM	Committee on Constitutional and Legal Matters	IFAD/GC	IFAD Governing Council
CCP	Committee on Commodity Problems	LARC	Regional Conference for Latin America and the Caribbean
CFS	Committee on World Food Security	NERC	Regional Conference for the Near East
CL	Council	PC	Programme Committee
COAG	Committee on Agriculture	WFD	World Food Day
COFI	Committee on Fisheries	WFP	World Food Programme Executive Board
COFO	Committee on Forestry		

