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Programme
Alimentaire
Mondial

World
Food
Programme

Programa
Mundial
de Alimentos

**Executive Board
Annual Session**

Rome, 3–6 June 2013

ADOPTION OF THE AGENDA

Agenda item 1

For approval

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PROVISIONAL ANNOTATED AGENDA



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1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session in 2013. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

2. *Appointment of the Rapporteur*

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will provide an oral presentation on strategic issues facing WFP.

4. *Annual Reports*

➤ Annual Performance Report for 2012

General Rule VII.2 states: "Each year the Executive Director shall submit to the Board **for its approval** an Annual Report and other reports as directed by the Board". Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1—Follow-up to Executive Board decision 2000/EB.A/6 on Governance), states: "An Annual Performance Report should be developed based on the Biennial Management Plan previously approved".

The Annual Performance Report for 2012 aims to present a relevant and evidence-based analysis of WFP's performance, reflecting the commitments made for the year as defined in the Strategic and Management Plans.

5. *Policy Issues*

a) WFP Strategic Plan (2014–2017)

This paper, submitted to the Board **for approval**, will provide an updated strategic framework for WFP over the following five years. It will incorporate lessons learned and inputs from a wide range of stakeholders, including the Executive Board, national governments, non-governmental organizations (NGOs) and WFP staff throughout the world. It will also incorporate findings from the Mid-Term Review of the Strategic Plan 2008–2013, and findings from a survey on global trends in food security. It will be aligned with the planning cycles of other agencies, as directed by the General Assembly and the Executive Board, and take into account cooperation among the Rome-based United Nations agencies.

b) WFP Private-Sector Partnerships and Fundraising Strategy (2013–2017)

Further to the summary evaluation report of WFP's 2008 Private-Sector Partnership and Fundraising Strategy (WFP/EB.2/2012/6-A), which concluded that while WFP had achieved the main goals set forth in the Strategy, the environment in which WFP was forging partnerships had changed, a revised WFP strategy will be submitted **for approval** to the Board. It will include a clearer distinction between private partnerships and fundraising; a recommendation for fundraising from the general public; and a review of the financing mechanism to support WFP's efforts to engage

with private donors. The revised strategy will be fully aligned with the “Fit for Purpose” principles and the new Strategic Plan.

c) Update on WFP’s Role in the Humanitarian Assistance System*

This document, submitted **for information**, will provide an update on WFP’s role in the multilateral humanitarian assistance system and the most recent reforms undertaken within the Inter-Agency Standing Committee to strengthen the cluster coordination, leadership, and accountability of humanitarian action in a context of growing and complex challenges and emergencies.

d) Update on WFP’s Response to HIV and AIDS*

The annual update on HIV/AIDS, **for information**, will provide a progress report on the implementation of WFP’s new HIV and AIDS Policy (EB.2/2010) against the backdrop of the continued scale-up of treatment with anti-retroviral drugs. In addition, it will summarize recent successes in integrating food and nutrition into HIV and Tuberculosis Global Fund proposals.

e) Update on the Nutrition Policy*

As agreed with the Executive Board at its 2012 Annual Session, the Secretariat will update the Board on the nutrition policy at Annual Sessions in alternate years beginning in 2013. The Secretariat will provide, **for information**, an update addressing the key content areas agreed for these updates, detailing engagement and action at the global and country level already undertaken by WFP to apply the 2012 Nutrition Policy, an update on funding and key issues for future directions.

f) Update on the Implementation of the WFP Gender Mainstreaming Accountability Framework*

At its Annual Session in 2012, the Board requested the Secretariat to report on the implementation of its Gender Mainstreaming Accountability Framework on an annual basis. WFP’s Accountability Framework, including minimum standards, is fully aligned with the United Nations system-wide action plan (SWAP) and its performance indicators. The annual report will therefore provide information on progress made against the baselines established for both frameworks. This will include an overview on achievements, opportunities and challenges. The document will be submitted **for information**.

6. *Resource, Financial and Budgetary Matters*

a) Audited Annual Accounts, 2012

The Annual Audited Accounts submitted to the Board, **for approval**, present a full set of financial statements and notes for 2012. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Executive Board of the management controls on which the Secretariat has relied for the preparation of annual financial statements.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

b) Appointment of Two Executive Board Members to the Selection Panel for the Appointment/Renewal of Two Audit Committee Members

A document will be submitted to the Board, **for approval**, on the appointment of two Board members to sit on the panel that will proceed with the selection of Audit Committee Members, who will be appointed in 2014.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

c) Review of Financial Regulation 9.2 – Timing of the Management Plan

WFP Financial Regulation 9.2 requires that the Management Plan be circulated to Board members no later than 60 days before the session. The FAO Finance Committee and the ACABQ both recommended to reduce the deadline for publication. A document on this matter will therefore be submitted to the Board **for approval**.

d) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report, which is submitted **for consideration**, covers the activities of the Audit Committee from 1 April 2012 through 31 March 2013. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

e) Annual Report of the WFP Inspector General and Note by the Executive Director

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities.

This report will cover the period from January to December 2012; it will provide the oversight perspective regarding WFP's governance, risk management and control, and will provide overviews of the activities of the Office of the Inspector General, the Office of Internal Audit and the Office of Inspections and Investigations. This document, together with the Note by the Executive Director will be submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Report of the External Auditor on Working with Cooperating Partners and Management Response

This report presents the results of the External Auditor on working with cooperating partners.

For WFP, its collaboration and partnership with NGOs and government partners is beneficial and in countries with poor infrastructure and weak governmental administrative capacity, these partnerships are critical. Working with cooperating partners (CPs) enables synergy to develop strong grassroots linkages and enhances the sustainability of WFP's interventions. This audit report will outline the results of the auditor's review of implementation of the guidelines on a selection of CPs in order to assess the risk of deviations from the guidelines in selection and retention of CPs and thereby raising the risk of compromising the programme objectives. The document, together with the WFP Management Response, is submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Report of the External Auditor on the Use of Cash and Vouchers and Management Response

This report presents the results of the audit on the use of cash and vouchers.

The share of cash and voucher transfers in the food aid provided by WFP has steadily grown since 2008. From US\$5 million in 2008, these transfers are projected to rise greatly in 2012 and beyond. WFP has put in place the policy and accounting framework for cash and voucher transfers and is expected to pilot standard IT solutions for cash and voucher transfers in 2012 in order to provide greater flexibility in meeting identified needs, strengthening local markets, enabling beneficiaries to decide and choose what they need the most and result in a decreased response time. This audit report will assess the adequacy and implementation of the internal controls in these transfers that help WFP maximize the benefits. The document, together with the WFP Management Response, is submitted **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report on the Implementation of the External Auditor Recommendations

The Report on the Implementation of the Recommendations of the External Auditor will be presented **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Financial Rules Update*

Per Financial Regulation 2.2, the Board will have before it, **for information**, an update on the Financial Rules.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

j) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (h))*

In accordance with General Rules XII.4 and XIII.4(h), this document will be submitted to the Board **for information**. It will contain information on the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only, from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for indirect support costs in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

k) Report on the Utilization of WFP's Advance Financing Mechanisms (1 January–31 December 2012)*

The Board will have before it, **for information**, a report on the utilization of Advance Financing including the Immediate Response Account and the Working Capital Facility, including the Forward Purchase Facility. This report will describe their usage over the period of 1 January–31 December 2012.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

7. *Evaluation Reports*

a) Annual Evaluation Report, 2012 and Management Response

The Annual Evaluation Report summarizes the findings of evaluations completed in the previous year to highlight common areas of strength and identify opportunities for systemic improvements that will help WFP operations to function better. It will also provide an account of the initiatives implemented to improve the evaluation function of WFP. The evaluation report and the management response will be submitted **for consideration**.

b) Summary Evaluation Report — The Kyrgyz Republic Country Portfolio (2008–2012) and Management Response

This evaluation will provide an analysis and assessment of the portfolio over a five-year period. It will look at three questions: i) how well WFP is aligned with government policies and partner strategies, and whether WFP has positioned itself strategically within that context; ii) how WFP made strategic choices in the past; and iii) what the operation's performance and results were. The evaluation findings and recommendations will assist the country office in defining its future strategies and taking appropriate operational decisions. The evaluation report and the management response are submitted **for consideration**.

c) Summary Evaluation Report — The Niger Country Portfolio (2007–2011) and Management Response

This evaluation will provide an analysis and assessment of the portfolio from 2007 to 2011. It will look at three questions: i) how well WFP is aligned with government policies and partner strategies, and whether WFP has positioned itself strategically within that context; ii) how WFP made strategic choices in the past; and iii) what the operation's performance and results were. The evaluation findings and recommendations will assist the country office in defining its future strategies and taking appropriate operational decisions. The evaluation report and the management response are submitted **for consideration**.

d) Summary Evaluation Report — Timor-Leste Country Portfolio (2008–2012) and Management Response

This evaluation will provide an analysis and assessment of the portfolio from 2008 to 2012. It will look at three questions: i) how well WFP is aligned with government policies and partner strategies, and whether WFP has positioned itself strategically within that context; ii) how WFP made strategic choices in the past; and iii) what the operation's performance and results were. The evaluation findings and recommendations will assist the country office in defining its future strategies and taking appropriate operational decisions. The evaluation report and the management response are submitted **for consideration**.

e) Implementation Status of Evaluation Recommendations*

This document, which is submitted **for information**, is the third annual status report to the Board, following WFP/EB.A/2010/7-F, about the implementation of the evaluation recommendations. It provides information about how the actions planned to implement the evaluation recommendations have been implemented by Headquarters divisions, regional bureaux and country offices. This report covers the recommendations arising from evaluation reports presented to the Board in 2008–2012.

Operational Matters

8. *Country Programmes*

The following WFP country programme and common country programme are submitted to the Board following a special request from the two governments of Egypt and Rwanda to the Executive Committee (ExCom) agencies to present the country programme documents **for consideration and approval** at the same time in order to better align them to the government planning processes. All agencies have agreed to this special request. It should also be noted that the Rwanda common country programme is presented in the agreed “Delivering as One” Country Programme format.

- Egypt Country Programme 200238 (2013–2017)
- Rwanda Draft Common Country Programme, 2013–2018

9. *Projects for Executive Board Approval*

a) Development projects

The Board will have before it, **for approval**, the following development projects exceeding the Executive Director’s delegated authority:

- Côte d’Ivoire 200465
- Yemen 200451

b) Protracted Relief and Recovery Operations

The Board will have before it, **for approval**, the following PRROs exceeding the Executive Director’s delegated authority:

- Democratic People’s Republic of Korea 200532
- Democratic Republic of the Congo 200540

10. *Organizational and Procedural Matters*

➤ Biennial Programme of Work of the Executive Board (2013–2014)*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2013–2014) is presented **for information**.

11. *Administrative and Managerial Matters*

a) Address by Staff Representative Bodies to the Board

Staff Representative Bodies will present their second address to the Board on questions of interest to the organization and its staff.

b) Report on Post-Delivery Losses for the Period 1 January–31 December 2012*

The Executive Director submits to the Board, **for information**, a report on food losses incurred after delivery in recipient countries. The report describes the measures taken by WFP to keep post-delivery losses to a minimum between 1 January and 31 December 2012. It makes specific mention of largest losses both in terms of absolute and proportional net cost, insurance and freight value.

c) Update on WFP Food Procurement*

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to “Food Procurement in Developing Countries” (WFP/EB.1/2006/5-C). This report, submitted **for information**, presents an overview on food procurement; food procurement trends; market environment; highlights of food procurement, and status of procurement capacity.

d) Statistical Report on WFP International Professional Staff and Higher Categories*

The Board will have before it, **for information**, a document portraying WFP staffing as at 31 December 2012. It provides the number of international professional staff by gender, country and geographical representation, staff distribution by hardship classification and by duty station location, staff retirement forecast, average staff age, and staffing statistics of junior professional officers.

e) WFP Security Report*

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This report, which is submitted **for information**, reviews WFP field security, security incidents involving WFP staff and assets and partner staff, security risk management, field security capacity and provides an overview of WFP security training activities.

The report also contains information formerly provided in the Information Note on Funding of Security Management Arrangements, and includes data about WFP’s share of United Nations Department of Safety and Security (UNDSS) field-related costs for 2011–2012 and the Security Emergency Fund. The budgetary information previously provided in the Information Note is now reported in the Management Plan which is submitted at the Second Regular Session of the Board.

12. *Summary of the Work of the First Regular Session of the Executive Board, 2013*

In accordance with the Board’s decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2013 is submitted **for approval**.

13. *Other Business*

➤ Report on the Joint Field Visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP*

A report of the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women, and WFP to Myanmar will be provided to the Board **for information**.

➤ Oral Report on the Joint Meeting of the Executive Board Bureaux of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP*

An oral report on the joint meeting of the Executive Board Bureaux of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP held in New York on 8 May will be provided to the Board **for information**.

* In accordance with the Board’s decisions on governance approved at the Annual Session and Third Regular Session of 2000, items for information should not be discussed unless a Board member specifically requests it well in advance of the meeting and the Chair accepts the request on the grounds that it is a proper use of the Board’s time.

14. *Verification of Adopted Decisions and Recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.