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Programme
Alimentaire
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World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 24–26 May 2004

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA



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1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session of 2004. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a rapporteur from among the representatives.

3. *Current and future strategic issues*

Under this item, the Executive Director will provide, **for the Board's consideration**, an oral presentation on strategic issues facing the Programme.

4. *Annual Reports*

a) Annual performance report for 2003

The Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: “An Annual Performance Report should be developed”. The Annual Performance Report (APR) for 2003 is the first such report and is presented to the Board **for its consideration**.

As with the other Governance tools – the Strategic Plan and the Biennial Management Plan – 2004 is the first year in which the APR is to be presented to the Board. This transition APR looks at the performance of WFP in 2003 against (i) the objectives and indicators in the Strategic and Financial Plan 2002–2005, which was approved in 2001, and (ii) the strategic and management priorities in the Strategic Plan 2004–2007 and the Biennial Management Plan 2004–2005, which were approved in 2003. It thus bridges two strategic planning and budgetary periods, looking back at 2003 performance against the original strategic framework, and looking forward to see how that performance stands up against the new strategic and management priorities.

b) Annual report of the Executive Director to ECOSOC and the FAO Council, 2003

In accordance with WFP General Rule VII.2, the Executive Director will submit to the Board, **for approval**, an Annual Report. Following to the Bureau's endorsement of the decision on “Streamlining Corporate Reporting to the Executive Board and WFP Parent Bodies” and the submission of the first Annual Performance Report, the Annual Report of the Executive Director for 2003 will be the last one, covering only the common format for annual reports of Funds and Programmes in accordance with General Assembly resolution 48/142. In line with General Assembly resolution 53/192, issues arising from implementation of the Secretary-General's Reform Programme, the Triennial Policy Review and follow-up to international conferences have been incorporated.



5. *Policy issues*

a) Nutrition issues

The Secretariat proposes that the Executive Board focus the policy component of this session on nutrition, as this is one of the strategic priorities identified in the Strategic Plan and it has not been the subject of recent policy discussion by the Board. This agenda item includes the following three papers **for approval**:

➤ Food for nutrition: Mainstreaming nutrition in WFP

A paper on **food for nutrition** informs the Board about recent trends in WFP's food-assisted mother-and-child nutrition programmes and activities supported by them. It identifies the principles underlying the design and implementation of effective nutrition interventions and lays out a strategic framework within which to mainstream WFP nutrition activities.

➤ Micronutrient fortification: WFP experiences and ways forward

A paper on **food fortification** clarifies the importance of using food aid to address certain micronutrient deficiencies, outlines WFP's experiences with micronutrient fortification to date, and proposes ways to expand micronutrient fortification efforts, including support for national capacities.

➤ Nutrition and emergencies: WFP experiences and challenges

A paper on **nutrition and emergencies** documents ways in which WFP and its partners are presently addressing nutrition in emergency situations and how practice has evolved over recent decades; it also suggests ways to enhance the nutritional impact of WFP activities in crisis and post-crisis situations.

b) Transition from relief to development

The United Nations Development Group (UNDG) and the Executive Committee on Humanitarian Assistance (ECHA) established a joint working group on transition issues to respond to two sets of policy directives contained under ECOSOC resolution E/2002/32 and Action Point 14 in the report of the Secretary General (A/57/387/2002). The activities of the working group have been a subject of continuing interest to the Joint Executive Boards of the United Nations Funds and Programmes; the WFP Executive Board has requested that it be kept informed of the progress of the working group. This document presented to the Board **for consideration** is a summary of the final report of the joint working group, which is available only in English and on request.

c) Humanitarian principles*

At its First Regular Session in 2004, the Board took note of the information contained in document WFP/EB.1/2004/4-C and approved the ten humanitarian principles that would be added to the Consolidated Framework of WFP Policies. The Board also requested the Secretariat to submit at its subsequent session in May a document **for information** on the substance of the statement on humanitarian principles.

d) Definition of special operations—amendment to General Rule II.2(d), programme categories of WFP

At its First Regular Session in 2004, the Board took note of the information contained in document WFP/EB.1/2004/7 and indicated that it would re-examine the topic of the definition of the special operations (SO) programme category at its Annual Session.



This document presented to the Board **for approval** contains a proposed new definition of the SO programme category.

e) Reducing the number of Board sessions

Further to the Working Group on Governance recommendation (q) approved by the Board in 2000, and in harmonization with other funds and programmes, a proposal to combine two sessions into a single Annual meeting in May/June is submitted to the Board **for its approval**. The proposal has been endorsed by the Bureau and its Steering Group on Governance.

f) Streamlining corporate reporting to the Executive Board and WFP parent Bodies

Following the submission this year of the first Annual Performance Report in accordance with General Rule VII.2, the Secretariat submits to the Board **for approval** a proposal to streamline corporate reporting to the Board and transitional arrangements for 2004. This proposal has been endorsed by the Bureau.

6. *Resource, financial and budgetary matters*

a) Consolidated financial report*

The Board will have before it, **for information**, a consolidated report on various financial issues. The document will include information on utilization of resources, waivers of ISC, cash and investment management and the report on budgetary performance for the 2002–2003 biennium.

The Board will have before it, for information, the comments and recommendations of the ACABQ and the FAO Finance Committee.

b) Audited biennial accounts (2002–2003)

In accordance with General Regulation XIV.6 (b), the Executive Director will submit to the Board, **for approval**, the biennial financial statements of WFP, together with the opinion and the long-form report of the External Auditor. The financial statements are submitted under cover of the Executive Director's statement on the biennial accounts.

The Board will have before it **for consideration** reports of the External Auditor on management matters.

The Board will have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

c) Report of the Inspector-General

In accordance with WFP's General Regulations, Article VI.2 (b) (viii), the Report of the Inspector-General for the period 2002–2003 is hereby submitted to the Executive Board **for consideration**. The Board may wish to provide its comments, which together with the report will be forwarded to the United Nations Office of the Internal Oversight Services, as established by Board decision 1996/EB.3/3.

The Board will have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.



d) WFP pledging target: 2005–2006

The Board will have before it, **for approval**, a document presenting the Executive Director's proposed pledging target for the biennium 2005–2006, to be presented to the Pledging Conference jointly convened by the Secretary-General of the United Nations and the Director-General of FAO, to be held in the first week of November 2004.

e) Update on the WFP Management Plan, 2004–2005*

The Board will have before it, **for information**, a report on implementation of the Management Plan for 2004–2005.

The Board will have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

7. *Administrative and managerial matters*

a) Report on post-delivery losses for the period (1 January–31 December 2003)

The Executive Director will submit to the Board, **for consideration**, a report on losses of commodities incurred after delivery in recipient countries.

The Board will also receive an oral update on the food leakage in Bangladesh.

b) Composition of WFP international professional staff and higher categories*

The Board will have before it, **for information**, a list of international Professional staff and higher-level staff with contracts of one year or longer employed by WFP as at 31 December 2003. This includes WFP international professional staff, junior professional officers and United Nations volunteers as well as other categories of staff employed by the Programme.

c) Information paper on the implementation of new security management arrangements*

At its Annual Session of 2003, the Executive Board received the "Information Note on the implementation of new security management arrangements" (WFP/EB.A/2003/8-D), which indicated the Secretariat's intention to inform the Board periodically of progress. The Biennial Programme of Work for 2004–2005 (WFP/EB.1/2004/10-A) approved by the Board scheduled the Secretariat's update on this important topic for its Annual Session each year. At its First Session of 2004, the Board also took note of the information presented concerning WFP's Security Upgrade Programme and looked forward to a progress report at the Annual Session in 2004 (2004/EB.1/26). This document is submitted **for information**.

8. *Other business*

Representatives and the Executive Director may wish to raise further matters of interest to the Executive Board.

9. *Verification of the adopted decisions and recommendations*

The Executive Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.

* In accordance with the Executive Board's decisions on governance, approved at the Annual and Third Regular Sessions, 2000, items for information should not be discussed unless a Board member specifically requests it, well in advance of the meeting, and the Chair accepts the request on the grounds that it is a proper use of the Board's time.

