



Executive Board  
Annual Session

Rome, 25–28 May 2015

# ADOPTION OF THE AGENDA

Agenda item 1

*For approval*



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## ANNOTATED PROVISIONAL AGENDA



Executive Board documents are available on WFP's Website (<http://executiveboard.wfp.org>).

### 1. *Adoption of the Agenda*

Pursuant to Rule III of the Rules of Procedure of the Executive Board, the Executive Director hereby presents, **for approval**, the Provisional Annotated Agenda of the Annual Session of 2015. During the session, the Board may, by a two-thirds majority of the members present and voting, amend the agenda by deletion, addition or modification of any item.

### 2. *Election for Vacant Positions in the Bureau and Appointment of the Rapporteur*

The Board shall elect two Bureau members to replace representatives who have left the Bureau.

Pursuant to Rule XII and in keeping with the established methods of work, the Board may appoint a Rapporteur from among the representatives.

### 3. *Opening Remarks by the Executive Director*

Under this item, the Executive Director will make an oral presentation to the Board on current and future strategic issues facing WFP.

### 4. *Annual Reports*

#### ➤ Annual Performance Report for 2014

General Rule VII.2 states: “Each year the Executive Director shall submit to the Board **for its consideration and approval** an Annual Report and other reports as directed by the Board.” Governance recommendation (h), approved by the Board at its Third Regular Session in 2000 (decision 2000/EB.3/1 – Follow-up to Executive Board Decision 2000/EB.A/6 on Governance), states: “An Annual Performance Report should be developed based on the Biennial Management Plan previously approved.”

The Annual Performance Report for 2014 aims to present a relevant and evidence-based analysis of WFP’s performance, reflecting the commitments made in the Strategic Plan (2014–2017) and the Management Plan (2015–2017).

### 5. *Policy Issues*

#### a) Gender Policy

Following the 2013 evaluation of the 2009 gender policy and in line with the need to be fit for purpose and accountable for gender-related results, WFP’s new gender policy (2015–2020) is aligned with the 2014–2017 Strategic Results Framework and Management Results Framework. Its alignment with the performance and reporting standards set by the United Nations System-Wide Action Plan on Gender Equality and the Empowerment of Women (UN SWAP) for all United Nations entities is articulated through the WFP Gender Mainstreaming Accountability Framework. The gender policy provides a vision for addressing gender issues, particularly in emergency and protracted relief and recovery contexts, within the frameworks of the Zero Hunger Challenge and the post-2015 development agenda. This item is presented to the Board **for approval**.

#### b) Enterprise Risk Management Policy

WFP’s current enterprise risk management policy was approved at the Second Regular Session in 2005. Enterprise risk management is crucial for enhancing accountability and is an increasingly important element of partnerships. The updated policy incorporates developments since 2005 – including stronger links in WFP between performance and risk management; integration of risk management in programming, processes and tools;

and the issuance of the WFP Risk Appetite Statement – and provides strategic direction for enterprise risk management. This item is presented to the Board **for approval**.

c) Policy on Building Resilience for Food Security and Nutrition

This policy builds on previous WFP policies and operational experience, and on the joint Rome-based agency approach to resilience for food security and nutrition. It provides a vision and framework for WFP to align its programmes with governments and partners to achieve a significant shift towards building the resilience of the most vulnerable people, communities and countries, and helps confirm WFP as a reliable partner that works with others to deliver context-specific support. The policy supersedes “WFP Policy on Disaster Risk Reduction and Management: Building Food Security and Resilience” (WFP/EB.2/2011/4-A). This item is presented to the Board **for approval**.

d) South–South and Triangular Cooperation Policy

South–South and triangular cooperation is an important element of WFP’s approach to reduce hunger and meet the Zero Hunger Challenge – in particular, Pillar 1 on eradicating stunting and Pillar 2 related to 100 percent access to adequate food all year, as also reflected in WFP’s Strategic Plan (2014–2017). Building on WFP’s presence in over 75 countries and on the activities of its Centre of Excellence against Hunger, WFP is well-positioned to facilitate South–South and triangular cooperation through the transfer of expertise in food security and nutrition. WFP’s policy on South–South and triangular cooperation builds on WFP’s Strategic Plan (2014–2017) and on WFP policies, operational experiences and practices in strengthening cooperation among developing countries. The policy will guide WFP’s operations at country, regional and global levels to facilitate South–South and triangular cooperation to improve food security and nutrition. This item is presented to the Board **for approval**.

e) Anti-Fraud and Anti-Corruption Policy

This document is a revision of WFP’s policy and procedures relating to fraud, corruption and/or collusion approved by the Board at its Second Regular Session in 2010. The revised policy incorporates changes in how WFP conducts investigation and oversight activities relating to vendors and third parties and includes: i) a clause to prohibit coercive and obstructive practices during the course of WFP investigations; ii) enhancement of vendors’ obligation to grant WFP access to certain information; iii) revised wording of the policy clause to be included in contracts with vendors; iv) a section on prevention of conflict of interest; v) establishment of mechanisms to monitor inclusion of the policy clause in all procurement contracts and cooperation agreements; and vi) clarification of the responsibility for ensuring all WFP employees and vendors receive applicable training. The policy will be reviewed by the Audit Committee and submitted to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) and the Food and Agriculture Organization of the United Nations (FAO) Finance Committee.

f) Update on WFP's Response to HIV and AIDS\*

The annual update on HIV and AIDS provides a progress report on the implementation of WFP's HIV and AIDS Policy (WFP/EB.2/2010) in the context of the continued scale-up of treatment with anti-retroviral drugs. It also summarizes recent successes in integrating food and nutrition into Global Fund proposals related to HIV and tuberculosis. This item is presented to the Board **for information**.

g) Update on Implementation of the WFP Gender Mainstreaming Accountability Framework\*

At its Annual Session in 2012, the Board requested the Secretariat to report on implementation of its Gender Mainstreaming Accountability Framework on an annual basis. The framework includes minimum standards and is fully aligned with UN SWAP and its performance indicators. The document reports on progress made against the baselines established for both the framework and the UN SWAP, including achievements, opportunities and challenges. This item is presented to the Board **for information**.

6. *Resource, Financial and Budgetary Matters*

a) Audited Annual Accounts, 2014

The Audited Annual Accounts present a full set of financial statements and notes for 2014. They also contain a review by the External Auditor of the financial statements, which provides an independent assessment for the Secretariat and the Board of the management controls on which the Secretariat has relied for the preparation of annual financial statements. This item is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

b) Appointment of Three Members to the Audit Committee

The terms of three members of the Audit Committee come to an end in 2015; a panel has been set up as per the Audit Committee terms of reference to select new members and submit its recommendations to the Executive Director and the President of the Board. This document will present the recommendations to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

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\* In accordance with the Board's decisions on governance approved at the Annual Session and Third Regular Session of 2000, items for information should not be discussed unless a Board member specifically requests it well in advance of the meeting and the President accepts the request on the grounds that it is a proper use of the Board's time.

c) Progress on the Financial Framework Review, including Indirect Support Costs

The method for determining the indirect support cost (ISC) rate was agreed upon by the Board in 2014 and further discussed at informal consultations. This document presents the final phase of the ISC review and an update of the Financial Framework Review. It proposes a mechanism consolidating funding of Programme Support and Administrative (PSA) and PSA-like expenditures that would enhance the accountability and transparency of the use of corporate funds. This document is presented to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

d) Strategic Utilization of WFP's PSA Equalization Account

In 2014, the balance in the PSA Equalization Account increased substantially, owing in large part to the funding received to respond to numerous Level 3 emergencies. The Secretariat will present proposals for the utilization of this balance to the Board **for approval**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

e) Annual Report of the Audit Committee

At its First Regular Session in 2009, the Board endorsed the creation of the WFP Audit Committee as an independent advisory body reporting to the Board and the Executive Director. This annual report covers the activities of the Audit Committee from 1 April 2014 to 31 March 2015. The closing date coincides with the finalization of the annual financial statements, a prime focus area of the Committee for the period under review. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

f) Annual Report of the Inspector General and Note by the Executive Director

In accordance with Article VI (2) (b) (viii) of the WFP General Regulations, the Board is provided with a report of the Inspector General on oversight activities.

This report covering 2014 provides the oversight perspective regarding WFP's governance, risk management and control, and provides overviews of the activities of the Office of the Inspector General, the Office of Internal Audit and the Office of Inspections and Investigations. This document is submitted together with a Note by the Executive Director. These items are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

g) Report of the External Auditor on the Management of Corporate Emergencies and WFP Management Response

This report presents the results of an external audit of WFP with regard to its performance in management of corporate emergencies, which are defined as extraordinary emergency situations that overwhelm the capacity of a country office and regional bureau to respond with existing in-country or regional resources.

The objectives of the performance audit were to seek assurance that: robust criteria exist for identification of corporate emergencies; plans are in place for determining response; the protocol model is actively managed and necessary coordination is ensured; the timeliness, degree and nature of responses in the field are adequate and effective, particularly given that emergencies have to be handled simultaneously; partnerships with governments and other agencies are used effectively to avoid duplication and to optimize response; and monitoring and oversight by Headquarters or the Regional Emergency Coordinator are adequate and an effective management information system is in place. The response by the Secretariat to the recommendations contained in the report is also presented. Both documents are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

h) Report of the External Auditor on Warehouse Management and WFP Management Response

This report presents the results of an external audit of warehouse management in WFP. The main objective of the audit was to ascertain whether WFP warehouses are managed in an economical, efficient and effective manner and whether the management of the food commodities they store is in line with relevant manuals and guidelines. The response by the Secretariat to the recommendations contained in the report is also presented. Both documents are presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

i) Report on the Implementation of the External Auditor Recommendations

This report summarizes actions taken by the Secretariat to implement the External Auditor's recommendations. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

j) Report on the Utilization of WFP's Advance Financing Mechanisms (1 January–31 December 2014)

This report covers use of the Immediate Response Account and the Working Capital Financing Facility, including the Forward Purchase Facility, from 1 January to 31 December 2014. This item is presented to the Board **for consideration**.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

k) Report of the Executive Director on the Utilization of Contributions and Waivers of Costs (General Rules XII.4 and XIII.4 (h))\*

In accordance with General Rules XII.4 and XIII.4(h), this document is submitted to the Board **for information**. It covers the use of unrestricted cash resources to purchase commodities, contributions of commodities or services only from governments of developing countries, countries with economies in transition and other non-traditional donors, and reductions or waivers for ISC in respect to any contribution in kind to cover direct support costs.

The Board will also have before it, **for information**, the comments and recommendations of the ACABQ and the FAO Finance Committee.

## 7. *Evaluation Reports*

### a) Annual Evaluation Report, 2014 and Management Response

The Annual Evaluation Report summarizes the findings of evaluations completed in the previous year to highlight common areas of strength and identify opportunities for systemic improvements for enhancing WFP's relevance, effectiveness, efficiency, impact and sustainability. It also provides an account of the evaluation function at WFP. This item is presented to the Board **for consideration**.

### b) Summary Evaluation Report of WFP's Preparedness and Response Enhancement Programme and Management Response

The third of three strategic evaluations of WFP's emergency preparedness and response, this evaluation assesses the cross-cutting Preparedness and Response Enhancement Programme designed to develop WFP's new response model for large-scale emergencies. It examines WFP's adaptation of capacity, systems, guidelines, services and partnerships to respond in increasingly unpredictable and challenging environments, in the context of WFP's shift from food aid to food assistance. It is intended to inform development of the new emergency response policy. This item is presented to the Board **for consideration**.

### c) Summary Evaluation Report on WFP's Response to the Syrian Crisis (2011–2014) and Management Response

This evaluation assesses WFP's response to the Syrian crisis through emergency operations in the Syrian Arab Republic and the region, examining strategic direction and positioning, effectiveness, programme strategy, performance and results. It was conducted in parallel with the Inter-Agency Standing Committee (IASC) evaluation of the Syria Coordinated Accountability and Lesson-Learning Initiative, and is intended to provide lessons for future strategy and programming. This item is presented to the Board **for consideration**.

### d) Implementation Status of Evaluation Recommendations\*

This document is an annual status report on the implementation of the evaluation recommendations presented to the Board. It provides information on how the actions planned for implementing the evaluation recommendations have been carried out by Headquarters divisions, regional bureaux and country offices. This item is presented to the Board **for information**.

## Operational Matters

### 8. *Country Programmes*

The Board will have before it, **for approval**, the following country programme:

- Benin 200721 (2015–2018)

## 9. *Projects for Executive Board Approval*

### a) Budget Increases to Development Activities

The Board will have before it, **for approval**, the following budget increase to development activities exceeding the Executive Director's delegated authority:

- United Republic of Tanzania 200200

### b) Protracted Relief and Recovery Operations

The Board will have before it, **for approval**, the following protracted relief and recovery operations (PRROs) exceeding the Executive Director's delegated authority:

- Burkina Faso 200793
- Ethiopia 200712 (relief)
- The Sudan 200808

## 10. *Projects Approved by Correspondence*

### Budget Increases to PRROs

The Board will have before it, **for information**, the following budget increase to a PRRO, approved by correspondence by the Board following the First Regular Session in 2015:

- Pakistan 200250

## 11. *Organizational and Procedural Matters*

### ➤ Biennial Programme of Work of the Executive Board (2015–2016)\*

Further to a request by the Board at its Third Regular Session in 2004, an updated version of the Biennial Programme of Work (2015–2016) is presented **for information**.

## 12. *Administrative and Managerial Matters*

### a) Address by Staff Representative Bodies to the Board

Staff Representative Bodies will present their address to the Board on questions of interest to the organization and its staff.

### b) Report on Post-Delivery Losses for the Period 1 January–31 December 2014\*

The Executive Director will submit to the Board, **for information**, a report on food losses incurred after delivery in recipient countries.

The 2000 Annual Session of the Board “encouraged the Secretariat to take all necessary measures to ensure that losses were further reduced and seek monetary reimbursement from those governments which had lost commodities through negligence”. The report describes the measures taken by WFP to keep post-delivery losses to a minimum between 1 January and 31 December 2014. It makes specific mention of the largest losses, in terms of absolute and proportional net cost.

### c) Update on WFP Food Procurement\*

At the First Regular Session in 2006, Board members asked WFP to report more regularly on food procurement activities as a follow-up to “Food Procurement in Developing Countries” (WFP/EB.1/2006/5-C). This report, presented **for information**, provides: i) statistics on food procurement; ii) an update on food procurement capacity; and iii) an analysis of the interplay between local, regional and international procurement.



d) Statistical Report on WFP International Professional Staff and Higher Categories\*

The Board will have before it, **for information**, a document portraying WFP staffing as at 31 December 2014. It provides the number of international professional staff and higher categories holding indefinite, continuing or fixed-term (one year or more) appointments along with junior professional officers and United Nations volunteers participating in WFP activities. The report also provides statistics on the geographical distribution of WFP international professional staff and higher categories.

e) WFP Security Report\*

At its Second Regular Session in 2007, the Board requested that the WFP Security Report be shared with Board members. This document presents an analysis of significant security incidents involving WFP staff, assets and partners in 2014 along with statistical data on geographical distribution and types of security incidents. This item is presented to the Board **for information**.

13. *Summary of the Work of the First Regular Session of the Executive Board, 2015*

In accordance with the Board's decision at its Second Regular Session in 1996 on its methods of work, the Summary of Work of the First Regular Session of 2015 is submitted **for approval**.

14. *Other Business*

➤ Oral Report on the Joint Field Visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP

The report of the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP will be presented orally to the Board **for information**.

15. *Verification of Approved Decisions and Recommendations*

The Board will have before it a draft document containing all decisions and recommendations taken at its current session, for verification of their accuracy.